THE RUSSELL SAGE FOUNDATION
Social Research and Social Action in America, 1907–1947

Guide to the Microfiche Collection
David Hammack, Editorial Advisor
With a foreword by Eric Wanner
THE RUSSELL SAGE FOUNDATION: SOCIAL RESEARCH AND SOCIAL ACTION IN AMERICA, 1907–1947
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David C. Hammack, Editorial Advisor

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CONTENTS

FOREWORD by Eric Wanner, President, Russell Sage Foundation vii

NOTE FROM THE PUBLISHER ix

THE RUSSELL SAGE FOUNDATION, 1907–1947: An Historical Introduction by David C. Hammack 1

REFERENCE BIBLIOGRAPHY 15

INDEX BY NAMES 69

INDEX BY TITLES 101
The Russell Sage Foundation, one of the oldest of America’s general purpose foundations, was established in 1907 for “the improvement of social and living conditions in the United States.” During its first forty years of existence, the foundation was socially active and directly engaged in working on social and economic problems. In addition, the foundation also commissioned timely pamphlets, monographs and articles designed to provide a better understanding of the important issues of the day, and to offer policy recommendations.

By combining social activism with social research, the Russell Sage Foundation played a unique and important role in early 20th century America. Its studies on urban development, industrial safety, recreation, the distribution of social services, to mention just a few topics, have left a lasting impact. The foundation is pleased that these studies will now be readily accessible to all interested readers.

The Russell Sage Foundation now concentrates entirely on the support of basic research in social science. In view of the expanded role of government in social action, after World War II, the foundation decided to devote its modest resources exclusively to research. We believe, nevertheless, that the foundation’s current approach and agenda continues to serve the founder’s objective to improve the lives of all Americans.

ERIC WANNER
President
Russell Sage Foundation
NOTE FROM THE PUBLISHER

The editors of UPA Academic Editions would like to express their appreciation to the following individuals who contributed to this project. Professor David C. Hammack, of Case Western Reserve University, editorial advisor to the project, wrote the historical introduction to this finding aid and worked with the editors to develop guidelines for selecting archival material. Mr. Eric Wanner, President of the Russell Sage Foundation, granted UPA Academic Editions permission to film material held by the foundation and contributed the foreword to this finding aid. Ms. Pauline M. Rothstein, Director of Information Services of the Russell-Sage Foundation, provided constant support and guidance in many ways, including arranging many details, making available documents from the foundation’s library, and offering advice that was invaluable in defining the collection scope. Dr. Darwin H. Stapleton, Director of the Rockefeller Archive Center, and Ms. Melissa Smith, archivist at the Archive Center, co-operated with and assisted the editors in reviewing Russell Sage Foundation materials in their collection and in seeing that the process of microfilming archival documents went with admirable smoothness.

This collection documents the activities of the Russell Sage Foundation from its inception in 1907 to 1947, when administrative changes took place that brought a major shift in the way the foundation operated and sought to fulfill the mission laid out for it by Margaret Olivia Sage. The documents that make up the microfiche collection fall into three categories. The first are publications of the Russell Sage Foundation in the form of pamphlets and series. These materials were very important in disseminating the foundation’s work and influence, but they have long been out of print. Libraries’ holdings tend to be scattered. Furthermore, they were printed on high-acid paper that is decaying rapidly, and thus were candidates for preservation filming. For this collection UPA Academic Editions filmed the most complete surviving set of the pamphlets, held by the Russell Sage Foundation Library. The editors chose not to film material published by the foundation in the form of monographs and books because these items were more widely distributed and printed on higher-quality paper, and libraries that do not own them can easily acquire them through interlibrary loan. For a bibliography of the foundation’s monographic publications, see page 675 of item 1-H-1 in the microfiche file.
The second section consists of selected documents from the Russell Sage Foundation archives, deposited at the Rockefeller Archive Center in North Tarrytown, New York. In 1985 the foundation gave its archives to the Archive Center. This collection of heterogeneous material includes letters, memoranda, reports, clippings and other documents gathered and preserved by the foundation office. The collection at the Archive Center has been organized into 9 series, three of which directly apply to the foundation's activities for 1907-1947: Mrs. Sage's personal papers, corporate history 1906-1979, and early office files 1908-1949, a total of 16.8 cubic feet of material. In order to provide a collection that will be useful to scholars with different interests and needs, the editors, in consultation with Professor Hammack, have selected the most important documents that describe the origins of the foundation and the full breadth of its activities for the years 1907-1947. For material filmed from the Rockefeller Archive Center holdings, the citations in this finding aid include the Archive Center folder numbers. There are some gaps in coverage by the foundation archives because material was not preserved or was dispersed at the time of administrative changes or at the retirement of key personnel. Scholars with a specialized interest in particular events, issues or people should contact the Rockefeller Archive Center to determine what additional material exists in that collection. In his introduction to the finding aid, Professor Hammack has identified other manuscript collections that may also be of interest.

The last section of the microfiche collection is a complete set of minutes of the Board of Trustees and the Executive Committee of the foundation for 1907-1947, the first time these documents have been made available to libraries.

This finding aid to the microfiche collection consists of five parts. The first two are Mr. Wanner's foreword and Professor Hammack's historical introduction to the activities of the Russell Sage Foundation during the period covered by the collection. These are followed by a Reference Bibliography, which lists the items reproduced in the collection and gives bibliographic information for each, and an Index by Names and Index by Titles for the material.
THE RUSSELL SAGE FOUNDATION,
1907-1947:
AN HISTORICAL INTRODUCTION

by David C. Hammack

As a policy study center for the social welfare movement, the Russell Sage Foundation played leading roles in a wide range of fields during the first forty years after its founding in 1907. Through the work of its own staff, through the remarkable group of new organizations it created, and through the work made possible by its grants to others, the foundation supported significant developments in a remarkable variety of fields. Its contributions to the professionalization of social work have perhaps received most attention. But the foundation also made major contributions to social research and industrial relations, to movements to improve the welfare of women and children and to reform the pawnshop and consumer loan business, to the care of the blind, to the public health movement (especially in the campaign against tuberculosis), and to housing and city planning. By the late 1940s these fields had become so distinct from one another that the foundation abandoned its attempt to contribute to them all. Henceforth it concentrated on efforts to apply social science to policymaking and to the professions. But to the founding generation of Russell Sage Foundation leaders, as to their contemporaries in many private organizations concerned with the management and reform of social welfare in the United States, all the activities in its initial program belonged to a single, coherent effort.

Margaret Olivia Sage described this effort in simple, comprehensive terms in the charter she obtained from the State of New York as "the improvement of social and living conditions in the United States of America" (see Microfiche Number 1-H-2 in this collection). The foundation she created can be described as the first general-purpose foundation in the United States because she stipulated that it should seek to achieve this broad end by "any means" the foundation's trustees deemed appropriate, "including research, publication, education, the establishment and maintenance of charitable or benevolent activities, agencies, and institutions, and the aid of any such activities, agencies,
or institutions already in existence." Robert W. deForest, a lawyer, long-time
President of the Charity Organization Society of New York, and Mrs. Sage’s
chief advisor, further underlined the general-purpose character of the Foun-
dation in the letter that persuaded her not to give her foundation a narrow,
fixed purpose. “A philanthropic foundation,” he wrote, “to perpetually carry
out the benevolent intent of the donor, and make for the greatest good from
generation to generation, should be sufficiently elastic in form and method to
work in different ways at different times.” Accordingly, Mrs. Sage placed con-
trol of the foundation almost entirely in the hands of its trustees, a small
group (initially, nine people drawn from the leaders of organized charity in New York
and Baltimore) empowered to select its own successors. In practice, however,
Mrs. Sage herself directed the foundation’s initial programs into the various
aspects of social welfare.

The Russell Sage Foundation was the largest of many philanthropic acts
carried out by Mrs. Sage with the fortune of some $65 million left to her by
her husband. Russell Sage had made this fortune in the railroad, telegraph,
and lumber industries and through shrewd investments in stocks, bonds, and
gold. He himself opposed philanthropic works of all kinds. He and Margaret
Olivia had no children, however, and after his death in 1906 she took great delight
in using his fortune to do good works. “I am nearly eighty years old,” she said
at the first meeting of the Russell Sage Foundation’s Board of Trustees, “and
I feel as if I were just beginning to live.”

Many of Mrs. Sage’s smaller gifts went to religious and educational institu-
tions, and to women’s organizations. Most of Mrs. Sage’s own letters included
in this microfiche collection have to do with these gifts (Microfiche Numbers
200-H-1.5 to 200-H-1.9). Among the more notable and interesting of the gifts
were contributions to a church in Sag Harbor, Long Island, whose congrega-
tion was Black, to Russell Sage College in Troy, New York, to Cornell Univer-
sity for a large chapel and to many other universities for chapels and dormitories,
often for women. She also endowed a Russell Sage Institute of Pathology at
the City Hospital and City Home in New York and established a small endow-
ment for the Susana Hospital in Guam. And she purchased Marsh Island, off
the coast of Louisiana, as a wildlife sanctuary. Whenever possible, she estab-
lished a permanent charitable institution or fund, or a building, named after
her husband despite his implacable opposition to philanthropy.

Creating the Russell Sage Foundation

Mrs. Sage gave her largest contributions to charitable societies, particularly
those devoted to the blind and to the organization and supervision of efforts
to relieve poverty and dependency. The largest of these gifts created the Russell
Sage Foundation, with an endowment of $10 million. In her letter of gift she
stipulated that the foundation was to promote “social betterment—

improvement of the hard conditions of our working classes, making their homes
and surroundings more healthful and comfortable and their lives happier; giving
more opportunity to them and to their children.' She further stipulated that
the foundation was to take the entire nation for its field, but was to be located
in New York City and to pay some special attention to the city and its region.

Robert W. deForest had urged Mrs. Sage to direct her foundation to "the
larger and more difficult problems" in the improvement of social conditions,
and to do so "in such a way as to secure co-operation and aid in their solu-
tion" (see Microfiche Number 1-H-2). He also suggested that the foundation
seek to become for the entire nation a "center of charitable and philanthropic
information" such as "the Charity Organization Society makes for the city."
Following this advice, she moved from the beginning to establish a national
center for the study of social welfare policy and for the promotion of coopera-
tion among charity organization societies and related organizations.

Every member of the first Board of Trustees was selected for his or her
ability to contribute to this broad purpose. DeForest headed the board of the
Charity Organization Society of New York; John Glenn, a trustee who quickly
became the foundation's first "General Director," headed the Charity Organiza-
tion Society of Baltimore. A successful railroad attorney, Glenn had served
as President of the National Conference of Charities and Correction in 1901
and as President of the Board of Supervisors of City Charities of Baltimore.
Cleveland H. Dodge played leading roles in the Red Cross, the YMCA, and
the American Museum of Natural History; Robert C. Ogden, a former part-
tner of John Wanamaker's dry goods business, led Rockefeller Foundation-
General Education Board and Peabody Fund efforts to improve education in
the South for both whites and blacks, and as a result was familiar with the
work of the earliest of the national philanthropic foundations. Daniel Coit
Gilman was President of the Johns Hopkins University and active in Baltimore
charities; when he died in 1908 his replacement was Alfred Tredway White,
President of the Brooklyn Bureau of Charities and a notable developer of
privately subsidized low-income housing. Vitae, resumes or biographical
sketches of foundation trustees and important staff members of the period
1907-1947 can be found in section 200-H-3.

Unlike other foundations of the time, the Russell Sage Foundation not
only owed its existence to a woman but included four women among its first
nine trustees. This fact reflected the prominent parts played by women in the
charity organization movement. Mrs. Sage herself was one of the trustees.
Another was Helen M. Gould, the daughter of Jay Gould, Russell Sage's fre-
quent business partner and a notable donor to patriotic, religious, and charitable
organizations, who "had for years," according to John Glenn, "been like a
daughter to Mrs. Sage." DeForest selected the other two women trustees:
Gertrude S. Rice, a founder of the Charity Organization Society of New York;
and Louisa Lee Schuyler, founder of the New York State Charities Aid Associa-
tion. (Several women also played key roles on the foundation's staff, including
Mary Richmond, Mary van Kleeck, and Joanna Colcord; their contributions
are described below.)

The trustees, led by Mrs. Sage, deForest, and John Glenn, quickly defined

The Russell Sage Foundation
a program that they sustained with remarkable continuity for forty years. During this period there were significant shifts only twice: in the aftermath of the First World War, and in response to the welfare crisis produced by the Great Depression. In general, the consistency of the foundation's program and leadership over the period from 1907 to 1947 is one of its most striking characteristics.

At Margaret Olivia Sage's insistence the trustees decided, early in 1912, to build their own building. They selected a location near Gramercy Park, on the same block as the United Charities Building that housed the Charity Organization Society. Here they erected an impressive 9-story structure in Italian Renaissance style, designed by the architect Grosvenor Atterbury and decorated with carved panels symbolizing Service flanked by Study and Counsel, Religion, Education, Civics, Justice, Health, Work, Play, and Housing (see section 221-OF-3). The first two floors of the building contained meeting rooms; the top two floors housed a library. Offices in the middle floors were occupied by the foundation itself and (rent-free) by other agencies elected and/or supported by the foundation. Altogether about 8% of the foundation's original capital was invested in the building. A significant and interesting portion of the foundation's records has to do with its first building and with the problems posed by maintaining its own service staff (see section 221-OF-4).

This building provided handsome accommodation for the foundation's leading programs. These evolved quite directly out of the Charity Organization Society movement as it existed at the turn of the century. COS leaders in large cities like New York, Philadelphia, Chicago, Boston, and Baltimore increasingly agreed that they ought to emphasize efficiency in the management of available charitable resources, and the prevention of circumstances that led people to need charitable assistance. Thus the Russell Sage Foundation's program can be seen as embracing two complementary efforts: to professionalize social work, and to eliminate deleterious environmental conditions.

**Social Work and Social Welfare**

The foundation quickly determined to develop its own staff to carry out many of its activities in the fields of social work and social welfare. The professionalization of social work required a secure body of knowledge and new schools for social workers. When early grants to social work schools in Boston, Chicago, St. Louis, and New York produced disappointing research (see section 220-M-I), the Russell Sage Foundation itself set up research departments in such fields as Charity Organization, Child Hygiene, Recreation, Child Helping, Consumer Credit, and Social Surveys, staffing them with experienced researchers drawn more from organized charity than from the universities.

To support researchers in these departments the foundation also established a Department of Statistics and an editorial office to complement its library. By 1917, these facilities made the Russell Sage Foundation the "best place in the country for the study of practical problems," as deForest described the ambition. The library, which built on materials gathered by New York's Charity
Organization Society, housed the best collection of works on poverty and dependency, and on charitable and social service agencies, in the United States (see section 208-L). The statistical department, under the leadership of Leonard P. Ayres, set national standards for the collection, analysis, and presentation of data (see sections 113-St and 213-St).

In social work, the Russell Sage Foundation published a series of standard studies. Mary E. Richmond capped a long career as general secretary of the Baltimore and then the Philadelphia charity organization societies by taking the lead in setting up what became the Charity Organization department in 1909. Here she directed the production of a long series of pamphlets and model forms for charity organization societies and various agencies, materials that are included in section 101-CO of the present collection (as are related materials produced by the Department of Statistics). Richmond also produced classic textbooks for social workers, Social Diagnosis (1917), What Is Social Case Work (1922), and (with Fred S. Hall), Child Marriages (1925) and Marriage and the State (1929), and a collection of essays and reflections, The Long View. Her department published other notable texts, including Robert A. Woods and Albert J. Kennedy’s Handbook of Settlements (1911), and Joanna C. Colcord’s Cash Relief (1936) and Your Community (1939).

Under Mary Richmond between 1909 and 1929, and then under Joanna Colcord until 1945, the Charity Organization Department also provided training for social workers and consulting advice for social work agencies. The Social Work Year Book Department, headed by Fred S. Hall, associate director of the Charity Organization Department, produced (with the aid of the American Association of Social Workers) a series of Social Work Year Books between 1929 and 1945; the Statistics Department gathered data on the qualifications, activities, and compensation of social workers. Other foundation-sponsored studies dealt with such topics as disaster relief, homelessness, household management, the “broken family,” unemployment relief, and living standards. Through these varied activities, through the provision of library, classroom and office space in the West Wing Building (opened in 1931), and through the contribution of several hundred thousand dollars (to the Charity Organization Society of New York), the foundation was very closely associated with the New York School of Social Work.

The Russell Sage Foundation provided support and in many cases served as an incubator for several other key organizations in the movement to professionalize social work. At various times it made smaller contributions to fledgling social work schools in St. Louis, Chicago, and Boston, and to the Social Work School of Atlanta University in Georgia. Foundation grants of funds and of space in its building enabled the American Association of Social Workers to undertake similar studies and to maintain a placement service; similar grants of funds and space were also made to the Family Welfare Association of America, the American Association of Hospital Social Workers, the National Conference of Social Work, the National Social Work Council, the Welfare Council of New York City, the Child Welfare League of America (which began
as a Russell Sage Foundation Department of Child Helping), the National Association of Legal Aid Associations, and the Social Work Publicity Council (an outgrowth of another Russell Sage department). Reproduced in section 221-OF-1 of this collection are several summaries of grants and descriptions of organizations receiving foundation support. Minutes of the Board of Trustees meetings (section 301-BT) are also an important source on foundation grants, as well as finances and operations.

Between 1907 and 1940 the Russell Sage Foundation largely left the support of Black social work agencies to others. It did, however, make several small grants to organizations that served the Black community. Both through the Foundation and through The Survey magazine it supported studies of the appalling housing conditions in Black neighborhoods in Washington, D.C. And its leaders’ correspondence included discussions of the problems facing Black social workers in the segregated south. The foundation provided somewhat more support for studies of the problems of European immigrants—a fact that reflected, in part, the immigrants’ very large share in New York City’s population during these years. But in general the Foundation did not support work that emphasized cultural (or psychological), as opposed to economic and environmental, factors.

In the effort to professionalize social work the foundation did emphasize the rigorous training of social workers, responsible management of charitable resources, and work to improve the physical, economic, and social environment. It never supported the introduction of psychiatry into social work. It did, on the other hand, devote a great deal of research, policy debate, and consensus-building to the development of standards and legislation. It was particularly active in supporting work related to child abuse, child labor, the working conditions of women, marriage, unemployment, workmen’s compensation, industrial relations, consumer credit, public health, housing, city planning, and recreation. Geographically, it focused on New York and other great commercial and industrial cities in the east, and on Appalachia (through its Southern Highlands Department, 1909-1920, sections 112-SH and 212-SH).

Within the foundation, these policy-analysis activities were carried out by the short-lived Department of Child Hygiene and its successors, the Departments of Recreation and Education (sections 104-CHy, 105-Rec, 106-E, 204-CHy, 205-Rec, 206-E); by the Department of Child Helping, whose increasingly strong emphasis on institutions for congregate care led to its reorganization as a Department of Delinquency and Penology in the mid-1920s (sections 102-CH, 103-DP, 202-CH, 203-DP); the Department of Remedial Loans (renamed Consumer Credit Studies in 1938, sections 109-RL, 110-CC, 209-RL, 210-CC); the Department of Industrial Studies (sections 107-IS and 207-IS); the Library (sections 108-L and 208-L) and the Department of Publications; and the Department of Surveys and Exhibits and of Social Work Interpretation (sections 111-SWI and 211-SWI).

The work of at least three of these departments calls for special mention. The Russell Sage Foundation has never been prominently identified with educa-
tion, but its short-lived department in this field made two significant contributions under Leonard P. Ayres. Its *Index Number for State School Systems* (1920, Microfiche Number 106-E-141) was a widely influential assessment tool that was in demand for many years after Ayres left the foundation. And Ayres’ studies of student progress through the grades, published both by the Russell Sage Foundation and by the Cleveland Foundation (in a major study of the Cleveland Public Schools for which it engaged Ayres and his staff), made significant contributions to contemporary debates over the best way to handle the rapidly increasing school population. Not all of this activity could be represented in the present collection.

Mary van Kleeck began her studies of women’s working conditions in 1905, a year after her graduation from Smith College, as a fellow of the College Settlements Association. She soon had Russell Sage Foundation support, and by 1910 had joined the foundation. One of her earliest studies, of *Women in the Bookbinding Trade*, played an important part both in the passage of legislation prohibiting the employment of women in factories between the hours of 10 P.M. and 6 A.M., and in the famous “Brandeis Brief” that made successful, innovative use of research materials to support the law in a test case (background material on this study can be found in Microfiche Numbers 207-IS-3, 207-IS-4, 207-IS-5). Van Kleeck continued such studies until World War I, when she took a leave from the foundation to establish the Women’s Bureau in the Department of Labor.

After 1918 van Kleeck broadened the program of the Industrial Relations Division to include studies of unemployment (she played a significant role in the President’s Conference on Unemployment in 1921), or collective bargaining, and, in the 1930s, of ways to introduce economic planning into the American system. Her work in this field was notable in view of the fact that other foundations (including the various Rockefeller foundations and the Commonwealth Fund) shied away from the controversies inherent in the field, especially after John D. Rockefeller was severely criticized in Congress for attempting to use his wealth to interfere in industrial relations even as his Colorado mines were in the midst of bloody labor conflict. By the early 1930s van Kleeck was advocating policies and viewpoints that were not acceptable to the foundation’s trustees: they continued to employ her but began to place a disclaimer in every foundation book stating that the foundation approved the methods but not necessarily the conclusions of the work. Many of her reports and other records about these activities are to be found in her own papers, which are in the Sophia Smith Collection at Smith College, and are not included in the materials reproduced here.

The Russell Sage Foundation’s Library and Publications office were not active departments with their own research programs in the same sense as the others noted here, but they did develop active programs. Most notable was the library’s effort to collect and distribute information about charities and philanthropic work generally, an effort that shaped its collection policies and found permanent expression in successive editions of a directory, *American
Foundations for Social Welfare, of which the first two versions (1930 and 1938, Microfiche Numbers 108-L-1 and 108-L-3), edited by Librarian Bertha F. Hulseman, are included in this collection (a third edition, edited by Shelby M. Harrison and F. Emerson Andrews, was published as a book in 1946). Andrews continued and expanded these activities when he left Russell Sage in the mid-1950s to start the Foundation Center Library. The Library also published the Russell Sage Foundation Library Bulletin, a series that included subject bibliographies and annual reports.

Environmental Reform and City Planning

The Russell Sage Foundation established several other organizations, and used the facilities of still more that had been established quite independently, in its sustained effort to eliminate deleterious environmental conditions. One of its first and most influential research and publishing ventures was the Pittsburgh Survey (six volumes, Paul. U. Kellogg et al., 1909-1914), a study of living and working conditions and private and governmental agencies in the steel city. The Pittsburgh Survey illuminates the relations between Russell Sage and the charity organization society community, on the one hand, and between the efforts to professionalize social work and improve the environment, on the other. Formally, this survey was conducted at the request of Pittsburgh citizens active in charitable work not by the foundation but by the Charities Publication Committee, whose chairman was Robert W. deForest and whose members included John Glenn and Daniel Coit Gilman. By 1909, when much of the work on this survey had been completed, Kellogg had become editor of The Survey, a periodical for social workers and those involved in the social welfare movement which survived under his leadership until after World War II. Sponsored by the Charities Publications Committee (later renamed Survey Associates, Inc.), this publication originated in Charities, the newsletter of New York’s Charity Organization Society, in The Commons, Graham Taylor’s similar publication in Chicago, and in Jewish Charity, a New York periodical directed to the Jewish community throughout the United States. Survey and Survey Graphic, an illustrated, more popular companion magazine, were never directly part of the Russell Sage Foundation, but for much of their existence they were significantly shaped by deForest and Glenn, and they received subsidies of about $328,000 from the foundation, as well as additional gifts from deForest. Records related to The Survey are to be found in the papers of Survey Associates and of Paul Kellogg, in the Social Welfare History Collections at the University of Minnesota; few are contained in the collection reproduced here, since the papers of independent organizations funded by the Russell Sage Foundation generally were not included in the foundation’s archives.

The Pittsburgh Survey is notable for its revelations of the ways in which industrial conditions created dependency, and for its contribution to the effort to relieve these conditions. Elizabeth Beardsley Butler’s Women and the Trades provided evidence in support of legislation to regulate the hours and working conditions of women. Crystal Eastman’s Work Accidents and the Law
played an important role in the movement to enact workmen’s compensation laws throughout the United States. And John Fitch’s *The Steel Workers* and Margaret F. Byington’s *Homestead: Households of a Mill Town* documented the effects of hazardous working conditions and the twelve hour day/seven day week on the health of steel workers and their families. The implicit premise in these studies—and in the many issues of *The Survey* as well—was that a great deal of dependency was the result, not of human failings or of God’s will, but of bad living and working conditions. Overworked women gave birth to underweight, sickly babies; overcrowded, airless tenements bred tuberculosis; dangerous factories maimed or killed their workers. Better to prevent sickness, injury, or death—or to force employers to insure against those risks—than to seek private funds for the aid of the sick and crippled and the relief of widows.

At the outset the Russell Sage Foundation set up another “independent” organization to pursue the cause of housing reform, a cause that had engaged deForest since the mid-1890s, when he and Charity Organization Society investigator Lawrence Veiller prepared an influential study and exhibit on tenement housing in New York City. In 1909 deForest and Glenn joined Veiller in setting up the National Housing Association, directed by Veiller. Between 1909 and 1936 Veiller used this agency to publish a quarterly, *Housing*, and for a variety of studies and conferences designed to encourage the improvement of housing conditions by means of stricter building codes. Over these years the foundation supported his efforts with grants totalling nearly $300,000.

The Charity Organization Society of New York, the Brooklyn Bureau of Charities, and the State Charities Aid Association of New York all received still larger amounts for such purposes. Much of the money was for the largely successful educational and public health campaign against tuberculosis (for which additional funds went to the National Tuberculosis Association). Other funds to these associations supported committees concerned with the reform and enforcement of laws concerning “social conditions” and housing, and with the supervision of such public institutions as criminal courts and homes for children. Veiller, deForest’s old associate, headed the housing and criminal courts committees of the New York Charity Organization Society, whose extensive records may be found in the papers of the Community Service Society of New York at Columbia University.

These New York and Brooklyn charity organization societies also received some Russell Sage Foundation money for services to the blind. This was one field in which Mrs. Sage insisted that the foundation provide direct assistance to individuals and operating agencies, as well as to campaigns to prevent disability. Several organizations devoted specifically to the care of the blind and to the prevention of blindness received funds under this program (see material in section 118-PBC).

In its effort to encourage improvement of the physical and social environment, the foundation itself created in 1912 a Department of Surveys and Exhibits, headed by Shelby M. Harrison, who had worked on the Pittsburgh Survey. For more than twenty years Harrison and his department played a central role in the social survey movement. This movement was an American
response to Charles Booth's *Life and Labour of the People of London* (sixteen volumes, London, 1902–1903), and contributed both to social science and to social welfare.

As the director of a model survey of Springfield, Illinois (published as a book in three volumes, 1918–1920; see Microfiche Numbers 115-SE-7 through 115-SE-16 for pamphlet versions of the studies that made up the survey) and as consultant and advisor to many others (including the extensive and influential surveys of Cleveland, Ohio, between 1914 and the early 1920s), Harrison encouraged research innovations; he served as chairman of the Social Science Research Council's Executive Committee between 1933 and 1945. But he always gave priority to the contributions surveys could make to campaigns for social welfare, and his work emphasized social work and social welfare analysis, planning, and advocacy rather than social research. The extensive series of pamphlets and reports of his department included in this collection reflect this practical emphasis (sections 115-SE and 215-SE). In the 1920s, innovative social research was a more prominent product of the foundation's grants to the independent Cities Census Committee, which pioneered the use of census tracts for the analysis of population data in its studies of New York City.

The foundation's early program emphasized still another administrative device: investment in limited-dividend (in effect, in privately subsidized) model housing. Between 1909 and 1922 it invested as much as a quarter of its capital in the development of Forest Hills Gardens in the New York City Borough of Queens (see section 219-HS-1). Forest Hills Gardens succeeded in producing an influential curvilinear street pattern, excellent recreational spaces, and high-quality town-house designs suitable for suburban areas with small gardens. It entirely failed, however, to earn any profit for the foundation (in fact it lost about $300,000). It also failed to provide low-cost housing for working people.

In 1925 the Russell Sage Foundation again invested in model housing. This time, rather than take on itself all the complex facets of developing housing, the foundation invested in the bonds of the City Housing Corporation's development at Sunnyside Gardens in Long Island City, New York. The City Housing Corporation was the developer of Radburn, New Jersey, one of the early, landmark garden suburbs in the United States. Sunnyside Gardens was a continuation of their work to apply the latest ideas in design and town planning to produce affordable housing.

**Creation of the Regional Plan of New York**

The Russell Sage Foundation turned even more sharply away from research and toward the study and advocacy of housing and city planning policy after World War I. It faced a new situation after the war. Several members of its initial staff spent the war years in government service and some of these (notably Leonard P. Ayres, who moved to the Cleveland Trust Company and the Cleveland Foundation) did not return. It sold its interest in Forest Hills Gardens in 1922, regaining most of its capital investment. Mrs. Sage died in 1918; by 1920 her estate had been distributed, adding $5 million to the endowment.
Charles D. Norton, an insurance executive, banker, and Red Cross leader who had long worked for comprehensive city planning in Chicago and New York, replaced Mrs. Sage on the Board of Trustees; Norton’s friend, Frederic A. Delano, a railroad executive who had joined city planning campaigns in Chicago and Washington, D.C., succeeded A. T. White in 1921, and Dwight Morrow, a partner in J. P. Morgan & Company and leader in New Jersey philanthropies, succeeded Cleveland H. Dodge.

In 1919 and 1921 the trustees, led by Glenn, deForest, and Norton, decided to reduce the foundation’s commitment to original social research, to continue its effort to improve the training, standards, and organizations of social workers, and to launch a major new initiative in city planning. The result was a ten-year, million-dollar investment in the effort that produced the comprehensive, twelve-volume *Regional Survey and Plan of New York and Environs* (Thomas Adams, et al., 1928–31). This was soon extended by a subsidy of more than $500,000 to a new independent organization created by the Russell Sage Foundation, the Regional Plan Association of New York. Far more than earlier city planning projects, the Regional Plan emphasized close attention to demographic and economic factors and attempted to take into consideration the needs of a vast area, embracing 22 counties in New York, New Jersey, and Connecticut (see section 218-RP).

Under Delano’s leadership following Norton’s death in 1923, the Regional Plan project made a concerted effort to create a “planning service” and a forum for the resolution of disputes among public and private interests throughout the 22-county metropolitan region. The conferences and published volumes of the Regional Plan also provided opportunity for discussions involving social workers, physical and park planners, zoning advocates, and business interests. Foundation staff members Lee F. Hanmer and Clarence A. Perry made particularly notable contributions to the discussion of recreational facilities and of what Perry called the “neighborhood plan” in the published volumes. Several other Russell Sage pamphlets and books published between 1922 and 1946 made important contributions to the development of city planning. Some of these are included in the present collection (see, for example, Microfiche Numbers 116-YB-3, 218-RP-19, 218-RP-37). The bulk of the papers relating to the Regional Plan and the Regional Plan Association are to be found in the Regional Plan Association of New York Papers at Cornell University; additional materials are in the George McCaneny Papers at Princeton and Columbia Universities.

**New Directions After 1947:**
**From Social Work and City Planning to Social Science**

With social work and city planning commitments absorbing its available income, the Russell Sage Foundation made few changes in its program after the mid-1920s. It did seek, during the Great Depression, to meet emergencies in several private social work agencies, and to contribute to the improvement
of relief work for the unemployed. Mary van Kleeck, who had played a significant role in the study of unemployment in the early 1920s, found herself increasingly at odds with the dominant flow of political opinion in the United States and had little to do with the New Deal. The depression disrupted the world of private charity, because it simultaneously increased the need for assistance and destroyed the value of private endowments.

The depression hit the foundation directly when the investment in the City Housing Corporation stopped generating income because the home buyers at Sunnyside Gardens were unable to pay on mortgages. In 1933, many of the mortgagees, including a number who were active in the Communist Party, demanded a moratorium on interest payments, a move which led to a lengthy conflict between the foundation and other bondholders and the mortgagees. In the end the foundation purchased several homes at foreclosure to protect its investment. This episode is documented in section 219-Hs-2.

In 1938 the enthusiasm of Mary van Kleeck and her Industrial Relations Department for union organizing affected the foundation when its employees formed a chapter of the Social Services Employees’ Union. This union demanded wage increases and other changes the foundation’s trustees rejected. The resulting conflicts forced several foundation leaders to devote considerable time and energy to relations with the foundation’s employees (see section 221-OF-4).

The Depression and the New Deal not only disrupted the finances and labor relations that characterized the foundation’s early years, but also disrupted its relationship to the larger world in which social welfare policy decisions were made. As government rather than private charities became by far the largest employer of social workers, and as federal programs became more and more important in defining the nation’s response to social problems, the Russell Sage Foundation found itself devoted to a task that was less and less relevant. Its strongest leaders had included Mrs. Sage, Robert W. deForest, John Glenn, Alfred T. White, Charles Dyer Norton, and Frederic A. Delano. When deForest died and Glenn retired as General Director in 1931, only Glenn and Delano remained on the board. Although he was now less active, Glenn continued to report to his office and surely imposed some constraints on the actions of his successor, Shelby M. Harrison. Harrison, who never served on the board, devoted a long typescript memoir (now at Columbia University) largely to Glenn’s career.

World War II brought the situation to a head. As in World War I, several of the foundation’s staff members moved into government service for the duration of the war (thus joining Leonard P. Ayres, their former colleague, who returned from Cleveland to the War Department). After the war several retired, and the membership of the Board of Trustees turned over again, with lawyers and social scientists replacing most of the organized charity leaders of the earlier periods.

The charter devised by deForest and Mrs. Sage in 1907 did not limit the Russell Sage Foundation to any particular set of activities intended to “improve social and living conditions in the United States.” Instead, it created
a general purpose foundation whose trustees were empowered to respond to "other and greater needs for philanthropic action than are now apparent." In 1947, when Shelby M. Harrison retired as General Director, the trustees made use of that power. They sold their building (to the Catholic Archdiocese of New York, which sold it for residential and commercial use a few years later). The New York School of Social Work now affiliated with Columbia University, and the trustees distributed nearly all the holdings of their library to Columbia, the City College of New York, and the New York Public Library. They brought their support of social work organizations, of industrial relations research, and of city and regional planning to an abrupt end. They left the Social Work Year Book to the American Association of Social Workers and by 1956 had arranged for F. Emerson Andrews to launch the Foundation Center with support from the Carnegie Foundation. Documentation of the 1947 transformation of the foundation focus can be found in Microfiche Numbers 201-CO-24-25, 208-L-5, 210-CC-18, 211-SWI-4, 217-ASW 11 and 17, 221-OF-1.5-7, 301-BT-1945-1949, and 302-EC-1945-1949.

Since 1947 the Russell Sage Foundation has supported basic and applied social research, largely conducted by individual university-based social scientists who compete for grants through a process of peer review. Their work is much more difficult to characterize than the work of the first forty years, because the researchers themselves have been more diverse and have not been permanently employed by the foundation itself—or by favored agencies. In 1982 it moved into a freshly remodelled building on 64th Street in New York City. From this location it now makes grants and provides facilities each year for a small group of visiting scholars.

Bibliography

The Russell Sage Foundation archives are housed at the Rockefeller Archive Center; the foundation itself maintains a collection of its publications and a few other materials at its East 64th Street building in New York City. Several relevant manuscript collections are at Columbia University: the Lawrence Veiller Papers in the Community Service Society of New York Papers, the Mary E. Richmond Papers, and Shelby M. Harrison's manuscript biography of John Glenn. The archives of the Regional Plan Association of New York (and many papers relevant to the preparation of the Regional Plan) are at Cornell University; the papers of George McAneny, President of the Regional Plan Association from 1932 to 1951 are at Princeton University and Columbia University; the Mary van Kleeck Papers, containing many of the annual reports of the Department of Industrial Studies, are in the Sophia Smith Collection at Smith College. The Paul U. Kellogg Papers and the Survey Associates Papers are in the Social Welfare History Archives at the University of Minnesota.

The Russell Sage Foundation did not begin to publish annual reports until after 1947. For the years between 1907 and 1947, the book Russell Sage Foundation 1907–1946, by John M. Glenn, Lilian Brandt, and F. Emerson Andrews,
included in this collection (1-H-1), serves much the same function. Far more detailed than most annual reports, this book does not, however, give an entirely balanced view because it slights the activities funded by the foundation but conducted by established and newly created organizations, and because it does not fully discuss the often very close relationships between the foundation's leaders and those organizations. Other accounts of the foundation by those closely associated with it include F. Emerson Andrews, Philanthropic Foundations (New York: Russell Sage Foundation, 1956), and Foundation Watcher, an autobiography, (Lancaster: Franklin and Marshall College, 1973); and, for a later period, Orville G. Brim, "Do We Know What We Are Doing?" in Fritz F. Heiman, ed., The Future of Foundations (Englewood Cliffs, New Jersey: Prentice-Hall, Inc., 1973). More recent overviews are David C. Hammack, "The Russell Sage Foundation," in Harold M. Keele and Joseph C. Kiger, eds., Foundations (Westport, Conn.: Greenwood Press, 1984), and the essay on the foundation in Peter Romanovsky, ed., Social Service Organizations (Westport: Greenwood Press, 1978).

History and Genesis of the Russell Sage Foundation

1-H-1: Russell Sage Foundation, 1907-1946: A History

1-H-2: Constitution, letter of gift, and suggestions as to scope of work
Confidential bulletin no. 1. 1907. 171+11 p.
[Includes supplement "Letter from Frank Tucker"]

Departmental Pamphlet Series

Charity Organization Department

101-CO-1: What is organized charity? Ten pertinent questions briefly answered
1910. 16 p.

101-CO-1.A: What is organized charity? Ten pertinent questions briefly answered
1910. 16 p.

101-CO-2: Relief: a primer for the family rehabilitation work of the Buffalo Charity Organization Society prepared by its Secretary Frederick Almy
Frederick Almy. 1920. 35 p.

101-CO-3: Treatment: methods employed by organized charity in the rehabilitation of families
101-CO-4: On being a director: an open letter to one of the board of a society for organizing charity
Alexander Johnson. 1910. 5 p.

101-CO-5: Passing on as a method of charitable relief
1911. 34 p.

101-CO-6: The formation of charity organization societies in smaller cities

101-CO-7: What social workers should know about their own communities: an outline

101-CO-8: The inter-relation of social movements with information about 67 organizations
1910. 32 p.

101-CO-9: The dominant note of the modern philanthropy

101-CO-10: Organization in the smaller cities
Alexander Johnson. 1905. 4 p.
[Reprinted from Charities and the Commons, May 3, 1905.]

101-CO-11: A modern St. George
Jacob A. Riis. 1911. 30 p.

101-CO-12: Efficient philanthropy
George Hodges. 1911. 12 p.
[Reprinted from Scribner's Magazine.]

101-CO-13: Telegraphic Code and Transportation Agreement
1910. 80 p.
[An agreement between charity organizations covering the conditions under which an organization in one city could offer to transport needy individuals or families to another city where they might be better off, and a telegraphic code for communications regarding such cases.]

1914. 84 p.

101-CO-14: Directory of charity organization societies in the United States and Canada, together with a selected list of foreign societies and United States consuls
1914. 16 p.

101-CO-15: Superceded by 101-CO-22

101-CO-16: Homeless man record card
n.d. 1 p. [form].

101-CO-16.A: Case record form
n.d. 2 p.

101-CO-17: Diagnosis and treatment record for families
n.d. 2 p. [form].

101-CO-18: Inquiry blank
n.d. 1 p.

101-CO-19: Inquiry reply blank
n.d. 1 p.

101-CO-20: Case index and confidential exchange card
n.d. 1 p. [form].

101-CO-21: Directions for use of case-index and confidential exchange card
n.d. 1 p.

101-CO-22: Case record form
n.d. 3 p.

101-CO-22.A: Case record form
n.d. 4 p.

101-CO-23: Case record form
n.d. 3 p.

101-CO-24: Case record form
n.d. 3 p.

101-CO-24.C: Form
2 p.

101-CO-25: Case record form
n.d. 2 p.
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<td>101-CO-31: Public pensions to widows with children: a study of their administration in</td>
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<td>several American cities</td>
<td></td>
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<tr>
<td>C.C. Carstens. 1913. 36 p.</td>
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<tr>
<td>101-CO-32: Motherhood and pensions</td>
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<tr>
<td>Mary E. Richmond. 1913. 8 p.</td>
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<tr>
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<td>101-CO-33: The charity director: a brief study of his responsibilities</td>
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<td>Ada Eliot Sheffield. 1913. 16 p.</td>
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<td>101-CO-34: A study of 985 widows known to certain Charity Organization Societies in</td>
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<td>1910</td>
<td></td>
</tr>
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<td>Mary E. Richmond and Fred S. Hall. 1913. 83 p.</td>
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<td>1914, 1915, 1918, 1919 - 1 p. each.</td>
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<td>the poor out of their poverty n.d. 5 p. [5 posters]</td>
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<td>101-CO-42: The family</td>
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<td>[&quot;The ethics of the family,&quot; James H. Tufts; &quot;The enlargement of the family ideal,&quot;</td>
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<td>Samuel M. Crothers.]</td>
<td></td>
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<tr>
<td>101-CO-43: Charity organization statistics</td>
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<td>1915. p. 118-152.</td>
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<td>101-CO-46: What public officials say who have tried the transportation agreement</td>
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<td>1916. 8 p.</td>
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<td>[&quot;In a large city,&quot; Alexander M. Wilson; &quot;In a small city,&quot; Mabel Tibbott; &quot;In the</td>
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<td>National Capital,&quot; George S. Wilson; &quot;From a state board of charity,&quot; State Board of</td>
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<td>Charities of Missouri; &quot;From Baltimore, Maryland,&quot; Nathaniel G. Grasty.]</td>
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<td>101-CO-47: What social workers should know about their own communities: an outline</td>
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<td>101-CO-49: Revolving fund voucher</td>
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<td>101-CO-50: Social case workers and better industrial conditions</td>
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<td>Shelby M. Harrison. 1918. 23 p.</td>
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101-CO-54: War and family solidarity

101-CO-55: Form
*n.d.* 2 p.

101-CO-56: Form
*n.d.* 2 p.

101-CO-57: Form
*n.d.* 2 p.

101-CO-58: Form
*n.d.* 4 p.

101-CO-59: Sources of information used as a basis of treatment
*n.d.* 1 p.

101-CO-60: Explanation of schedules
*n.d.* 1 p.

101-CO-61: Form
*n.d.* 1 p.

101-CO-62: Emergency exits in hard times
*n.d.* 1 p.

101-CO-63: Wartime gains for the American family

101-CO-64: Form
*n.d.* 2 p.

101-CO-65: Form
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101-CO-67: Medical certification for marriage; an account of the Wisconsin marriage law as it relates to venereal diseases
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*Joanna C. Colcord.* 1930. 86 p.

101-CO-69: Family record face sheet
*n.d.* 2 p.

101-CO-70: Financial data card
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102-CH-2: Problems of infant mortality

102-CH-2.A: Dedication of Babies’ Dispensary and Milk Station, Cleveland, Ohio
Hastings H. Hart. n.d. 5 p.

102-CH-2.B: Illegitimate child—its place in the community
[Reprinted from The Juvenile Court Record, June 1910.]

102-CH-3: An investigation into the growth in height and weight of dependent children
Milton A. Gerschel. 1911. 39 p.

102-CH-4: Individual infant’s record
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102-CH-5: Individual home record
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102-CH-6: Cartoon—dirty and clean milk
n.d. 1 p.

102-CH-6.A: Family history record
n.d. 3 p. [form].

102-CH-6.B: Record of child
n.d. 3 p. [form].

102-CH-6.C: Family history record story sheet
1912. 3 p. [form].

102-CH-7: The illegitimate child: a life-saving problem
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102-CH-9: Children’s cottage with outdoor sleeping porches
1912. 7 p.

102-CH-10: The extinction of the defective delinquent; a working program
Hastings H. Hart. 1913. 15 p.

102-CH-10.A: Work for expectant mothers in certain American cities
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[Reprinted from The Women’s Medical Journal, January 1915.]

102-CH-11: Sterilization as a practical measure
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102-CH-14: The need of child welfare work in rural communities
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Hastings H. Hart. n.d. 34 p.

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102-CH-20: A study of results of institutional care
William J. Doherty. 1915. 18 p.

102-CH-21: A study of results of a child-placing society

The Russell Sage Foundation
<table>
<thead>
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<th>Document ID</th>
<th>Title</th>
<th>Author</th>
<th>Year</th>
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<tr>
<td>102-CH-22</td>
<td>The registration of illegitimate births; a preventive of infant mortality</td>
<td>Hastings H. Hart.</td>
<td>1916</td>
<td>19</td>
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<tr>
<td>102-CH-23</td>
<td>The spiritual dynamics of social work</td>
<td>Hastings H. Hart.</td>
<td>1916</td>
<td>32</td>
</tr>
<tr>
<td>102-CH-24</td>
<td>Infant mortality: its relation to social and industrial conditions</td>
<td>Henry H. Hibbs, Jr.</td>
<td>1916</td>
<td>127</td>
</tr>
<tr>
<td>102-CH-25</td>
<td>Round table plan for trustees of institutions for dependent children</td>
<td>C. Spencer Richardson.</td>
<td>1916</td>
<td>15</td>
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<tr>
<td>102-CH-26</td>
<td>The job of being a trustee: monograph I to accompany round table plan for trustees of institutions for dependent children</td>
<td>Hastings H. Hart.</td>
<td>1916</td>
<td>15</td>
</tr>
<tr>
<td>102-CH-27</td>
<td>Admission and discharge of children: monograph II to accompany round table plan for trustees of institutions for dependent children</td>
<td>Hastings H. Hart.</td>
<td>1916</td>
<td>11</td>
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<tr>
<td>102-CH-28</td>
<td>Physical care of dependent children in institutions: monograph III to accompany round table plan for trustees of institutions for dependent children</td>
<td>C. Spencer Richardson.</td>
<td>1916</td>
<td>23</td>
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<td>102-CH-29</td>
<td>Education of dependent children in institutions: monograph IV to accompany round table plan for trustees of institutions for dependent children</td>
<td>C. Spencer Richardson.</td>
<td>1916</td>
<td>26</td>
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<tr>
<td>102-CH-30</td>
<td>A constructive program of organized child welfare work for New Orleans and Louisiana</td>
<td>William H. Slingerland.</td>
<td>1916</td>
<td>36</td>
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<td>102-CH-31</td>
<td>Development of the individual child in institutions for dependents: monograph V to accompany round table plan for trustees of institutions for dependent children</td>
<td>C. Spencer Richardson.</td>
<td>1916</td>
<td>16</td>
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<td>102-CH-32</td>
<td>The care of the baby. Revised edition</td>
<td>Frances Sage Bradley</td>
<td>1917</td>
<td>8</td>
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<td>102-CH-33</td>
<td>A child welfare problem: the care and cure of enuresis or bedwetting in child-caring institutions</td>
<td>William H. Slingerland.</td>
<td>1917</td>
<td>29</td>
</tr>
<tr>
<td>102-CH-34</td>
<td>A suggested program for the Executive State Council of Defense of West Virginia</td>
<td>Hastings H. Hart.</td>
<td>1917</td>
<td>24</td>
</tr>
<tr>
<td>102-CH-35</td>
<td>A social welfare program for the State of Florida</td>
<td>Hastings H. Hart and Clarence I. Stonaker.</td>
<td>1918</td>
<td>44</td>
</tr>
<tr>
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<td>Dependent delinquent and defective children of Delaware</td>
<td>C. Spencer Richardson.</td>
<td>1918</td>
<td>ix+88</td>
</tr>
<tr>
<td>102-CH-37</td>
<td>The war program of the State of South Carolina</td>
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<td>1918</td>
<td>61</td>
</tr>
<tr>
<td>102-CH-38</td>
<td>Social problems of Alabama: a study of the social institutions and agencies of the State of Alabama as related to its war activities</td>
<td>Hastings H. Hart.</td>
<td>1918</td>
<td>87</td>
</tr>
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<td>102-CH-39</td>
<td>Child welfare work in Louisville: a study of conditions, agencies, and institutions</td>
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<td>1919</td>
<td>152</td>
</tr>
<tr>
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<td>How to give wisely $25,000 to $1,000,000</td>
<td>Hastings H. Hart.</td>
<td>1921</td>
<td>32</td>
</tr>
<tr>
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<td>Report of the committee on treatment of persons awaiting court action and misdemeanant prisoners</td>
<td>Hastings H. Hart.</td>
<td>1921</td>
<td>23</td>
</tr>
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<td>The Negro offender</td>
<td>G. Croft Williams.</td>
<td>1922</td>
<td>11</td>
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<td>Methods of obtaining confessions and information from persons accused of crime</td>
<td>Ogden Chisolm and Hastings H. Hart.</td>
<td>1922</td>
<td>19</td>
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113-St-15: Operation statistics of selected family casework agencies, 1944: with trend data for the period 1936-1944
Ralph G. Hurlin. 1945. 29 p.

113-St-16: Statistics of medical social casework in New York City, 1944
Ralph G. Hurlin. 1945. 21 p.

113-St-17: Definitions of terms and instructions for reporting monthly statistics of family casework
1946. 26 p.

113-St-18: Statistics of medical social casework in New York City: 1945; with explanation of the reporting plan
Ralph G. Hurlin. 1946. 31 p.

The Russell Sage Foundation 31
113-St-19: Operation statistics of selected family casework agencies, 1945: with trend data for the period 1936-1945
Ralph G. Hurlin. 1946. 30 p.

113-St-20: Scheduled salaries for social work positions in New York City, December, 1946

Department of Studies in the Professions

114-SP-1: Law training in continental Europe: its principles and public functions

114-SP-2: The use of research by professional associations in determining program and policy

Department of Surveys and Exhibits

115-SE-1: The social survey: papers

115-SE-2: The Newburgh survey
Zenas L. Potter. 1913. 104 p.

115-SE-2.A: Scranton in quick review
1913.

115-SE-2.B: A survey of the public health situation, Atlanta, Georgia
Franz Schneider, Jr. 1913. 22 p.

115-SE-2.C: The relation of the social survey to public health authorities
Franz Schneider, Jr. 1913. 4 p.
[Reprinted from The Public Health Journal (Toronto, Canada), October 1913.]

115-SE-2.D: Social survey; a bibliography
Zenas L. Potter. 1913. 8 p.

Franz Schneider, Jr. 1914. 98 p.

115-SE-4: Delinquency and corrections. Part II: Topeka improvement survey.
Zenas L. Potter. 1914. 64 p.

115-SE-5: Municipal administration on Topeka. Part III: Topeka improvement survey.
D. O. Decker. 1914. 43 p.

Zenas L. Potter. 1914. 56 p.

115-SE-7: Public schools of Springfield

115-SE-8: Care of mental defectives, the insane, and alcoholics in Springfield
Walter L. Treadway. 1914. 46 p.

115-SE-9: Recreation in Springfield

115-SE-10: Housing in Springfield, Illinois
John Ihlder. 1914. 24 p.

115-SE-11: The charities of Springfield
Francis H. McLean. 1915. 185 p.

115-SE-12: Industrial conditions in Springfield, Illinois

115-SE-13: City and county administration in Springfield

115-SE-14: Public health in Springfield, Illinois
Franz Schneider, Jr. 1915. 159 p.

115-SE-15: The correctional system of Springfield, Illinois
Zenas L. Potter. 1915. 185 p.

Reference Bibliography

115-SE-17: The disproportion of taxation in Pittsburgh
Shelby M. Harrison. 1915. 15 p.

115-SE-18: An effective exhibition of a community survey
1915. 8 p.

Franz Schneider, Jr. 1914. 33 p.

115-SE-20: Department of Surveys and Exhibits, Russell Sage Foundation, activities and publications
1916. 10 p.

115-SE-21: A survey of the activities of municipal health departments in the United States
Franz Schneider, Jr. 1916. 22 p.

115-SE-22: The social survey: a bibliography

115-SE-23: Community action through surveys
Shelby M. Harrison. 1919. 29 p.

115-SE-24: Relative values in public health work
Franz Schneider, Jr. 1916. 10 p.

115-SE-25: Methods of investigation in social and health problems: papers.
["The necessity for health standards," Donald B. Armstrong; "Some shortcomings of sanitary investigations," Franz Schneider, Jr; "The application of the statistical method to public health research," Louis I. Dublin.]

115-SE-26: The Chicago patriotic food show: a brief review of its main features
Mary Swain Routzahn. 1918. 7 p.

115-SE-27: What is being done to promote the principles of universal brotherhood in communities
Shelby M. Harrison. 1918. 13 p.

115-SE-27.A: Graphic exhibits on food conservation at fairs and expositions
Evart G. Routzahn and Mary Swain Routzahn. 1917. 52 p.

115-SE-28: The Poor and Alms Department and almshouses of Newark, New Jersey

115-SE-29: The Health Show comes to town: the story of a campaign of health education which included the platform use of mechanical devices and dramatic action

115-SE-30: Elements of a social publicity program

115-SE-31: Publicity methods reading list: selected references to publicity in social work and kindred fields
Evart G. Routzahn and Mary Swain Routzahn. 1924+supplement, May 1929. 48+10 p.

115-SE-32: The social survey: the idea defined and its development traced
Shelby M. Harrison. 1931. 42 p.
[Reprinted, with changes, from A Bibliography of Social Surveys, Shelby M. Harrison et. al., 1930.]

Department of Social Work Yearbook

116-YB-1: Migration and social welfare: an approach to the problem of the non-settled person in the community

116-YB-2: Community centers as living war memorials: a selected bibliography with interpretative comments

116-YB-3: The neighborhood unit plan; its spread and acceptance

Non-Departmental Pamphlets

117-ND-1: The transportation problem in American social work; including an account of the origin and development of the transportation agreement
Jeffrey R. Brackett. 1936. 38 p.

117-ND-2: Attacking on social work's three fronts
Shelby M. Harrison. 1942. 30 p.

The Russell Sage Foundation
117-ND-3: Attacking on social work's three fronts
Shelby M. Harrison. n.d. 4 p.

117-ND-4: Music in hospitals
Willem van de Wall. 1946. 86 p.

Other Series
Prevention of Blindness Committee


Field Department Bulletin


Charity Organization Bulletin


Social Case Histories

[Contents: Group A, no.1: The Mayos; Group A, no. 2: A musician's family; Group B, no. 1: A belated analysis; Group B, no. 2: The Deans]

Selected Materials from the Russell Sage Foundation Archives

Mrs. Sage's Early Charitable Activities


200-H-1.5: A.C. Hill to Margaret Olivia Sage, 8 April 1907 2 p. RAC folder 3.
[Describes Mrs. Sage's endowment of the Troy Emma Willard School]

200-H-1.6: Elihu Root to Margaret Olivia Sage, 24 December 1907 1 p. RAC folder 1.
[Solicitation of a donation to Hamilton College]

200-H-1.7: National Religious Training School, gift from Mrs. Sage 7 pages. RAC folders 3 and 287.
[Includes Robert W. deForest to Margaret Olivia Sage, 8 February 1911; J.C. Pritchard to M.O. Sage, 7 February 1911; J. Carr to M.O. Sage, 8 February 1911; Minot C. Morgan to M.O. Sage, 23 May 1916; C.H. Parkhurst to M.O. Sage, 7 June 1916; Henry deForest to Robert W. deForest, 7 June 1920.]

200-H-1.8: New York Federation of Women's Clubs, gift from Mrs. Sage 17 pages. RAC folder 3.
[Includes: note from Mrs. Sage's secretary; Daisy A. Story to Margaret Olivia Sage, November 1909; Daisy A. Story to M.O. Sage, 9 October 1909; Ella L. Blair to M.O. Sage, 13 November 1909; Mary G. Hay to M.O. Sage, 25 November 1912.]
200-H-1.9: New York Exchange for Women's Work, gift from Mrs. Sage
20 pages. RAC folder 7.
[Includes Emily H. Lansing to Margaret Olivia Sage, 21 May 1903; Susan Herriman et. al. to M.O. Sage, 2 April 1912; Katharine Lambert et. al. to M.O. Sage, 29 April 1912; list of subscribers, April 1912; By-Laws of the N.Y. Exchange for Women's Work; Bertha B. Brown to M.O. Sage, 3 January 1916; E.L. Todd to B. Brown, 4 January 1915; Eliza Kellas to E.L. Todd, 8 January 1916; Herriman to M.O. Sage, 8 March 1916; letter from Todd, 19 March 1917; Lansing to Todd, 21 March 1917.]

200-H-1.10: Last Will of Margaret Olivia Sage
25 October 1906. 27+5 pages. RAC folders 40 and 25.
[Also filmed Notice of Probate, 25 November 1918]

**Genesis of the Russell Sage Foundation**

200-H-2.1: Robert W. deForest to Jeffrey R. Brackett, 24 October 1906
2 p. RAC folder 11.
[Asks for suggestions as to what advice to give Mrs. Sage concerning the dedication of ten to fifteen million dollars for philanthropic purposes]

200-H-2.2: Jeffrey R. Brackett to Robert W. deForest, 26 October 1906
8 pages. RAC folder 11.
[Advises setting up "neighborhood houses," a trust to fund research and scholarships, and providing support to general hospitals]

3 p. RAC folder 11.
[Advises creation of "The Russell Sage Endowment Fund," the income to support the family and descendants of Mr. and Mrs. Sage with the stipulation that a specified portion of the money given to each beneficiary must be used by them for the benefit of mankind]

200-H-2.4: Sketch of "The Russell & Olivia Sage Foundation, organized for good uses"
n.d. 2 p. RAC folder 11.

200-H-2.5: Statement of Mrs. Sage for press
n.d. 2 p. RAC folder 11.

200-H-2.6: Robert W. deForest to Margaret Olivia Sage, 7 February 1907
7 p. RAC folder 11.
[Describes the requests for assistance Mrs. Sage had received]

200-H-2.7: Robert W. deForest to Margaret Olivia Sage, 18 February 1907
2 p. RAC folder 11.
[List of possible trustees for the Russell Sage Foundation]

200-H-2.8: Brief characteristics of Trustees of Sage Foundation
2 p. RAC folder 11.

200-H-2.9: [Robert W. deForest] to Henry W. deForest, 2 March 1907
2 p. RAC folder 11.
[Describes strategy to get a bill passed to incorporate the foundation in New York State]

200-H-2.10: Henry W. deForest to Robert W. deForest, 6 March 1907
1 p. RAC folder 11.
[Further description of work on bill]

200-H-2.11: Henry W. deForest to Robert W. deForest, 9 March 1907
2 p. RAC folder 11.
[Discusses possible trustees and several of Mrs. Sage's gifts]

200-H-2.12: Robert W. deForest to C.A. Herter, 9 March 1907
3 p. RAC folder 11.
[Discusses plans of Rockefeller Institute to expand into new areas of charitable activity as it would relate to ongoing work in those areas]

200-H-2.13: John M. Glenn to Robert W. deForest, 10 March 1907
2 p. RAC folder 11.
[Glenn's acceptance of the directorship of the foundation]

200-H-2.14: Robert W. deForest to Henry W. deForest, 11 March 1907
2 p. RAC folder 11.
[Discusses how best to advise Mrs. Sage, and a codicil or letter of gift to ensure that plans for the foundation are carried out]

200-H-2.15: Frank Tucker to Robert W. deForest, 13 March 1907
2 p. RAC folder 11.
[Suggests investing some of the foundation’s funds in securities of the Provident Loan Society]

200-H-2.16: Robert W. deForest to Lawrence Veiller, 16 March 1907
4 p. RAC folder 11.
[Also filmed R.W. deForest to Margaret Olivia Sage, 16 March 1907; R.W. deForest to John M. Glenn, 16 March 1907; R.W. deForest to Daniel C. Gilman, 16 March 1907. All letters describe reaction to the announcement of the foundation]

200-H-2.17: Franklin Pierce to Robert W. deForest, 13 March 1907
4 p. RAC folder 11.
[Also filmed, deForest to Pierce, 16 March 1907. Discussion of need for charity that does not generate dependence in its recipients]

200-H-2.18: Statement...with regard to the Russell Sage Foundation
Lawrence Veiller, 18 March 1907. 1 p. RAC folder 11.

200-H-2.19: Notes on social work
[Robert C. Pruyn?], 18 March 1907. 6 p. RAC folder 11.
[Discusses need for “thoroughness” in charitable work and three promising areas for action: poor Southern whites; work with children; technical schools for young girls]

200-H-2.20: Lawrence Veiller to George A. Davis, 18 March 1907
2 p. RAC folder 14.
[Letter to Chairman of the Judiciary Committee, New York State Senate, asking his help in enacting Act of Incorporation for the foundation]

200-H-2.21: Robert W. deForest to Robert C. Pruyn, 2 April 1907
1 p. RAC folder 11.
[Response to 200-H-2.19]

200-H-2.22: Robert W. deForest (?) to Charles E. Hughes, 4 April 1907
1 p. RAC folder 14.
[Asking Governor Hughes to sign bill incorporating the foundation]

200-H-2.23: Robert W. deForest to Margaret Olivia Sage et. al., 15 April 1907
1 p. RAC folder 12.
[Letter to trustees of the foundation summoning them to the meeting to organize the corporation and adopt a constitution]

200-H-2.24: Gertrude S. Rice to Robert W. deForest, 27 April 1907
4 p. RAC folder 11.
[Discusses grants to existing organizations and new work on tuberculosis, parks, industrial training, rising rents and overcrowding, and low-cost suburban housing]

200-H-2.25: Louisa Lee Schuyler to Robert W. deForest, 27 April 1907
3 p. RAC folder 11.
[Discusses grants to existing organizations and new work on Kindergartens and industrial training, tuberculosis, education for the blind, rising rents, and poor Southern whites]

200-H-2.26: Sage Foundation. Statement given out to the press May 13/07
5 p. RAC folder 11.

200-H-2.27: Louisa Lee Schuyler to John M. Glenn, 22 May 1907
8 p. RAC folder 11.
[Discusses training for the blind, Public Education Association, training for poor Southern whites, tuberculosis, child labor, rents]

200-H-2.29: Sage Foundation. Suggested policy relating to, and subjects of, grants
Robert W. deForest, 27 May 1907. 10 p. RAC folder 12.

Biographies of Trustees and Staff

200-H-3.1: Biographies of Trustees of the Russell Sage Foundation, 1907-1947
34 p. RAC folders 19 and 20.
[Includes chart on Board of Trustees and biographical sketches of Lindsay Bradford, Joseph P. Chamberlain, Harry W. Chase, Eli

200-H-3.2: Biographies of Russell Sage Foundation staff
56 p. RAC folders 17 and 18.

Histories of the Russell Sage Foundation


[Reprint from the Journal of the National Institute of Social Sciences]

[Reprint from The Sight-Saving Review, volume X, no. 3]


Charity Organization Department

201-CO-1: Francis H. McLean to Mary E. Richmond, 1 July 1907
4 p. RAC folder 112.
[Discusses organization of the Field Department of the Charity Organization Society, including where it should be based, schedule of Secretary, relations with local and national organizations]

201-CO-1.A: Robert W. deForest to John M. Glenn and Edward T. Devine, 23 July 1907
3 p. RAC folder 264.
[Discusses organization of Field Department, especially need for some centralization]

201-CO-1.B: Mary E. Richmond to John M. Glenn, 13 August 1907
2 p. RAC folder 264.
[Russell Sage Foundation's role in reorganizing Field Department]

201-CO-2: John M. Glenn to Francis H. McLean, 22 February 1908
1 p. RAC folder 112.
[Distribution of publication by Field Department]

201-CO-3: Francis H. McLean to John M. Glenn, 21 November 1908
7 p. RAC folder 112.
[Also filmed, J.W. Magruder to McLean, 21 November 1908. Systematic use of case histories and "psychological investigation of dependency."

201-CO-4: Francis H. McLean to John M. Glenn, 18 May 1909
15 p. RAC folder 112.
[Also filmed, McLean to Glenn, 17 May 1909. Discusses medical inspection in parochial schools, proposal by Federated Charities of Baltimore to establish a Polish District, and experiences of other cities in work with Polish communities]

201-CO-5: Francis H. McLean to John M. Glenn, 8 November 1909
6 p. RAC folder 112.
[ Efforts to fill local positions]
201-CO-6: John M. Glenn to Mary E. Richmond, 17 August 1911
5 p. RAC folder 112.
[Also filmed, Richmond to Glenn, 11 August 1911. Outside speaking by staff members, difficulties of social work as a profession]

201-CO-7: Mary E. Richmond to John M. Glenn, 21 September 1911
6 p. RAC folder 112.
[Future organization and work of department]

201-CO-8: Fred S. Hall, memo, 8 January 1912
8 p. RAC folder 113.
[Contains "Cities Visited by Secretaries and Agents of National Social Organizations"]

201-CO-9: Fred S. Hall to John M. Glenn, 24 January 1912
16 p. RAC folder 113.
[Contains memo on "Cities and Their Social Organizations"]

201-CO-10: Mary E. Richmond to John M. Glenn, 30 August 1912
4 p. RAC folder 112.

201-CO-11: Mary E. Richmond to John M. Glenn, 18 January 1914
2 p. RAC folder 112.
[Discusses Charity Organization Bulletin, department's attitude towards public relief, financial federation]

201-CO-12: Emergency Winter Exchange Letters, 17 December 1914 to 6 April 1915
64 p. RAC folder 113.

201-CO-13: The relation of Charity Organization Societies to commercial organizations
Fred S. Hall. 3 January 1915. 5 p. RAC folder 113.

201-CO-14: Fred S. Hall, memo, 10 February 1915
1 p. RAC folder 113.
[Discusses record forms developed for City Charities Department]

201-CO-15: Mary E. Richmond to Ada E. Sheffield, 24 August 1915
4 p. RAC folder 112.

[Types of data and records necessary for social investigations]

201-CO-16: Mary E. Richmond to John M. Glenn, 16 March 1916
6 p. RAC folder 112.
[Use of case records]

201-CO-17: Mary E. Richmond to Joseph Lee, 10 April 1916
6 p. RAC folder 114.
[Also filmed, Lee to Richmond, 30 March 1916. Health insurance and general discussion of types of social work]

201-CO-18: Karl de Schweinitz to Mary E. Richmond, 1 August 1916
4 p. RAC folder 112.
[Also filmed, Richmond to de Schweinitz, 8 August 1916. Discusses Charity Organization Bulletin.]

201-CO-19: Mary E. Richmond to John M. Glenn, 28 March 1919
2 p. RAC folder 112.
[Arguments against consolidation of Manhattan and Brooklyn charities]

201-CO-20: Mary E. Richmond to Jeffrey R. Brackett, 24 November 1924
3 p. RAC folder 113.
[Child marriages]

201-CO-21: Child marriages in New York State
Mary E. Richmond. 4 December 1925. 3 p. RAC folder 113.

201-CO-22: A memorandum on the plans past, present, and future of the Charity Organization Department of the Russell Sage Foundation
Mary E. Richmond. 15 February 1927. 14 p. RAC folder 114.
[Also filmed, Richmond to John M. Glenn, 15 February 1915]

201-CO-23: Mary E. Richmond to Rev. Worth M. Tippy, 18 December 1927
3 p. RAC folder 114.
[Companionate marriage]

201-CO-24: Russell H. Kurtz to Shelby M. Harrison and John M. Glenn, 20 December 1945
5 p. RAC folder 110.
Reference Bibliography

201-CO-25: Donald S. Howard to Shelby M. Harrison, 1 April 1946
6 p. RAC folder 110.

201-CO-26: Donald S. Howard to Shelby M. Harrison, 7 May 1946
5 p. RAC folder 110.

201-CO-27: Donald S. Howard to Shelby M. Harrison, 15 May 1946
12 p. RAC folder 109.

201-CO-28: Donald S. Howard to Shelby M. Harrison, 31 May 1946
3 p. RAC folder 109.

201-CO-29: Donald S. Howard to Shelby M. Harrison, 18 June 1946
4 p. RAC folder 109.

201-CO-30: Donald S. Howard to Shelby M. Harrison, 8 August 1946
2 p. RAC folder 109.

201-CO-31: Donald S. Howard to Shelby M. Harrison, 5 May 1947
3 p. RAC folder 110.

201-CO-31A: Donald S. Howard to Shelby M. Harrison, 5 May 1947
16 p. RAC folder 110.

201-CO-32: Donald S. Howard to Ralph G. Hurlin, 4 November 1947
2 p. RAC folder 110.

202-CH-1: Hastings H. Hart to John M. Glenn, 3 December 1907
12 p. RAC folder 122.

202-CH-2: Hastings H. Hart to John M. Glenn, 12 June 1909
1 p. RAC folder 122.

202-CH-3: Memorandum respecting the plans of the Children's Department of the Russell Sage Foundation for the year 1909-1910
Hastings H. Hart. 23 June 1909. 6 p. RAC folder 122.

202-CH-4: Work of the Children's Department of the Russell Sage Foundation 1909-1910
Hastings H. Hart. 3 p. RAC folder 122.

202-CH-5: Hastings H. Hart to John M. Glenn, 31 March 1910
2 p. RAC folder 122.

202-CH-6: Hastings H. Hart to John M. Glenn, 1 July 1910
4 p. RAC folder 122.

202-CH-7: Hastings H. Hart to John M. Glenn, 9 October 1911
3 p. RAC folder 122.

202-CH-8: John M. Glenn to Julia C. Lathrop, 11 March 1914
3 p. RAC folder 122.

Child-Helping Department

202-CH-1: Hastings H. Hart to John M. Glenn, 3 December 1907
12 p. RAC folder 122.

202-CH-2: Hastings H. Hart to John M. Glenn, 12 June 1909
1 p. RAC folder 122.

202-CH-3: Memorandum respecting the plans of the Children's Department of the Russell Sage Foundation for the year 1909-1910
Hastings H. Hart. 23 June 1909. 6 p. RAC folder 122.

202-CH-4: Work of the Children's Department of the Russell Sage Foundation 1909-1910
Hastings H. Hart. 3 p. RAC folder 122.

202-CH-5: Hastings H. Hart to John M. Glenn, 31 March 1910
2 p. RAC folder 122.

202-CH-6: Hastings H. Hart to John M. Glenn, 1 July 1910
4 p. RAC folder 122.

202-CH-7: Hastings H. Hart to John M. Glenn, 9 October 1911
3 p. RAC folder 122.

202-CH-8: John M. Glenn to Julia C. Lathrop, 11 March 1914
3 p. RAC folder 122.

[Also includes Lathrop to Glenn, 17 February 1914; Frances Sage Bradley to Lathrop, 14 February 1914. Discussion of child welfare exhibits.]
3 p. RAC folder 122.
[Requests received for lectures and addresses]

202-CH-10: John M. Glenn to Hastings H. Hart, 25 April 1914
8 p. RAC folder 122.
[Also filmed, Memorandum as to Child Helping Department by J.M. Glenn; Hart to Glenn, 20 April 1914; S.J. Baker to Hart, 17 April 1914. Discussion of types of activities department should undertake and work at New York Foundling Hospital to fight infant mortality.]

202-CH-11: Memorandum from Dr. Hastings H. Hart, 26 April 1915.
2 p. RAC folder 122.
[Kinds of work brought to department]

202-CH-12: Summaries of correspondence, Department of Child-Helping, January 16 to April 20, 1915
7 July 1915. 3 p. RAC folder 122.

1 p. RAC folder 122A.
[Summary of activities during trip in the South]

202-CH-14: Department of Child-Helping, report of outline of work for year ending September 30, 1916
5 p. RAC folder 122A.

202-CH-15: Memorandum on activities of Department of Child-Helping.
27 November 1916. 5 p. RAC folder 122A.

202-CH-16: The internment camp for sailors at Hot Springs, North Carolina
Hastings H. Hart, 4 September 1917. 9 p. RAC folder 122A.

202-CH-17: Hastings H. Hart to the Board of Trustees of the Children's Home of Bethlehem, Bethlehem, Pennsylvania, 15 June 1918
9 p. RAC folder 122A.
[Advice on improvements to the organization and physical facilities of the Children's Home of Bethlehem]

202-CH-18: Thomas E. Kilby to Hastings H. Hart, 9 January 1923
1 p. RAC folder 122A.
[Describes how State of Alabama will use report by Hart, perhaps an update to 102-CH-38.]
Reference Bibliography

[Contains memoranda on prison planning, jails, prison labor, juvenile delinquents, prison administration, state penal boards, crime study, parole]

Child Hygiene Department

204-CHy-1: Luther H. Gulick to John M. Glenn, 27 September 1907
7 p. RAC folder 119A.
[Plans for study of play and playgrounds]

204-CHy-2: Luther H. Gulick to John M. Glenn, 3 April 1908
6 p. RAC folder 119A.
[Proposal for activities in study of medical inspections]

204-CHy-3: Luther H. Gulick to John M. Glenn, 27 April 1908
3 p. RAC folder 119A.
[Work done by the Playground Extension Committee during the previous year]

204-CHy-3.A: Retardation; a report of an investigation conducted in fifteen schools of Manhattan, submitted to Dr. William H. Maxwell, City Superintendent of Schools Leonard P. Ayres. October 1908. 65 p. RAC folder 118.

204-CHy-4: Report of the Playground Extension Committee of the Russell Sage Foundation, November 1, 1908
8 p. RAC folder 119A.

204-CHy-5: Memorandum on a proposal for new work
Luther H. Gulick. 21 November 1908. 3 p. RAC folder 119A.

204-CHy-6: A proposed study
Luther H. Gulick. 27 November 1908. 5 p. RAC folder 119A.
[Also contains John M. Glenn to Gulick, 28 November 1908. Proposal for study of health education in schools.]

204-CHy-7: Luther H. Gulick to John M. Glenn, 18 January 1909
5 p. RAC folder 119A.
[Contains "Suggested plan for the Committee on Welfare of Children"]

204-CHy-8: A bill for an Act to Promote the Health of School Children
4 June 1909. 3 p. RAC folder 119A.
["Presented before the Conference of State and Provincial Boards of Health of North America by Luther Haisley Gulick, M.D., and Leonard P. Ayres of the Russell Sage Foundation."]

204-CHy-9: Lee F. Hanmer to John M. Glenn, 16 October 1909
2 p. RAC folder 119C.
[Report on activities to promote playground construction in Yonkers]

204-CHy-10: Report of the Department of Child Hygiene for the month ending November 15, 1909
14 p. RAC folder 119.

204-CHy-11: Report of the Department of Child Hygiene for the month ending December 15, 1909
6 p. RAC folder 119.

204-CHy-12: Report of the Department of Child Hygiene from December 15 to December 31, 1909
6 p. RAC folder 119.

204-CHy-13: Luther H. Gulick to John M. Glenn, 9 May 1910
5 p. RAC folder 119A.
[Contains "Suggestions concerning a public health division"]

204-CHy-14: Report of the Department of Child Hygiene, October 1, 1910 to September 30 1911
92 p. RAC folder 119.
[Contains reports of the Division of Recreation and the Division of Education for this period]

204-CHy-15: Report of the General Division, Department of Child Hygiene, Russell Sage Foundation, October 1, 1911 to September 30, 1912
4+56 p. RAC folder 119.

204-CHy-16: Luther H. Gulick to John M. Glenn, 22 November 1912
8 p. RAC folder 119A.

The Russell Sage Foundation 41
[Contains report "The family and the city's recreation budget"; Glenn to Gulick, 22 November 1912]

**Department of Recreation**

**205-Rec-1:** Lee F. Hanmer to John M. Glenn, 29 October 1911
6 p. RAC folder 119B.
[Proposed plan of work for the Division of Recreation]

**205-Rec-2:** Lee F. Hanmer to John M. Glenn, 8 April 1913
12 p. RAC folder 119C.
[Also filmed: "An act to amend the education law, relative to the powers of voters of school districts, and extending the use of school buildings"; memorandum on work of the Division of Recreation in securing passage of this legislation.]

**205-Rec-3:** Report of the Department of Recreation, October, November and December 1914
26 p. RAC folder 119B.

**205-Rec-4:** Report of the Department of Recreation, January, February and March 1915
29 p. RAC folder 119B.

**205-Rec-5:** Memorandum concerning a Department (or Division) of Recreational Research
5 August 1916. 8 p. RAC folder 119B.

**205-Rec-6:** Universal military training
Clarence A. Perry. 24 January 1917. 5 p. RAC folder 119D.

**205-Rec-7:** Watch your strength grow—a system of exercise in which results are measured
Clarence A. Perry. [1922]. 7 p. RAC folder 119B.
[Reprinted from the American Physical Education Review, January 1922]

**205-Rec-8:** A list of the published writings of Clarence Arthur Perry
3 May 1932. 5 p. RAC folder 119D.

**205-Rec-9:** The promotion of the neighborhood community as a continuation project of the Russell Sage Foundation
Clarence A. Perry. 18 April 1935. 5 p.

**Department of Education**

**206-E-1:** Leonard P. Ayres to John M. Glenn, 30 October 1909
4 p. RAC folder 117.
[Discusses use of grant to improve public schools in Pittsburgh.]

**206-E-2:** Memorandum for Mr. Glenn
Leonard P. Ayres. 10 August 1911. 2 p. RAC folder 117.
[Proposed work for upcoming year]

**206-E-3:** Leonard P. Ayres to John M. Glenn, 25 April 1913
9 p. RAC folder 117.
[Includes "Plan for an investigation to throw light on four factors affecting vocational education" and "Investigation of the problems of vocational education"]

**206-E-4:** Leonard P. Ayres to John M. Glenn, 15 March 1914
1 p. RAC folder 117.
[Discusses progress of work on survey in Springfield, Illinois and proposal for school survey in Topeka, Kansas]

**206-E-5:** Press material on address by Dr. Ayres given in Baltimore on Friday, Nov. 13, 1914, before meeting of Educational Society
5 p. RAC folder 118.
[Describes address titled "A survey of school surveys."]

**206-E-6:** Division of Education. Summaries of Activities. November 1914-March 1915.
8+5+8+5+6 p. RAC folder 117.

**206-E-7:** Memorandum on activities of Division of Education.
2 December 1916. 4 p. RAC folder 117.
Reference Bibliography

207-IS-1: Memorandum regarding girls under 16 years of age in public evening schools in New York
17 August 1911. 9 p. RAC folder 132.

207-IS-2: Mary van Kleeck to John M. Glenn, 6 October 1911
11 p. RAC folder 132.
[Includes memorandum regarding investigations for the winter of 1910-11.]

207-IS-3: Mary van Kleeck to John M. Glenn, 2 February 1912
5 p. RAC folder 132.
[Report on trip to plant of Doubleday Page & Co.]

207-IS-4: Mary van Kleeck to John M. Glenn, 3 February 1912
2 p. RAC folder 132.
[Report of conference with three female bindery workers]

207-IS-5: Mary van Kleeck to John M. Glenn, 8 February 1912
5 p. RAC folder 132.
[Report of visit to Philadelphia binderies]

207-IS-6: Mary van Kleeck to John M. Glenn, 11 May 1912
6 p. RAC folder 132.
[Report of work for April/May 1912]

207-IS-7: Mary van Kleeck to John M. Glenn, 18 May 1912
4 p. RAC folder 132.
[Report of work for May 1912]

207-IS-8: Memorandum on activities of Committee on Women's Work
n.d. 7 p. RAC folder 132.

207-IS-9: Tentative outline for a study of working girls as affected by boarding houses operated for their benefit
Mary van Kleeck and Florence L. Lattimore. 24 October 1912. 6 p. RAC folder 132.

207-IS-10: Mary van Kleeck to John M. Glenn, 26 September 1914
22 p. RAC folder 132.
[Contains "Memorandum regarding occupational investigations at Massachusetts General Hospital"]

207-IS-11: Sickness and poverty
9 March 1916. 6 p. RAC folder 132.
[by Mary van Kleeck?]

207-IS-12: Mary van Kleeck to John M. Glenn, 24 July 1916
20 p. RAC folder 132.
[Contains memoranda on proposed investigations of the cigar industry and the printing industry]

207-IS-13: Mary van Kleeck to John M. Glenn, 22 December 1917
8 p. RAC folder 132.
[Report on departmental organization and upcoming work]

207-IS-14: Mary van Kleeck to John M. Glenn, 5 February 1918
1 p. RAC folder 132.
[Report on van Kleeck's war work with the Women's Division of the Industrial Service Section of the Ordnance Department]

207-IS-15: Mary van Kleeck to John M. Glenn, 1 May 1919
4 p. RAC folder 132.
[Report of conference in Milwaukee and discussion of need for study of methods of administration of labor]

207-IS-16: Memorandum to John M. Glenn, 25 October 1919
9 p. RAC folder 133.
["Subject: The Immediate Task of the Russell Sage Foundation in the Improvement of Industrial Relations and Conditions"]

207-IS-17: Memorandum to John M. Glenn, 9 October 1920
5 p. RAC folder 133.
[Program and budgets for the year ending September 30, 1921.]

207-IS-18: A study of representation of employees from a memorandum by Miss van Kleeck, April 28, 1921
3 p. RAC folder 133.
207-IS-19: "New Italian work in New York at Church of the Holy Communion"
Mary van Kleeck. The Witness, September 17, 1925. p. 6-8. RAC folder 133.
[Also filmed, "The Church and industrial life; what has been done since 1922." Mary van Kleeck. The Witness, September 24, 1925. p. 9-10.]

207-IS-20: Shelby M. Harrison to John M. Glenn, 3 July 1928
3 p. RAC folder 259.
[Possible study of social insurance]

207-IS-21: Diary of inquiry
Joanna Colcord. 27 July 1928 and 25 July 1928. 54 p. RAC folder 259.
[Report of investigation of social insurance in England]

207-IS-22: John M. Glenn to Joanna Colcord, 28 February 1929
1 p. RAC folder 259.
[Regarding research documented in 207-IS-21]

207-IS-23: John M. Glenn to Lawson Purdy, 8 October 1929
5 p. RAC folder 259.
[Includes Mary van Kleeck to Max Lowenthal, 8 October 1929; "Memorandum regarding proposed study of Economic Causes of Crime for the program of the National Commission on Law Observance and Enforcement," 7 October 1929]

207-IS-24: Mary van Kleeck to John M. Glenn, 19 November 1930
2 p. RAC folder 259.
[Proposal for study of social insurance in Europe]

207-IS-25: Mary van Kleeck to Shelby M. Harrison, 10 December 1931
14 p. RAC folder 123.
[Includes "Program for the establishment of a World Commission to Study Social Economic Planning"]

207-IS-26: Mary van Kleeck to Shelby M. Harrison, 30 September 1931
6 p. RAC folder 123.

Reference Bibliography

207-IS-27: Mary van Kleeck to Shelby M. Harrison, 18 March 1932
4 p. RAC folder 123.
[Contains Mary van Kleeck to Senator Edward P. Costigan, 17 March 1932. Discusses study of union-management cooperation at the Rocky Mountain Fuel Company and proposals and legislation concerning the coal industry.]

207-IS-28: Mary van Kleeck to John M. Glenn, 28 November 1932
1 p. RAC folder 123.
[Discussion of newspaper accounts of a meeting of the Church League for Industrial Democracy. Some controversy was generated by accounts of a discussion of the relation of the Church to socialism.]

207-IS-29: Union-management co-operation under socialized control as the machinery for social economic planning
Mary van Kleeck. 7 June 1933. 24 p. RAC folder 130.

207-IS-30: Mary van Kleeck to Shelby M. Harrison, 19 July 1933
2 p. RAC folder 123.
[Report of interview with J.H. Fell regarding unionization of his printing shop and discussion of the need to find a union shop to print a foundation publication]

207-IS-31: Tune In! IRI broadcasts 1934. 1 p. RAC folder 130.
[List of broadcasts by Mary van Kleeck, Mary L. Fledderus, and M.L. Wilson]

207-IS-32: Mary van Kleeck to Shelby M. Harrison, 21 June 1935
3 p. RAC folder 123.
[Includes memorandum on current plans in the department]

207-IS-33: Memorandum regarding suggested program of work for year beginning October 1st, 1935
Mary van Kleeck. 6 p. RAC folder 130.

207-IS-34: "Interprofessional group protests" December 1935. 2 p. RAC folder 123.
Reference Bibliography

[Statement from New York City Equity. Reprints statement by van Kleeck.]

207-IS-35: Introductory memorandum regarding possible study of optimum productivity in the workshop
Mary L. Fiedderus. May 1938. 29 p. RAC folder 130.

207-IS-36: Mary van Kleeck to Shelby M. Harrison, 15 July 1938
5 p. RAC folder 124.
["Tentative suggestions regarding program, staff and budget for Department of Industrial Studies in the year beginning October 1, 1938"]

207-IS-37: Mary van Kleeck to Shelby M. Harrison, 28 July 1938
2 p. RAC folder 124.
[Further report on program, staff and budget of department for 1938-39]

207-IS-38: Mary van Kleeck to Shelby M. Harrison, 20 January 1939
5 p. RAC folder 124.
["Outline of study of industrial relations and standards of living in the United States"]

207-IS-39: Mary van Kleeck to Shelby M. Harrison, 6 June 1939.
12 p. RAC folder 124.
[Contains "The National Labor Relations Act—Its place in the Development of a National Labor Policy in the United States," statement by van Kleeck at hearing of Senate Committee on Education and Labor, 11 April 1939]

207-IS-40: Mary van Kleeck to Shelby M. Harrison, 28 July 1939
4 p. RAC folder 124.
[Recommendations for program of department for year beginning October 1, 1939]

207-IS-41: Mary van Kleeck to Shelby M. Harrison, 5 April 1940
1 p. RAC folder 124.
[Report on interview with agents of the Federal Bureau of Investigation regarding relations between the foundation and Edwin S. Smith of the National Labor Relations Board.]

207-IS-42: Mary van Kleeck to Shelby M. Harrison, 14 April 1941
3 p. RAC folder 124.

[Contains van Kleeck to Herbert H. Lehman, 11 April 1941. Van Kleeck urges Lehman to veto the Wicks Act.]

207-IS-43: Mary van Kleeck to Shelby M. Harrison, 9 December 1941
3 p. RAC folder 124.
[Proposal for a series of community defense surveys]

207-IS-44: Shelby M. Harrison to Mary van Kleeck, 16 January 1942
2 p. RAC folder 124.
[Notes on an "adequate-life survey of a community"]

207-IS-45: Mary van Kleeck to Shelby M. Harrison, 23 January 1942
7 p. RAC folder 124.
[Contains outline of proposed community defense surveys]

207-IS-46: Mary van Kleeck to John M. Glenn, 4 February 1942
4 p. RAC folder 124.
[Also filmed, van Kleeck to William B. Spofford, 4 February 1942. Discusses relationship of the foundation to organizations using its facilities and protests letter which implicitly associated the foundation with a statement by the United Christian Council for Democracy supporting executive clemency for Earl Browder of the Communist Party.]

207-IS-47: Mary van Kleeck to Shelby M. Harrison, 2 July 1942
2 p. RAC folder 124.
[ Gives examples of requests for cooperation received by the department]

207-IS-48: Mary van Kleeck to Shelby M. Harrison, 18 August 1942
3 p. RAC folder 124.
[Report on conference and discussion of foundation's position with regard to the relationship of theory and fact-gathering]

207-IS-49: Mary van Kleeck to Shelby M. Harrison, 9 October 1943
3 p. RAC folder 125.
[Proposed program and budget of department for year beginning October 1, 1943]

207-IS-50: Mary van Kleeck to Shelby M. Harrison, 19 April 1944
2 p. RAC folder 125.
[Report of trip to Chicago and Des Moines]

207-IS-51: Department of Industrial Studies of the Russell Sage Foundation, Annual report for year ended September 30, 1947
Mary van Kleeck. 14 p. RAC folder 126.

Library

208-L-1: John M. Glenn to Homer Folks, 15 November 1912
2 p. RAC folder 237.
[Also filmed, Glenn to Folks, 31 December 1912. Proposal that State Charities Aid Association donate part of its collection to the foundation]

208-L-2: Letter to Charles S. Johnson, 20 March 1929
2 p. RAC folder 234.
[Discusses development of the foundation library, in particular methods of collection development and acquisition]

208-L-3: Russell H. Kurtz to Shelby M. Harrison, 26 January 1946
4 p. RAC folder 233.
[Recommendations on future of foundation library]


208-L-5: Library program for 1946-1947
12 p. RAC folder 233.
[Contains “Memorandum re: future role and organization of RSF Library”]

Department of Remedial Loans

209-RL-1: Arthur H. Ham to John M. Glenn, 25 September 1911
3 p. RAC folder 199.
[Re: cooperative savings and loan associations]

209-RL-2: Plan of work in Remedial Loans Department for 1911-1912
52 p. RAC folder 201.

209-RL-3: Arthur H. Ham to John M. Glenn, 10 May 1912
4 p. RAC folder 199.
[Plan of work for upcoming year]

209-RL-4: Arthur H. Ham to John M. Glenn, 26 May 1913
4 p. RAC folder 199.
[Includes “Memorandum on loan shark bills introduced in the New York Legislature Session of 1913”]

209-RL-5: John M. Glenn to Julius Rosenwald, 3 April 1914
2 p. RAC folder 198.
[Also filmed, Rosenwald to Glenn, 8 April 1914. Discusses Rosenwald’s interest in rural cooperation and banks for working men]

209-RL-6: Arthur H. Ham to Julius Rosenwald, 1 March 1915
7 p. RAC folder 198.
[Investigation of need for credit unions among employees of Sears, Roebuck]

209-RL-7: Division of Remedial Loans, Russell Sage Foundation, Arthur H. Ham, Director, report for the year ending September 30, 1915
46 p. RAC folder 193.

209-RL-8: John M. Glenn to Andrew Carnegie, 23 January 1915
3 p. RAC folder 198.
[Also filmed, Carnegie to Glenn, 2 February 1915. Soliciting financial support from Carnegie for plan to establish a fund for loans to the unemployed]

209-RL-9: Arthur H. Ham to John M. Glenn, 6 April 1915
9 p. RAC folder 201.
[Report on proposed extension of the division’s work]

209-RL-10: John M. Glenn to Andrew Carnegie, 15 April 1915
4 p. RAC folder 198.
[Also filmed, Henry S. Pritchett to Glenn, 22 October 1915. Proposal to Carnegie on extension of credit unions.]

209-RL-11: Arthur H. Ham to John M. Glenn, 1 June 1915
2 p. RAC folder 199.
[Includes list of cities where Remedial Loan Societies and Morris Companies operate or are organizing]
Reference Bibliography

209-RL-12: Division of Remedial Loans [1916?]. 5 p. RAC folder 199.
[Summary of activities]


209-RL-14: Arthur H. Ham to John M. Glenn, 25 April 1919
1 p. RAC folder 199.

209-RL-15: The trend and progress to improve small loan conditions
Arthur H. Ham. 1921. 12 p. RAC folder 201.

209-RL-16: Walter S. Hilborn to John M. Glenn, 28 February 1921
3 p. RAC folder 201.
[Report of activities with regard to small loan legislation in Iowa and Minnesota]

209-RL-17: Russell Sage Foundation, Remedial Loans Department; work to be done
1922. 2 p. RAC folder 201.

209-RL-18: Walter S. Hilborn to John M. Glenn, 11 June 1923
2 p. RAC folder 200.
[Results of small loan legislative campaigns in Rhode Island, Illinois, Iowa, West Virginia, New York, Delaware, North Carolina, Missouri, Tennessee, Louisiana and Wisconsin]

209-RL-19: Changes in the small loan business
Louis N. Robinson. 10 August 1923. 8 p. RAC folder 201.

209-RL-20: John M. Glenn to L.C. Harbison and C.H. Watts, 29 January 1924
2 p. RAC folder 200.
[Discusses strategy for small loan campaigns]

209-RL-21: Arthur H. Ham to John M. Glenn, 29 November 1924
3 p. RAC folder 187.
[Proposed areas of activity for division]

2 p. RAC folder 187.

[Discusses strategy, publicity, and division of work]

209-RL-23: John M. Glenn to Leon Henderson, 9 February 1927
1 p. RAC folder 187.
[Status of efforts in Minnesota, Kansas and Missouri]

209-RL-24: Leon Henderson to John M. Glenn, 19 February 1927
4 p. RAC folder 187.
[Also filmed, W. Frank Persons to Henderson, 15 February 1927. Report of legislative campaigns in Kansas and Minnesota.]

209-RL-25: Arthur H. Ham to John M. Glenn, 23 February 1927
2 p. RAC folder 187.
[Criticisms of legislative campaign in Wisconsin]

209-RL-26: John M. Glenn to L.C. Harbison, 23 February 1927
3 p. RAC folder 200.
[Discusses problems in cooperation between the foundation and the American Industrial Lenders' Association on legislative campaigns]

209-RL-27: John M. Glenn to L.C. Harbison, 28 February 1927
3 p. RAC folder 187.
[Also filmed, Harbison to Glenn, 26 February 1927. Further discussion of cooperation between the foundation and the AILA.]

209-RL-28: Leon Henderson to L.C. Harbison, 7 March 1927
1 p. RAC folder 187.
[Report of setbacks in legislative campaign in Kansas (?)]

209-RL-29: Memorandum of suggested future policy of the Department of Remedial Loans of the Russell Sage Foundation respecting the Uniform Small Loan Law and particularly with respect to joint relations with the American Industrial Lenders Association
9 May 1927. 3 p. RAC folder 201.

209-RL-30: Leon Henderson to John M. Glenn, 7 March 1927
2 p. RAC folder 187.
[Report of legislative campaigns in Kansas, Missouri, Alabama]

209-RL-31: Leon Henderson to John M. Glenn, 27 March 1927
1 p. RAC folder 187.
[Report on legislative campaigns in Missouri and Minnesota]

209-RL-32: Leon Henderson to Shelby M. Harrison, 18 July 1934
2 p. RAC folder 187.
[Report on work for National Recovery Administration and roles of Richberg and General Johnson]

5 p. RAC folder 188.

209-RL-34: Shelby M. Harrison to Thomas E. Dewey, 7 January 1936
1 p. RAC folder 188.
[Letter in support of Dewey's record of prosecuting illegal lenders and his plans for continuing legal campaigns]

209-RL-35: Leon Henderson to Shelby M. Harrison, 27 January 1937
2 p. RAC folder 187.
[Comments on the impact of Henderson's government work]

Department of Consumer Credit Studies

210-CC-1: Rolf Nugent to John M. Glenn, 11 June 1940
16 p. RAC folder 188.
[Includes Nugent, memorandum on the Vee Bee Bank System]

210-CC-2: Rolf Nugent to Shelby M. Harrison, 18 July 1940
29 p. RAC folder 188.
[Includes Nugent, "Memorandum on control of private consumption in time of war"]

210-CC-3: Preliminary draft of a uniform law to regulate installment selling. 1 November 1940.
34 p. RAC folder 217.

Reference Bibliography

210-CC-4: Rolf Nugent to Shelby M. Harrison, 20 December 1940
5 p. RAC folder 188.
[Discusses Nugent's activities with the Economic Advisory Council of the National Industrial Conference Board]

210-CC-5: Shelby M. Harrison to the Trustees, 22 October 1941
5 p. RAC folder 188.
[Includes memorandum on Vee Bee Service Co. complaint]

210-CC-6: Shelby M. Harrison to J. Glenn Donaldson, 15 June 1942
3 p. RAC folder 187.
[Includes Donaldson memorandum on a trip to several states]

210-CC-7: Shelby M. Harrison to Lindsay Bradford, 28 October 1942
2 p. RAC folder 187.
[Discusses the foundation's role in Colorado small loan legislation]

210-CC-8: J. Glenn Donaldson to Shelby M. Harrison, 30 October 1942
5 p. RAC folder 187.
[Colorado small loan legislation campaign]

210-CC-9: Tentative draft of a model law to authorize and regulate personal loans made by banks
8 December 1942. 6 p. RAC folder 216.

210-CC-10: Rolf Nugent to Shelby M. Harrison, 5 January 1943
2 p. RAC folder 188.
[Discusses work on model law to regulate personal loans made by banks]

210-CC-11: Rolf Nugent to Shelby M. Harrison, 27 April 1943
10 p. RAC folder 188.
[Regarding genesis of model law to regulate personal loans made by banks]

210-CC-12: Joseph P. Chamberlain to the officers and Trustees of Russell Sage Foundation, 1 June 1943
17 p. RAC folder 217.
[Includes memorandum on history of the foundation's interest in small loans]
Reference Bibliography

210-CC-13: Rolf Nugent to Shelby M. Harrison, 18 February 1944
3 p. RAC folder 189.
[Discusses invitation to Nugent to join staff of UNRRA]

210-CC-14: Rolf Nugent to Shelby M. Harrison, 25 March 1944
2 p. RAC folder 189.
[Nugent's assignment to UNRRA working party on indigenous production of food in occupied allied and enemy countries in Europe]

210-CC-15: Press release
17 April 1944. 3 p. RAC folder 188.
[Foundation's response to charges by Texas state legislator Sheppard that the foundation was part of "an alleged nationwide small loan racket."]

210-CC-16: Excerpts from letter from Rolf Nugent, 22 June 1944
2 p. RAC folder 189.
[Describes work on UNRRA project in London during bombardments]

210-CC-17: Rolf Nugent to Shelby M. Harrison, 22 August 1944
2 p. RAC folder 189.
[Discusses Nugent's UNRRA assignment in Australia]

210-CC-18: Rolf Nugent to Shelby M. Harrison, 10 February 1945
8 p. RAC folder 189.
[Proposed work of department after the war]

210-CC-19: Shelby M. Harrison to J.P. Lewis, 5 March 1947
4 p. RAC folder 190.
[Also filmed, "LaGuardia: We Still Have the Swine' Law," Fiorello H. LaGuardia, PM, 2 March 1947]

210-CC-20: James M. Sullivan to Shelby M. Harrison, 23 May 1947
6 p. RAC folder 190.
[Also filmed, Sullivan to George C. Wallace, 16 May 1947; Sullivan to Wallace, 9 May 1947. Advice to Wallace on proposed small loan legislation in Alabama and response to his concerns about the foundation's involvement with small loan legislation]

Department of Social Work Interpretation

3 + 5 p. RAC folder 266.

211-SWI-2: A memorandum on relations between Department of Social Work Interpretation and Social Work Publicity Council
14 November 1941. 2 p. RAC folder 266.

211-SWI-3: Progress report of current study
20 January 1942. 2 p. RAC folder 266.
[Describes work to promote professional expertise in public relations for social work and public health programs]

211-SWI-4: Looking ahead
Mary S. Routzahn. 12 January 1944. 5 p. RAC folder 266.

211-SWI-5: Shelby M. Harrison to Mary S. Routzahn, 4 October 1944
8 p. RAC folder 266.
[Includes Routzahn to Harrison, 2 October 1944; Levy to Routzahn, 26 September 1944, which describes visit to YMCA in Schenectady, New York and proposes its inclusion in department study of YMCA]

211-SWI-6: Mary S. Routzahn to Shelby M. Harrison, 26 June 1947
6 p. RAC folder 266.
[Contains "Memorandum on relation of community organization and public relations" and "Recommended study in public relations and public information"]

211-SWI-7: Institutional public relations; a brief report of a case study of YMCA public relations
Leo A. Davis. September 1947. 50 p. RAC folder 266.

Southern Highlands Division

212-SH-1: Statement for a proposed study plan of the Southern Highland section
John C. Campbell. 15 May 1908. 5 p. RAC folder 134.

212-SH-2: From mountain cabin to cotton mill
John C. Campbell. 1913. 12 p. RAC folder 134.

The Russell Sage Foundation
[Reprinted from *Child Labor Bulletin*, vol. II, no. 1, May 1913]

**212-SH-3:** John C. Campbell to Anna B. Taft, 7 January 1914
3 p. RAC folder 134.
[Discusses proposal for improvement of mountain farms]

**212-SH-4:** John C. Campbell to John M. Glenn, 6 April 1914
2 p. RAC folder 134.
[Discusses independent schools in the region]

**212-SH-5:** John C. Campbell to John M. Glenn, 25 April 1914
4 p. RAC folder 134.
[Describes his activities at Conference of Southern Mountain Workers and the interaction of various religious denominations involved in mountain work.]

**212-SH-6:** John C. Campbell to John M. Glenn, 20 May 1914
6 p. RAC folder 134.
[Discusses gathering of statistics for mountain counties.]

**212-SH-7:** John M. Glenn to John C. Campbell, 17 July 1914
7 p. RAC folder 134.
[Also filmed, Campbell to Glenn, 18 June 1914; Glenn to Campbell, 11 June 1914. Discusses trip to Denmark to study Danish folk schools as a model for Southern highlands.]

**212-SH-8:** Confidential report of the activities of the Southern Highland Division of the Russell Sage Foundation, September 30, 1913-September 30, 1914
*John C. Campbell.* 68 p. RAC folder 134.

**212-SH-9:** John C. Campbell to John M. Glenn, 30 October 1914
2 p. RAC folder 134.
[Discusses work at Berea College, Kentucky and educational needs of Southern highlands]

**212-SH-10:** John C. Campbell to John M. Glenn, 31 October 1914
2 p. RAC folder 134.
[Discusses work of Presbyterian Church in region.]

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**Reference Bibliography**

**212-SH-11:** Mountain and rural fields in the South

**212-SH-12:** The future of the church school in the Southern Highlands

**212-SH-13:** Report on activities of Southern Highland Division, 1915-1916
24 p. RAC folder 135.

**212-SH-14:** Cecil J. Sharp to John M. Glenn, 15 April 1917
1 p. RAC folder 135.
[Description of conference (Conference of Southern Mountain Workers?)]

**212-SH-15:** John C. Campbell to John M. Glenn, 17 April 1917
4 p. RAC folder 135.
[Description of conference (Conference of Southern Mountain Workers?)]

**212-SH-16:** Cecil J. Sharp to John M. Glenn, 2 September 1917
3 p. RAC folder 135.
[Thanks Glenn for gift of photographs and describes work collecting folk songs]

**212-SH-17:** John C. Campbell to John M. Glenn, 8 September 1917
3 p. RAC folder 135.
[Includes Cecil J. Sharp to Campbell, 2 September 1917. Describes school at Pine Mountain and folk songs and dances in the area.]

**212-SH-18:** John C. Campbell to Katharine Pettit, 1 February 1918
7 p. RAC folder 135.
[Critique and suggestions for Pine Mountain School, Harlan County, Kentucky.]

**212-SH-19:** John C. Campbell to John M. Glenn, 11 February 1918
3 p. RAC folder 135.
[Discusses loyalty of mountain people, opportunities for the government to sponsor programs that would help both the war effort and the region, and proposal for demonstration farming program.]
Reference Bibliography

212-SH-20: John C. Campbell to Rev. James H. Taylor, 22 February 1918
3 p. RAC folder 135.
[Discusses best strategies for mountain work]

212-SH-21: John C. Campbell to John M. Glenn, 11 May 1918
1 p. RAC folder 135.
[Discusses cooperation between groups working in the Southern highlands]

212-SH-22: John M. Glenn to John C. Campbell, 9 September 1918
5 p. RAC folder 135.
[Also filmed, Campbell to Glenn, 5 September 1918. Proposal to hire a Mr. Fisher for "campaign to interest mountaineers in the war."]

212-SH-23: John C. Campbell to John M. Glenn, 2 December 1918
3 p. RAC folder 135.
[Discusses efforts to encourage Red Cross work in Southern highlands.]

212-SH-24: John C. Campbell to John M. Glenn, 16 December 1918
1 p. RAC folder 135.
[Discusses plans of YWCA and YMCA to start work in the Southern highlands.]

212-SH-25: John C. Campbell to George E. Scott, 31 December 1918
3 p. RAC folder 135.
[Encouraging Red Cross to consider expanded peace-time work in the Southern highlands.]

212-SH-26: Knoxville Conference of Southern Mountain Workers, April 1-3, 1919
32 p. RAC folder 137.
[Includes "Outline," "Report of the Knoxville Conference of Southern Mountain Workers" and list of participants]

212-SH-27: John C. Campbell to John M. Glenn, 4 April 1919
2 p. RAC folder 135.
[Describes Conference of Southern Mountain Workers and involvement of the Primitive Baptists.]

212-SH-28: John C. Campbell to John M. Glenn, 16 April 1919
3 p. RAC folder 135.
[Describes work and Hindman School, Knott County, Kentucky, and meeting to discuss future education work at the school and in the county.]

212-SH-29: Financial statement, Conference of Southern Mountain Workers, 1923
1 p. RAC folder 138.

212-SH-30: Danish people's colleges and their relation to Southern mountain problems
Olive D. Campbell. pp. 391-396. RAC folder 137.

212-SH-31: Address at Southern Mountain Workers Conference. 9 April 1924.
Olive D. Campbell. 38 p. RAC folder 138.

Division of Statistics

213-St-1: Division of Statistics, summaries of activities for November 1914-March 1915
15 p. RAC folder 120.

213-St-2: Memorandum on meeting to discuss some questions of statistical presentation
8 March 1915. 7 p. RAC folder 120.

213-St-3: Earle Clark to John M. Glenn, 9 June 1915
11 p. RAC folder 120.
[Describes manner in which statistical problems come to the division, relation of statistical work in other divisions to Division of Statistics, and general comments on statistical work of the foundation.]

213-St-4: Earle Clark to John M. Glenn, 23 March 1916
11 p. RAC folder 120.
[Proposal to present foundation reports in two parts, one an interpretative statement and the other a presentation of statistics; uses Artificial flower makers by van Kleeck as an example of how this could be done.]

213-St-5: Ralph G. Hurlin to John M. Glenn, 16 December 1927
6 p. RAC folder 120.
[Projects underway and personnel, equipment, and space requirements of department.]

The Russell Sage Foundation 51
213-St-6: Symbols for social base maps
4 p. RAC folder 120.

213-St-7: Salaries in the family field in New York City
Ralph G. Hurlin. 1937. 2 p. RAC folder 91.
[Reprinted from Better Times, 5 April 1937]

Department of Studies in the Professions

214-SP-1: Shelby M. Harrison to Ralph G. Hurlin, 5 August 1937
3 p. RAC folder 87.
[Regarding series of studies of the professions]

214-SP-2: Charles E. Merriam to Shelby M. Harrison, 24 May 1939
4 p. RAC folder 87.
[Also filmed, Harrison to Merriam, 13 June 1939. Discussion of training for public administration in law schools.]

214-SP-3: Esther L. Brown to Shelby M. Harrison, 6 June 1939
2 p. RAC folder 87.
[Regarding study of training for public service at law schools.]

214-SP-4: Esther L. Brown to Shelby M. Harrison, 31 July 1940
5 p. RAC folder 87.
[Includes copy of letter sent to law school deans and other faculty members asking for comments regarding possible curriculum changes to provide better training for public service.]

N.d. 1 p. RAC folder 87.
[Response to letter in 214-SP-4]

214-SP-5: F.D.G. Ribble to Esther L. Brown.
N.d. 2 p. RAC folder 87.
[Response to letter in 214-SP-4]

214-SP-6: Robert E. Mathews to Esther L. Brown.
N.d. 2 p. RAC folder 87.
[Response to letter in 214-SP-4]

Reference Bibliography

214-SP-7: Esther L. Brown to Shelby M. Harrison, 21 May 1943
13 p. RAC folder 87.
[Includes Emery A. Brownell to Brown, "Opinions of legal aid attorneys on the desirability of a national survey of legal aid work."]

214-SP-8: Esther L. Brown to Shelby M. Harrison and Ralph G. Hurlin, 24 August 1943
5 p. RAC folder 87.
[Includes "Mexico's family dining room," Esther L. Brown, reprinted from Survey Mid-monthly, December 1943. Memorandum describes trip to Mexico.]

214-SP-9: Esther L. Brown to Shelby M. Harrison, 10 December 1943
5 p. RAC folder 87.
[Contains Brown to George F. Zook, 10 December 1943. Discussion of surveys of four types of professional education conducted by the American Council on Education.]

214-SP-10: Shelby M. Harrison to Emery A. Brownell, 4 October 1944
3 p. RAC folder 87.
[Discusses structure of proposed survey of legal aid.]

214-SP-11: Shelby M. Harrison to Esther L. Brown, 11 March 1946
6 p. RAC folder 87.
[Includes Eric F. Schweinburg to Brown, 7 March 1946, progress report on legal aid survey.]

214-SP-12: Esther L. Brown to Shelby M. Harrison
N.d. 5 p. RAC folder 87.
[Includes "Training for Social Security," Karl de Schweinitz]

Department of Surveys and Exhibits

215-SE-1: Survey Department; tentative beginning plans
2 July 1912. 3 p. RAC folder 264.

215-SE-2: Shelby M. Harrison to John M. Glenn, 16 April 1913
7 p. RAC folder 264.
Reference Bibliography

[Includes "Memorandum on surveys completed, now going on, or proposed"]

215-SE-3: Paul Kellogg to John M. Glenn, 9 August 1914
7 p. RAC folder 264.
[Suggestions for procedure and areas of inquiry in Topeka survey.]

215-SE-4: Proposed program of work, year beginning October 1, 1916, Department of Surveys and Exhibits
36 p. RAC folder 264.

215-SE-5: Departmental Committee meeting, January 25, 1916
2 p. RAC folder 264.

215-SE-6: Some results of the Springfield and Topeka surveys
14 March 1916. 5 p. RAC folder 264.

215-SE-7: Advisory committee—Department of Surveys and Exhibits
14 June 1916. 2 p. RAC folder 264.

215-SE-8: Plan for study of social welfare publicity
3 November 1919. 7 p. RAC folder 264.

Social Work Year Book

216-YB-1: A proposed social work annual
3 November 1928. 2 p. RAC folder 327.

216-YB-2: A year book of social work
19 December 1928. 3 p. RAC folder 327.

216-YB-3: Advisory committee, summary of the discussion, with "notes" by Mr. Hall
27 March 1929. 8 p. RAC folder 327.

Department of Arts and Social Work

217-ASW-1: Allen Eaton to Shelby M. Harrison, 23 October 1929
10 p. RAC folder 267.
[Proposal for development of Department of Arts and Social Work.]

217-ASW-2: Cultural arts and crafts for leisure time
Shelby M. Harrison. 13 November 1931.
2 p. RAC folder 268.

217-ASW-3: Allen Eaton to Shelby M. Harrison, 29 January 1932
8 p. RAC folder 267.

[Includes "Progress report on the work of bringing into closer relation the fields of art and of social work." Allen Eaton, January 25, 1932.]

217-ASW-4: Allen Eaton to Shelby M. Harrison, 11 January 1933
5 p. RAC folder 268.
["Concerning the work program for 1933, especially some points related to the Handicraft survey."]

217-ASW-5: Shelby M. Harrison to Allen Eaton, 17 January 1933
4 p. RAC folder 267.
[Work program for 1933]

217-ASW-6: Allen Eaton to Shelby M. Harrison, 23 January 1933
4 p. RAC folder 267.
[Proposed study of handicrafts in the Virgin Islands.]

217-ASW-7: Allen Eaton to Shelby M. Harrison, 31 January 1938
7 p. RAC folder 268.
["Concerning a study of the rural arts."]

217-ASW-8: Shelby M. Harrison to Allen Eaton, 18 February 1942
3 p. RAC folder 268.
[Work program and plans for the department.]

217-ASW-9: Allen Eaton to Shelby M. Harrison, 2 April 1942
2 p. RAC folder 268.
[Notes on visit to Virginia flax project.

217-ASW-10: Shelby M. Harrison to Allen Eaton, 22 July 1942
2 p. RAC folder 268.
[Regarding exhibition of objects of beauty for the blind.]

217-ASW-11: Allen Eaton to Shelby M. Harrison, 30 April 1943
17 p. RAC folder 268.
[Discusses current work, cooperation with War Relocation Authority, and arguments for continuing the department.]

217-ASW-12: Allen Eaton to Shelby M. Harrison, 24 January 1944
18 p. RAC folder 268.

The Russell Sage Foundation 53
Regional Plan and Survey of New York City and Its Environs

218-RP-1: Shelby M. Harrison to John M. Glenn, 9 March 1921
24 p. RAC folder 329.
[Suggestions as to scope, procedure and finances for proposed plan of New York.]

218-RP-2: Shelby M. Harrison to Charles D. Norton, 11 June 1921
18 p. RAC folder 329.
[Suggestions as to social studies to be included in plan of New York.]

3 p. RAC folder 329.
[Suggestions as to economic studies to be included in Regional Plan.]

218-RP-4: The New York Plan Social Survey

218-RP-5: Plan of New York and its Environs, the meeting of May 10, 1922
25 p. RAC folder 254.

218-RP-6: Memorandum of publicity for the Plan of New York and Environs
Evart G. Routzahn, Mary S. Routzahn, Shelby M. Harrison. 20 February 1923. 33 p. RAC folder 249.


218-RP-8: Regional Plan of New York and Its Environs, a form of State enabling act for zoning
Edward M. Bassett. May 1924. 11 p. RAC folder 254.

218-RP-9: Thomas Adams to Lewis Mumford, 17 December 1925
4 p. RAC folder 248.
[Response to article critical of the work of the Regional Plan.]

218-RP-10: Parks on Long Island—Both Regional and Local
January 1926. 15 p. RAC folder 254.
[Bulletin from the Committee on a Regional Plan of New York and Its Environs, January 12, 1926]

218-RP-11: Robert W. deForest to Frederic A. Delano and John M. Glenn, 22 January 1926
6 p. RAC folder 249.
[Includes "Regional Plan; R.W. deForest's memorandum as to his relation to it and as to its present outlook."]

218-RP-12: Thomas Adams to John M. Glenn, 23 February 1926
2 p. RAC folder 249.
Reference Bibliography

[Comments on proposed skyscraper in New York City.]

218-RP-13: Origin and destination of New York City's Vehicular Traffic
May 1926. 12 p. RAC folder 254.
["Staff report to the Committee on a Regional Plan of New York and Its Environ, May 10, 1926"]

218-RP-14: Concerning the East River Islands; a letter from the Regional Plan of New York and Its Environ to the City Planning and Survey Committee Appointed by Mayor Walker
10 September 1926. 12 p. RAC folder 254.

218-RP-15: Regional Planning, Notes and Comment
No. 1, 1 May 1927, 8 p.; no. 2, 15 July 1927, 8 p.; no. 3, 15 October 1927, 6 p.; no. 4, March 1928, 8 p. RAC folder 254.

218-RP-16: Thomas Adams to John M. Glenn, 24 May 1927
2 p. RAC folder 249.
[Comments on zoning.]

218-RP-17: Thomas Adams to John M. Glenn, 27 May 1927
3 p. RAC folder 249.
[Includes “Bridges, tunnels and ferries over Hudson and East Rivers”]

7 p. RAC folder 249.
[Includes “Suggested resolution regarding the formation of a City Planning Commission for the City of New York.”]

218-RP-19: The West Side Waterfront on Manhattan: its planning and development
March 1928. 8 p. RAC folder 254.
[“Staff report to the Committee on a Regional Plan of New York and Its Environ, March, 1928.”]

218-RP-20: Memorandum on report of sub-committee on continuing organization
Robert deForest. April 1928. 3 p. RAC folder 31.
[Also filmed, “Regional Plan–future policy”]

218-RP-21: Memorandum re carrying out the Regional Plan
John M. Glenn. 8 February 1929. 3 p.

218-RP-22: Statement by the Long Island State Park Commission to guests at the meeting of the Nassau County Planning Federation dinner at Garden City, April 23, 1929
Robert Moses, Clifford L. Jackson, and Thomas A. McWhinney. 29 April 1929. 6 p. RAC folder 253.
[Describes conflicts between the Long Island State Park Commission and Thomas Adams and the Russell Sage Foundation over issues of road planning and subdivision of large estates.]

218-RP-24: Regional Plan Association activities
1 May 1930. 14 p. RAC folder 333.

218-RP-25: Program of work for the Association
Regional Plan Association, Inc. 11 September 1930. 6 p. RAC folder 333.

218-RP-26: Second annual report of the Regional Plan Association
1931. 20 p. RAC folder 334.

218-RP-27: Recommendations regarding the Regional Plan
Shelby M. Harrison. 12 November 1931. 3 p. RAC folder 249.

218-RP-28: Third annual report of the Regional Plan Association, Inc.
1932. 22 p. RAC folder 334.

218-RP-29: Frederic A. Delano to John M. Glenn, 4 May 1932
2 p. RAC folder 249.
[Describes ceremony at which the final report of the Regional Plan Committee was presented to President Hoover, the governors of New York, New Jersey and Connecticut and the Mayor of New York City.]

218-RP-30: F. Emerson Andrews to Lawrence M. Orton, 10 June 1932
2 p. RAC folder 248.
[Regarding article by Lewis Mumford in The New Republic, critical of the Regional Plan.]

The Russell Sage Foundation
218-RP-30.A: Rockland County and the Regional Plan
1932. 23 p. RAC folder 332.

218-RP-30.B: Westchester County and the Regional Plan
1932. 32 p. RAC folder 332.

218-RP-31: Memorandum on carrying out the Regional Plan of New York and Its Environs
December 1932. 26 p. RAC folder 329.

218-RP-32: Fifth annual report of the Regional Plan Association, Inc.
May 1934. 22 p. RAC folder 334.

218-RP-33: Sixth annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc.
6 June 1935. 19 p. RAC folder 334.

218-RP-34: Thomas Adams to Shelby M. Harrison, 22 July 1935
2 p. RAC folder 247.
[Discusses problems faced by government agencies and “semi-philanthropic companies” engaged in housing programs.]

218-RP-35: Seventh annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc.
28 May 1936. 25 p. RAC folder 335.

218-RP-36: Crowds
n.d. 12 p. RAC folder 332.

218-RP-37: Morris County and the Regional Plan
1939. 25 p. RAC folder 332.

218-RP-38: Fourteenth annual report of the Regional Plan Association
1944. 9 p. RAC folder 335.

218-RP-39: The fifteenth annual report of the Regional Plan Association
December 1944. 10 p. RAC folder 335.

n.d. 6 p. RAC folder 250.

56 The Russell Sage Foundation

Housing
Forest Hills Gardens

219-Hs-1.1: Robert W. deForest to Frederick Law Olmstead, 7 December 1908
2 p. RAC folder 182.
[Requests Olmstead’s participation in Forest Hills Gardens project.]

219-Hs-1.2: Robert W. deForest to Frederick Law Olmstead, 4 January 1909
3 p. RAC folder 182.
[Also filmed, Olmstead to deForest, 20 December 1908. Discusses Olmstead’s trip to Europe to study European town design and the English garden cities.]

219-Hs-1.3: Frederick Law Olmstead to Robert W. deForest, 20 January 1909
2 p. RAC folder 182.
[Discussion and sketches of plans for working-men’s houses in The Hague.]

219-Hs-1.4: Frederick Law Olmstead to Robert W. deForest, 26 June 1909
4 p. RAC folder 182.
[Also filmed, deForest to Olmstead, 25 June 1909. Discussion of design concepts for Forest Hills Gardens.]

219-Hs-1.5: Russell Sage Foundation—real estate

219-Hs-1.6: Map of Forest Hills Gardens
n.d. 1 p. RAC folder 146.

219-Hs-1.7: Declaration of restrictions, etc., affecting property known as Forest Hills Gardens at Forest Hills, Borough of Queens 1911. 12 p. RAC folder 146.

n.d. 19 p. RAC folder 155.
[Descriptive brochure containing statements by Robert W. deForest, Frederick Law Olmstead, Grosvenor Atterbury, Alfred T. White, William E. Harmon, and Edward H. Bouton]

219-Hs-1.9: Characterization list of purchasers at Forest Hills
1 February 1912. 38 p. RAC folder 161.
Reference Bibliography

219-Hs-1.10: John M. Demarest to John M. Glenn, 20 April 1912
4 p. RAC folder 184.
[Includes statement by Mary E. Knevels. Discussion of feasibility of a family earning under $3,000 buying a home at Forest Hills Gardens.]

219-Hs-1.11: Edward H. Bouton to John M. Glenn, 4 January 1913
2 p. RAC folder 157.
[Critique of idea that "garden cities" can provide housing for workingmen.]

219-Hs-1.12: Why we have chosen Forest Hills Gardens for our home 1915. 28 p. RAC folder 154.

[Regarding maintenance of physical restrictions on construction at Forest Hills Gardens.]

219-Hs-1.14: John M. Demarest to John M. Glenn, 27 June 1921
4 p. RAC folder 158.
[Response to 219-Hs-1.13, discusses alternate methods of maintaining architectural standards.]

219-Hs-1.15: deForest Brothers to John M. Glenn, 11 February 1922
1 p. RAC folder 146.
[Summary of valuation of unsold land at Forest Hills Gardens and advice to accept offer from Demarest et. al.]

219-Hs-1.16: Brown, Wheelock Company to deForest Brothers, 25 February 1922
7 p. RAC folder 146.
[Valuation of unsold land at Forest Hills Gardens]


219-Hs-1.19: The objectives sought in developing Forest Hills Gardens Clarence A. Perry. 10 March 1936. 4 p. RAC folder 158.

219-Hs-1.20: Harvard School of City Planning questionnaire to developers on model community developments 20 April 1936. 3 p. RAC folder 158.
[Answers by Clarence A. Perry on behalf of the Russell Sage Foundation]

219-Hs-1.21: John M. Glenn to Grosvenor Atterbury, 5 June 1939
3 p. RAC folder 71.
[Also filmed, Atterbury to Glenn, 20 May 1939. Proposal for foundation to invest in new development project at Forest Hills Gardens and explanation of foundation's reasons for declining further involvement in Forest Hills Gardens.]

Sunnyside Gardens

219-Hs-2.1: W.D. Heydecker to John M. Glenn, 13 January 1925
4 p. RAC folder 60.
[Also filmed, Thomas Adams to Glenn, 2 December 1924. Evaluations of the City Housing Corporation and Sunnyside Gardens.]

219-Hs-2.2: Excerpts from D.E. McAvoy to Robert D. Elder, 22 June 1932
1 p. RAC folder 72.
[Ideas for help that could be given to small home-owners.]

219-Hs-2.3: Johnston deForest to Shelby M. Harrison, 22 November 1932
2 p. RAC folder 60.
[Also filmed, Lawson Purdy to Harrison, 21 November 1932. Discussion of request to foundation to waive payment of cash on Sunnyside bonds.]

219-Hs-2.4: City Housing Corporation to holders of City Housing Corporation Bonds, 18 May 1933
1 p. RAC folder 61.
[Appeal for postponement of interest.]

219-Hs-2.5: Ninth annual report, City Housing Corporation 1933. 6 p. RAC folder 61.
219-HS-2.6: City Housing Corporation to holders of City Housing Corporation Bonds, 9 May 1934
1 p. RAC folder 61.
[Appeal for postponement of interest.]

219-HS-2.7: Tenth annual report, City Housing Corporation 1934. 7 p. RAC folder 61.

219-HS-2.8: Letter to Shelby M. Harrison, 20 July 1934
6 p. RAC folder 60.
[Includes letter to Frederick P. Keppel, 16 July 1934, which gives history of the activities of City Housing Corporation and appeals for a grant from the Carnegie Foundation.]

219-HS-2.9: Letter to Shelby M. Harrison, 26 July 1934
3 p. RAC folder 60.
[Includes Alexander M. Bing to C.J. Martin, 28 June 1934. Regarding financial condition and plan for reorganization of City Housing Corporation.]

219-HS-2.10: Lawson Purdy to City Housing Corporation, 11 December 1934
1 p. RAC folder 60.
[Claim for interest owed to foundation.]

219-HS-2.11: J.E. Brockway to John M. Glenn, 15 March 1935
1 p. RAC folder 60.
[Regarding influence and presence of Communists in Sunnyside Gardens community.]

219-HS-2.12: Consolidated Home Owners' Mortgage Committee to Sunnyside Bondholders' Protective Committee, 20 March 1935
10 p. RAC folder 61.
[Includes valuation brief with reference to mortgage payments]

219-HS-2.13: Sunnyside Bondholders' Protective Committee to Home Owners of Sunnyside Gardens, 4 April 1935
2 p. RAC folder 61.
[Regarding interest strike by home owners and demands for foreclosure by investors.]

219-HS-2.14: Memorandum of compromise efforts subsequent to offer of July 3, 1935 rejected
2 p. RAC folder 60.

219-HS-2.15: Sunnyside Bondholders' Protective Committee to holders of the Mortgage Collateral Sinking Fund Bonds, Series A, of City Housing Corporation, 14 October 1935
10 p. RAC folder 61.
[Regarding interest strike and foreclosures; includes text from signs carried by picketing members of the Communist Party and copies of statements by the Consolidated Home Owners' Mortgage Committee.]

219-HS-2.16: Consolidated Home Owners' Mortgage Committee to Second Mortgage Bondholders of the City Housing Corporation, 17 October 1935
1 p. RAC folder 61.
[Response to 219-Hs-2.15 opposing actions of Sunnyside Bondholders' Protective Committee.]

219-HS-2.17: Robert D. Elder to Lawson Purdy, 10 October 1935
2 p. RAC folder 60.
[Description of trial related to City Housing Corporation's foreclosure of second mortgage on Sunnyside Gardens house.]

219-HS-2.18: Lawson Purdy to Robert D. Elder, 6 January 1936
1 p. RAC folder 307.
[Description of foreclosure proceedings and of houses purchased at foreclosure by the foundation.]

219-HS-2.19: Conference between representatives of the Sunnyside Home Owners' Mortgage Committee, Mr. Glenn, Mr. Nugent and Mr. Harrison 14 January 1936. 3 p. RAC folder 307.

Miscellaneous Concerns
Social Work Education

220-M-1.1: Memorandum for research departments of schools by the Director of the Russell Sage Foundation
[John M. Glenn]. 1 December 1909. 2 p. RAC folder 220.

220-M-1.2: Some important results of our appropriations to the schools of philanthropy for the bureaus of social research
John M. Glenn. 27 November 1911. 9 p. RAC folder 220.
220-M-1.3: Memorandum as to work of a school of philanthropy
John M. Glenn. 19 July 1912. 2 p. RAC folder 220.

220-M-1.4: C.M. Davis, W.H. McClain, and Thomas J. Riley to the Trustees of the Russell Sage Foundation, 30 September 1907
5 p. RAC folder 232.
[Also filmed, McClain to John M. Glenn, 30 September 1907. Request by St. Louis School of Philanthropy for foundation grant to fund research studies.]

220-M-1.5: Thomas J. Riley to John M. Glenn, 16 October 1911
4 p. RAC folder 232.
[Progress report and financial statement of the Department of Research of the St. Louis School of Social Economy.]

220-M-1.6: Sophonisba P. Breckinridge and Edith Abbott to the Trustees of the Russell Sage Foundation, 25 November 1910
8 p. RAC folder 231.
[Report on work of the Department of Social Investigation of the Chicago School of Civics and Philanthropy.]

220-M-1.7: Sophonisba P. Breckinridge to the Trustees of the Russell Sage Foundation, 23 October 1911
8 p. RAC folder 231.
[Report on work of the Department of Social Investigation of the Chicago School of Civics and Philanthropy.]

220-M-1.8: Samuel McClure Lindsay to John M. Glenn, 25 October 1911
4 p. RAC folder 227.
[Statement of expenditures for senior fellows appointed by the Russell Sage Foundation in the Bureau of Social Research of the New York School of Philanthropy and budget for current year.]

220-M-1.9: John M. Glenn to Roswell C. McCrea, 24 September 1908
3 p. RAC folder 228.
[Also filmed, McCrea to Glenn, 18 September 1908. Regarding foundation approval for investigation topics in the Bureau of Social Research.]

220-M-1.10: Memorandum regarding summer fellowships for men granted by the Russell Sage Foundation
n.d. 3 p. RAC folder 223.
[Also filmed, Porter R. Lee to John M. Glenn, 26 November 1928]

Social Halls

220-M-2.1: John M. Glenn to Robert W. deForest, 10 April 1909
1 p. RAC folder 65.
[Proposal for loan to Social Halls Association.]

220-M-2.2: John M. Glenn to Thatcher M. Brown, 22 February 1913
1 p. RAC folder 144.
[Request for report on Clinton Hall.]

220-M-2.3: Gretchen M. Brown to John M. Glenn, 20 March 1913
5 p. RAC folder 144.
[Description of work done by Clinton Hall.]

220-M-2.4: Letter from Lillian Wald, 11 September 1921
2 p. RAC folder 144.
[Describes goals of and proposal to liquidate the Social Halls Association.]

Small Loan Societies

220-M-3.1: John M. Glenn to Robert W. deForest, 13 July 1909
3 p. RAC folder 31.
[Discusses formation of chattel loan society in New York City and Remedial Loan Department in the foundation.]

220-M-3.2: Robert W. deForest to Cleveland H. Dodge and John M. Glenn, 8 December 1910
1 p. RAC folder 46.
[Advise the foundation to invest in Provident Loan Society certificates.]

220-M-3.3: Statement by Robert W. deForest, Cleveland H. Dodge and John M. Glenn, 30 January 1911
5 p. RAC folder 262.
[Also filmed, description of Chattel Loan Society in New York City, Arthur H. Ham]

220-M-3.4: The desirability of organizing a remedial chattel loan society in New York City
220-M-3.4

Arthur H. Ham. 30 January 1911. 5 p. 
RAC folder 262.

220-M-3.5: Shelby M. Harrison to Jeremiah Milbank, 25 April 1935
4 p. RAC folder 186.
[Proposal to the Provident Loan Society that it become involved in extending the work of the foundation’s Department of Remedial Loans.]

[Description of the society’s development and current activities.]

220-M-3.7: John M. Glenn to John H. Finley, 4 March 1939
2 p. RAC folder 186.
[Urges the New York Times to run an editorial commemorating the Provident Loan Society.]

National Employment Exchange

220-M-4.1: Edward T. Devine to Robert W. deForest, 15 February 1909
2 p. RAC folder 143.
[Suggests foundation establish department to conduct industrial investigations that would complement placement work of employment bureau.]

[Description of origins, activities, principles, and investors.]

220-M-4.3: Shelby M. Harrison to Henry L. deForest, 25 February 1932
1 p. RAC folder 143.
[Informs National Employment Exchange of foundation’s desire to purchase additional bonds.]

220-M-4.4: Henry L. deForest to Shelby M. Harrison, 28 June 1932
3 p. RAC folder 143.
[Discussion of foundation purchase of National Employment Exchange bonds.]

220-M-5.1: John M. Glenn to Edward T. Devine, 16 January 1912
1 p. RAC folder 260.
[Discusses Glenn’s association with committee to promote Federal Commission on Industrial Relations.]

220-M-5.2: Letter from Edward T. Devine, 12 March 1914
2 p. RAC folder 260.
[Description of activities of Committee on Industrial Relations to secure the appointment of a Federal Commission on Industrial Relations.]

220-M-5.3: John M. Glenn to United States Commission on Industrial Relations, 31 December 1914
5 p. RAC folder 260.
[Also filmed, Basil M. Manly to Glenn. Glenn’s acceptance of summons to testify before United States Commission on Industrial Relations and description of questions to be asked.]

220-M-5.4: The National Publicity Council for Health and Welfare Services, Inc. from 1941-1944
[1944]. 24 p. RAC folder 265.
[Describes organization’s activities after becoming independent of the Department of Social Work Interpretation.]

Lewis W. Hine

220-M-6.1: Shelby M. Harrison to Lewis W. Hine, 10 April 1939
1 p. RAC folder 345A.
[Discusses proposal that the foundation purchase a collection of Hine photographs.]

RAC folder 345A.
[Summarizes discussion of uses, organization and cost of photographs the foundation was considering for purchase.]

220-M-6.3: Lewis W. Hine to Shelby M. Harrison, 31 July 1939
6 p. RAC folder 345A.
[Also filmed, Paul Kellogg to Harrison, 13 September 1939; Mary S. Routzahn to Harrison, 2 October 1939; Hine to Russell Sage Foundation, 28 September 1939. Discussion of collection of photographs, and Kellogg's arguments in support of purchase.]

**220-M-6.4:** Bertha F. Hulseman to Lewis W. Hine, 14 December 1939
1 p. RAC folder 345A.
[Receipt of photographs.]

**220-M-6.5:** Lewis W. Hine to Shelby M. Harrison, 6 March 1940
2 p. RAC folder 345A.
[Also filmed, Hine to Harrison, 9 March 1940. Discusses display of photographs at New York School of Social Work.]

**220-M-6.6:** Shelby M. Harrison to Lewis W. Hine, 29 March 1940
1 p. RAC folder 345A.
[Discusses use of photographs by New York School of Social Work.]

**Willem van de Wall**

**220-M-7.1:** Statement concerning professional career of Willem van de Wall n.d. 5 p. RAC folder 119E.

**220-M-7.2:** Report of work of Mr. WM. VandeWall[sic]—New York community service 2 November 1921. 6 p. RAC folder 119E.

**220-M-7.3:** Comments concerning Mr. van de Wall's work with music in institutions [1923]. 12 p. RAC folder 119E.

**220-M-7.4:** Lee F. Hamner to John M. Glenn, 6 February 1923
3 p. RAC folder 119E.
[Regarding foundation support for Willem van de Wall's work in institutions.]

**220-M-7.5:** Willem van de Wall to Shelby M. Harrison, 15 February 1943
2 p. RAC folder 119E.
[Proposal that the foundation publish an excerpt from *Music in Institutions* for use by the military.]

**220-M-7.6:** Prospectus for a program of rehabilitation activities Willem van de Wall. 26 February 1943. 16 p. RAC folder 119E.

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**Other Concerns**

**220-M-8.1:** Louisa Lee Schuyler to John M. Glenn, 25 September 1907
8 p. RAC folder 37.
[Discusses possible work for the prevention of blindness.]

**220-M-8.2:** Louisa Lee Schuyler to John M. Glenn, 2 December 1907
11 p. RAC folder 37.
[Also filmed, Glenn to Schuyler, 6 December 1907. Discusses policy regarding grants to educational institutions.]

**220-M-8.3:** Robert W. deForest to John M. Glenn, 22 February 1909
2 p. RAC folder 31.
[Discusses need for foundation control of "propagandus movement" to form organization of Charity Organization Societies.]

**220-M-8.4:** John M. Glenn to Celveland H. Dodge, 27 October 1911
5 p. RAC folder 32.
[Also filmed, Dodge to Glenn, 24 October 1911; Dodge to Robert W. deForest, 24 October 1911. Discussion of possible foundation investigation of efforts to combat social problems associated with alcoholism.]

**220-M-8.5:** Robert W. deForest to Francis H. McLean, 8 September 1919
1 p. RAC folder 31.
[Discussion of use of word "charity" in organization names.]

**220-M-8.6:** John M. Glenn to Mayo Fesler, 8 December 1921
4 p. RAC folder 288.
[Also filmed, Glenn to Mary E. McDowell, 7 March 1922. Discussion of financial federation for social agencies in New York.]

**220-M-8.7:** William Hodson to John M. Glenn, 4 May 1925
4 p. RAC folder 317.
[Discusses goals of foundation's activities in support of social legislation and plans for Department of Social Legislation.]

**220-M-8.8:** John M. Glenn to Jeffrey R. Brackett, 5 October 1928
1 p. RAC folder 114.
Arguments for supporting Smith over Hoover in presidential election.

Mary van Kleeck to Edwin R.A. Seligman, 25 January 1929
2 p. RAC folder 237.

Description of social work as a profession and its relation to the social sciences.

William S. Coffin to Johnston deForest, 23 February 1933
3 p. RAC folder 70.

Offer to sell model tenements to the foundation and discussion of difficulties of investing in housing during the Depression.

Johnston deForest to Shelby M. Harrison, 24 January 1944
7 p. RAC folder 30.

Discussion of the foundation's studies of post-war unemployment.

Operations and Finances

Grants

Summary of grants, 1907-1913
n.d. 35 p. RAC folder 301.

Shelby M. Harrison to Johnston deForest, 27 May 1935
1 p. RAC folder 30.

Summary of payments made by the foundation.

Aggregate capital receipts, 1907 to 1951
2 p. RAC folder 65.

Russell Sage Foundation Building

Russell Sage Foundation building
n.d. 3 p. RAC folder 96.

Mary van Kleeck to J.E. Brockway, 3 February 1943
4 p. RAC folder 96.

[Includes "Russell Sage Foundation, symbolic panels"]

Russell Sage Foundation Employees

John M. Glenn to Lindsay Bradford, 1 April 1938
4 p. RAC folder 79.
[Includes statement from Dunbar National Bank, 18 April 1938; Harriet S. Butcher to Charles C. Huitt, 6 April 1938. Discusses account maintained to pay the foundation's black employees.]


221-OF-4.3: Mary van Kleeck to RSF Chapter, Social Service Employees' Union, 15 March 1939 13 p. RAC folder 100.
[Also filmed, Shelby M. Harrison to van Kleeck, 19 January 1939; van Kleeck to Harrison, 11 January 1939; van Kleeck to John M. Glenn, 11 January 1939; van Kleeck to Harriet S. Butcher, 11 January 1939; van Kleeck to Butcher, 10 January 1939; van Kleeck to Harrison, 10 January 1939. Discussion of effect of union contract on personnel administration and criticism of grievance regarding seniority.]

221-OF-4.4: Carl Hadley and William Piehl to Shelby M. Harrison, 19 October 1939 2 p. RAC folder 100.
[Proposal for wage increase and changes in arbitration procedures.]

221-OF-4.5: Shelby M. Harrison to Carl Hadley and William Piehl, 7 December 1939 14 p. RAC folder 91.
[Also filmed, Ralph G. Hurlin to Harrison, 1 December 1939. Arguments for declining request for wage increase, supported by statistics on trends in wages and cost of living.]

221-OF-4.6: Memorandum concerning request for reduction of hours and increase in wages of building employees, for discussion at meeting of Joint Committee, April 14, 1941 6 p. RAC folder 100.

221-OF-4.7: Shelby M. Harrison to union representatives, RSF Chapter, Social Service Employees' Union, 3 March 1942 9 p. RAC folder 100.
[Regarding wages, closed shop and retirement plan proposals under discussion.]

221-OF-4.8: Mary van Kleeck to Shelby M. Harrison, 8 February 1946 3 p. RAC folder 100.
[Includes letter from Clarence King and Bernard Segal, 6 February 1946. Regarding participation of Social Service Employees' Union in work stoppage by New York unions.]

Other Policy Matters

221-OF-5.1: Robert W. deForest to John M. Glenn, 16 December 1907 1 p. RAC folder 31.
[Regarding need for confidentiality in relation between the foundation and an investigation in Boston.]

221-OF-5.2: John M. Glenn to Robert W. deForest, 4 March 1908 1 p. RAC folder 46.
[Recommendation to leave company names out of report on canneries.]

221-OF-5.3: Robert W. deForest to John M. Glenn, 4 April 1910 2 p. RAC folder 31.
[Also filmed, Glenn to deForest, 4 April 1910. Regarding need for foundation staff to clear public statements with Director.]

221-OF-5.4: John M. Glenn to Robert W. deForest, 14 February 1913 1 p. RAC folder 31.
[Regarding use of words "department" and "division" in naming foundation programs.]

221-OF-5.5: John M. Glenn to Johnston deForest, 24 February 1934 1 p. RAC folder 65.
[Regarding official foundation support of specific legislation.]

221-OF-5.6: Johnston deForest to Shelby M. Harrison, 13 October 1944 6 p. RAC folder 30.
[Also filmed, Harrison to deForest, 2 November 1944; deForest to Harrison, 6 November 1944. Regarding study authors' positions on foundation staff, salary rates, and process for selecting and assigning study topics.]
This section contains minutes of the two bodies that governed the Russell Sage Foundation, the Board of Trustees and the Executive Committee.

The foundation's constitution granted the Board of Trustees all power to control and manage the foundation's business and assets. Filmed here are the minutes from 1907 through 1949, by which time the foundation's new course and organization were well established. These minutes contain detailed financial statements, descriptions of grants, and records of actions on appointments, salaries, and major policy decisions. There are also reports on the most important activities and concerns of the foundation.

The Executive Committee was a smaller body made up of the president, vice-president and three other trustees. It met irregularly and exercised the powers of the the board in the intervals between board meetings. In some cases the members of the Executive Committee approved grants or took other action, in others they prepared proposals or reports for consideration by the full board.

**Board of Trustees**

301-BT-1907.1: April 19, 1907
[Meeting of incorporators; includes constitution and amendments. Some of the amendments to the constitution were inserted on tipped-in overlays. Where these overlays occur, each version of the page has been filmed.]

301-BT-1907.2: April 19, 1907
301-BT-1907.3: May 10, 1907
301-BT-1907.4: May 27, 1907
301-BT-1907.5: October 28, 1907
301-BT-1907.6: November 22, 1907
301-BT-1908.1: January 6, 1908
301-BT-1908.2: January 30, 1908

**Reference Bibliography**

301-BT-1908.3: March 30, 1908
301-BT-1908.4: April 27, 1908
301-BT-1908.5: May 25, 1908
301-BT-1908.6: October 26, 1908
301-BT-1908.7: December 21, 1908
301-BT-1909.1: February 8, 1909
301-BT-1909.2: March 29, 1909
301-BT-1909.3: April 26, 1909
301-BT-1909.4: May 24, 1909
301-BT-1909.5: October 25, 1909
301-BT-1909.6: December 10, 1909
301-BT-1910.1: January 31, 1910
301-BT-1910.2: February 28, 1910
301-BT-1910.3: March 28, 1910
301-BT-1910.4: April 25, 1910
301-BT-1910.5: November 7, 1910
301-BT-1910.6: November 28, 1910
301-BT-1911.1: January 30, 1911
301-BT-1911.2: April 3, 1911
301-BT-1911.3: April 24, 1911
301-BT-1911.4: May 22, 1911
301-BT-1911.5: October 30, 1911
301-BT-1911.6: November 27, 1911
301-BT-1912.1: January 29, 1912
301-BT-1912.2: April 29, 1912
301-BT-1912.3: May 27, 1912
301-BT-1912.4: October 28, 1912
301-BT-1912.5: November 25, 1912
301-BT-1913.1: January 27, 1913
301-BT-1913.2: March 31, 1913
301-BT-1913.3: April 28, 1913
301-BT-1913.4: May 26, 1913
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301-BT-1933.1: March 10, 1933
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301-BT-1934.3: November 8, 1934
301-BT-1935.1: March 21, 1935
301-BT-1935.2: May 16, 1935
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301-BT-1936.1: February 20, 1936
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301-BT-1936.3: November 19, 1936
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301-BT-1937.2: November 18, 1937
301-BT-1938.1: February 24, 1938
301-BT-1938.2: May 19, 1938
301-BT-1938.3: November 17, 1938
301-BT-1939.1: March 16, 1939
301-BT-1939.2: March 23, 1939
301-BT-1939.3: May 18, 1939
301-BT-1939.4: November 16, 1939
301-BT-1940.1: March 14, 1940
301-BT-1940.2: May 16, 1940
301-BT-1940.3: November 19, 1940
301-BT-1941.1: February 20, 1941
301-BT-1941.2: May 22, 1941
301-BT-1941.3: November 18, 1941
301-BT-1942.1: March 22, 1942
301-BT-1942.2: June 11, 1942
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301-BT-1943.1: February 18, 1943
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301-BT-1946.2: May 16, 1946
301-BT-1946.3: November 20, 1946
301-BT-1946.4: December 19, 1946
301-BT-1947.1: January 9, 1947

66 The Russell Sage Foundation
Reference Bibliography

301-BT-1947.2: February 20, 1947
301-BT-1947.3: June 4, 1947
301-BT-1947.4: November 25, 1947
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301-BT-1948.2: May 13, 1948
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301-BT-1949.3: April 25, 1949
301-BT-1949.4: May 24, 1949
301-BT-1949.5: November 7, 1949
301-BT-1949.6: November 17, 1949

Executive Committee

302-EC-1907.1: May 10, 1907
302-EC-1907.2: May 27, 1907
302-EC-1907.3: June 7, 1907
302-EC-1907.4: July 29, 1907
302-EC-1907.5: October 25, 1907
302-EC-1907.6: November 22, 1907
302-EC-1907.7: December 23, 1907
302-EC-1908.1: January 30, 1908
302-EC-1908.2: March 30, 1908
302-EC-1908.3: April 27, 1908
302-EC-1908.4: May 25, 1908
302-EC-1908.5: June 20, 1908
302-EC-1908.6: October 26, 1908
302-EC-1909.1: February 8, 1909
302-EC-1909.2: April 26, 1909
302-EC-1909.3: July 13, 1909
302-EC-1909.4: May 24, 1909
302-EC-1909.5: October 25, 1909
302-EC-1909.6: December 10, 1909
302-EC-1910.1: April 25, 1910
302-EC-1911.1: October 30, 1911
302-EC-1911.2: November 27, 1911
302-EC-1912.1: January 29, 1912
302-EC-1912.2: April 26, 1912
302-EC-1914.1: March 30, 1914
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302-EC-1916.3: November 27, 1916
302-EC-1917.1: January 29, 1917
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302-EC-1919.1: June 30, 1919
302-EC-1920.1: February 10, 1920
302-EC-1921.1: December 8, 1921
302-EC-1931.1: November 27, 1931
302-EC-1932.1: October 31, 1932
302-EC-1933.1: March 10, 1933
302-EC-1935.1: May 1, 1935
302-EC-1935.2: September 26, 1935
302-EC-1936.1: December 3, 1936
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302-EC-1946.3: November 7, 1946
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302-EC-1947.1: April 11, 1947
302-EC-1947.2: May 21, 1947
302-EC-1948.1: January 7, 1948
302-EC-1948.2: June 9, 1948
302-EC-1948.3: October 11, 1948
302-EC-1949.1: January 7, 1949
302-EC-1949.2: July 1, 1949
Abbott, Edith
Letter to the Trustees of the Russell Sage Foundation, 25 November 1910 220-M-1.6

Adams, Thomas
"Bridges, tunnels and ferries over Hudson and East Rivers" 218-RP-17
Letter to Glenn, John M., 27 May 1927 218-RP-17
Letter to Harrison, Shelby M., 22 July 1935 218-RP-34
Letter to Mumford, Lewis, 17 December 1925 218-RP-9
Memorandum to Glenn, John M., 23 February 1926 218-RP-12
Memorandum to Glenn, John M., 24 May 1927 218-RP-16
"Suggested resolution regarding the formation of a City Planning Commission for the City of New York." 218-RP-18

Almy, Frederick
Relief: a primer for the family rehabilitation work of the Buffalo Charity Organization Society prepared by its Secretary Frederick Almy 101-CO-2

American Friends Service Committee
Recent relief programs of the American Friends in Spain and France: in Spain 1937-39, in France 1941-42 101-CO-80

Andrews, F. Emerson
Memorandum to Glenn, John M., 10 November 1928 221-OF-2.2
Memorandum to Orton, Lawrence M., 10 June 1932 218-RP-30
Russell Sage Foundation, 1907-1946: A History 1-H-1

Armstrong, Donald B.
"Necessity for health standards, The" 115-SE-25

Atkinson, Robert K.
Play for children in institutions 105-Rec-155

Atterbury, Grosvenor
Draft of introductory statement prepared by Atterbury and Olmstead 219-Hs-1.13
Economic production of workingmen's homes, The 219-Hs-1.17
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8
Letter from Glenn, John M., 5 June 1939 219-Hs-1.21
Ayres, Leonard P.

Argument for medical inspection of schools and significant facts about medical inspection, The 104-CHy-54
Binet-Simon measuring scale for intelligence, The 104-CHy-107
Biographies of Russell Sage Foundation staff 200-H-3.2
Constant and variable occupations and their bearing on problems of vocational education 106-E-136
Effect of physical defects on school progress, The 104-CHy-40
Effect of promotion rates on school efficiency, The 104-CHy-130
Identification of the misfit child, The 104-CHy-108
Index number for state school systems, An 106-E-141
Irregular attendance—a cause of retardation 104-CHy-44
Letter to Glenn, John M., 20 October 1909 206-E-1
Letter to Glenn, John M., 25 April 1913 206-E-3
Letter to Glenn, John M., 15 March 1914 206-E-4
Letter to Glenn, John M., 29 October 1919 206-E-8
Measurement of educational processes and products 104-CHy-116
Measuring scale for ability in spelling, A 106-E-139
Medical inspection legislation 104-CHy-99
Memorandum for Mr. Glenn 206-E-2
Money cost of repetition versus the money saving through acceleration, The 104-CHy-111
Money cost of the repeater, The 104-CHy-42
Morality and survival in the grades 104-CHy-43
New attitude of the school towards the health of the child, The 104-CHy-96
Open air schools 104-CHy-71
Physical defects and school progress 104-CHy-41
Psychological test in vocational guidance 104-CHy-128
Public schools of Springfield 115-SE-7
Public schools of Springfield, Illinois, The 106-E-137

Relation between entering age and subsequent progress among school children, The 104-CHy-112
Relation of physical defects to school progress, The 104-CHy-61
Relative responsibility of school and society for the over-age child, The 104-CHy-110
Retardation; a report of an investigation conducted in fifteen schools of Manhattan, submitted to Dr. William H. Maxwell, City Superintendent of Schools 204-CHy-3
Retardation; some account of a study conducted in the New York public schools 104-CHy-39
Scale for measuring the quality of handwriting of adults, A 106-E-138
Scale for measuring the quality of handwriting of school children, A 104-CHy-113; 106-E-140
Some conditions affecting problems of industrial education in 78 American school systems 106-E-135
Some factors affecting grade distribution 104-CHy-45
Spelling vocabularies of personal and business letters, The 104-CHy-126

Babbitt, Ellen C.
Work for expectant mothers in certain American cities 102-CH-10

Baker, Helen C.
How to interpret social work 111-SWI-1

Barton, James L.
The Near East relief, 1915-30 101-CO-75

Bassett, Edward
Regional Plan of New York and Its Environ, a form of State enabling act for zoning 218-RP-8

Bing, Alexander M.
Letter to Martin, C.J., 28 June 1934 219-Hs-2.9

Bloch, Louis
Coal miners' insecurity, The 107-IS-7

Bouton, Edward H.
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8
Letter to Glenn, John M., 20 April 1912 219-Hs-1.11
Index by Names

Letter to Glenn, John M., 27 June 1921 219-Hs-1.14

Brackett, Jeffrey R.
Letter from deForest, Robert W., 24 October 1906 200-H-2.1
Letter from Glenn, John M., 5 October 1928 220-M-8.8
Letter from Richmond, Mary E., 24 November 1924 201-CO-20
Letter to deForest, Robert W., 26 October 1906 200-H-2.2
Transportation problem in American social work, The 117-ND-1

Bradford, Lindsay
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Letter from Glenn, John M., 1 April 1938 221-OF-4.1
Letter from Harrison, Shelby M., 28 October 1942 210-CC-7

Bradley, Frances Sage
The care of the baby 102-CH-13
The care of the baby. Revised edition. 102-CH-32

Bradstreet, Howard
Need of a play organizer, The 104-CHy-5

Brandt, Lilian
Biographies of Russell Sage Foundation staff 200-H-3.2
Russell Sage Foundation. Skeleton of events in chronological order 200-H-4.1
Russell Sage Foundation, 1907-1946: A History I-H-1

Breckinridge, Sophonisba P.
Letter to the Trustees of the Russell Sage Foundation, 25 November 1910 220-M-1.6
Letter to the Trustees of the Russell Sage Foundation, 23 October 1911 220-M-1.7

Brim, Orville

Brockway, J.E.
Memorandum from van Kleeck, Mary, 3 February 1943 221-OF-3.2
Memorandum to Glenn, John M., 15 March 1935 219-Hs-2.11

Brooks, Sidney
“American aid to Germany, 1918-25” 101-CO-77

Brown, Elmer Elsworth
Health, morality, and the playground 104-CHy-48

Brown, Esther L.
Letter from Levi, Edward 214-SP-4
Letter from Mathews, Robert E. 214-SP-6
Letter from Ribble, F.D.G. 214-SP-5
Memorandum from Harrison, Shelby M., 11 March 1946 214-SP-11
Memorandum from Schweinburg, Eric F., 7 March 1946 214-SP-11
Memorandum to Harrison, Shelby M. and Hurlin, Ralph G., 24 August 1943 214-SP-8
Memorandum to Harrison, Shelby M., 6 June 1939 214-SP-3
Memorandum to Harrison, Shelby M., 31 July 1940 214-SP-4
Memorandum to Harrison, Shelby M., 21 May 1943 214-SP-7
Memorandum to Harrison, Shelby M., 10 December 1943 214-SP-9
Memorandum to Harrison, Shelby M., n.d. 214-SP-12
Memorandum to Zook, George F., 10 December 1943 214-SP-9
Social work as a profession 113-St-8
Use of research by professional associations in determining program and policy, The 114-SP-2

Brown, Gretchen M.
Letter to Glenn, John M., 20 March 1913 220-M-2.3

Brown, Thatcher M.
Letter from Glenn, John M., 22 February 1913 220-M-2.2

Brownell, Emery A.
Letter from Glenn, John M., 20 March 1913 220-M-2.3

Brownell, Emery A.
Letter from Harrison, Shelby M., 4 October 1944 214-SP-10

Brunner, August H.
Celebrating Independence Day 104-CHy-68

Burchenal, Elizabeth
Athletics for girls 104-CHy-37
May Day celebrations 104-CHy-53

Burgess, Mary Ayres
Measurement of silent reading, The 106-E-143

The Russell Sage Foundation 71
Burgess, W. Randolph
Trends of school costs 106-E-142

Burns, Allen
Relation of playgrounds to juvenile delinquency, The 104-CHy-9

Butcher, Harriet M.
Letters from van Kleeck, Mary, 10 and 11 January 1939 221-OF-4.3

Byington, Margaret F.
Biographies of Russell Sage Foundation staff 200-H-3.2
Confidential exchange, The 101-CO-28
What social workers should know about their own communities: an outline [1911] 101-CO-7
What social workers should know about their own communities: an outline [1916] 101-CO-47
What social workers should know about their own communities: an outline [1924] 101-CO-66

Caesar, Morris
Credit unions 109-RL-27

Campbell, John C.
Biographies of Russell Sage Foundation staff 200-H-3.2
Confidential report of the activities of the Southern Highland Division of the Russell Sage Foundation, September 30, 1913-September 30, 1914 212-SH-8
From mountain cabin to cotton mill 212-SH-2
Future of the church and independent schools in our southern highlands, The 112-SH-1
Future of the church school in the Southern Highlands, The 212-SH-12
Letter from Glenn, John M., 11 June 1914 212-SH-7
Letter from Glenn, John M., 9 September 1918 212-SH-22
Letter to Glenn, John M., 6 April 1914 212-SH-4
Letter to Glenn, John M., 25 April 1914 212-SH-5
Letter to Glenn, John M., 20 May 1914 212-SH-6

Campbell, Olive D.
Address at Southern Mountain Workers Conference. 9 April 1924. 212-SH-31
Biographies of Russell Sage Foundation staff 200-H-3.2
Danish people's colleges and their relation to Southern mountain problems 212-SH-30

Carnegie, Andrew
Letter from Glenn, John M., 23 January 1915 209-RL-8
Letter from Glenn, John M., 15 April 1915 209-RL-10
Letter to Glenn, John M., 2 February 1915 209-RL-8

Carstens, C.C.
Community plan in children's work, A 102-CH-19
Public pensions to widows with children: a study of their administration in several American cities 101-CO-31
“Some modern legislative trends in behalf of children” 102-CH-52

Chadock, Robert E.
Statistical methods in survey work 115-SE-1

Chamberlain, Joseph P.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Letter to the officers and Trustees of Russell Sage Foundation, 1 June 1943 210-CC-12

Chapin, Henry Dwight
“Work of the Speedwell Society, The” (1910.) 102-CH-1

Charity Organization Department
American Red Cross famine relief in China 1920-21 101-CO-81
Case index and confidential exchange card 101-CO-20; 101-CO-30
Case record form 101-CO-16; 101-CO-22; 101-CO-23; 101-CO-25
Charity organization statistics (1915.) 101-CO-43
Diagnosis and treatment record for families 101-CO-17
Directions for use of case-index and confidential exchange card 101-CO-21
Directory of charity organization societies in the United States and Canada, together with a selected list of foreign societies and United States consuls (1914.) 101-CO-14
Emergency exits in hard times 101-CO-62
Explanation of schedules 101-CO-60
Family record face sheet 101-CO-69
Financial data card 101-CO-70
Form 101-CO-24; 101-CO-26; 101-CO-52; 101-CO-55; 101-CO-56; 101-CO-57; 101-CO-58; 101-CO-61; 101-CO-64; 101-CO-65
Homeless man record card 101-CO-16
Inquiry blank 101-CO-18
Inquiry reply blank 101-CO-19
Inter-relation of social movements with information about 67 organizations, The (1910.) 101-CO-8
List of forwarding centers 101-CO-37
Material relief record 101-CO-26; 101-CO-27
Passing on as a method of charitable relief (1911.) 101-CO-5
Periodic tabulation card 101-CO-35

City Housing Corporation
Publications of the Charity Organization Department 101-CO-36
Pulling power 101-CO-38
Recent relief programs of the American Friends in Spain and France: in Spain 1937-39, in France 1941-42 101-CO-80
Reply card 101-CO-39; 101-CO-41
Review and statistical card 101-CO-44
Revolving fund voucher 101-CO-49
Sources of information used as a basis of treatment 101-CO-59
Special family relief 101-CO-48
Supplement to the List of Signers of the Transportation Agreement (1916.) 101-CO-13
Telegraphic Code and Transportation Agreement (1910.) 101-CO-13
Transportation Agreement and Telegraphic Code (1914.) 101-CO-13; (1917.) 101-CO-13
What is organized charity? Ten pertinent questions briefly answered (1910.) 101-CO-1; (1910.) 101-CO-1
What public officials say who have tried the transportation agreement 101-CO-46
Which is better—This or this? Helping the poor in their poverty; helping the poor out of their poverty 101-CO-40

Chase, Harry W.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1

Chisolm, Ogden
Methods of obtaining confessions and information from persons accused of crime 102-CH-43

Chute, Charles L.
Development of probation 102-CH-46

City Housing Corporation
City Housing Corporation to holders of City Housing Corporation Bonds, 18 May 1933 219-Hs-2.4
City Housing Corporation to holders of City Housing Corporation Bonds, 9 May 1934 219-Hs-2.6
Letter from Purdy, Lawson, 11 December 1934 219-Hs-2.10
Ninth annual report, City Housing Corporation (1933.) 219-Hs-2.5
Tenth annual report, City Housing Corporation (1934.) 219-Hs-2.7
Clark, Earle

Letter to Glenn, John M., 9 June 1915 213-St-3
Letter to Glenn, John M., 23 March 1916 213-St-4

Cline, Earl

Inter-high-school athletics 104-CHy-50

Coffin, William S.
Letter to deForest, Johnston, 23 February 1933 220-M-8.10

Colcord, Joanna C.
Biographies of Russell Sage Foundation staff 200-H-3.2
Community planning in unemployment emergencies: recommendations growing out of experience 101-CO-68
Community programs for subsistence gardens 101-CO-72
Diary of inquiry 207-IS-21
Letter from Glenn, John M., 28 February 1929 207-IS-22
Setting up a program of work relief 101-CO-71

Consolidated Home Owners' Mortgage Committee
Letter to Second Mortgage Bondholders of the City Housing Corporation, 17 October 1935 219-Hs-2.16

Crothers, Samuel M.
“Enlargement of the family ideal, The” 101-CO-42

Day, James Roscoe
Function of college athletics, The 104-CHy-58

de Schweinitz, Karl
Letter from Richmond, Mary E., 1 August 1916 201-CO-18
“Training for Social Security” 214-SP-12

Debevoise, Eli Whitney
Biographies of Trustees of the Russell Sage Foundation, 1907-1947

Decker, D. O.
City and county administration in Springfield 115-SE-13
Municipal administration on Topeka. Part III: Topeka improvement survey. 115-SE-5

deForest Brothers
Letter from Brown, Wheelock Company, 25 February 1922 219-Hs-1.16
Letter to Glenn, John M., 11 February 1922 219-Hs-1.15

DeForest, Henry L.
Letter from Harrison, Shelby M., 25 February 1932 220-M-4.3
Letter to Harrison, Shelby M., 28 June 1932 220-M-4.4

DeForest, Henry W.
Letter from deForest, Robert W., 2 March 1907 200-H-2.9
Letter from deForest, Robert W., 11 March 1907 200-H-2.14
Letter to deForest, Robert W., 6 March 1907 200-H-2.10
Letter to deForest, Robert W., 9 March 1907 200-H-2.11

DeForest, Johnston
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Letter from Coffin, William S., 23 February 1933 220-M-8.10
Index by Names

deForest, Robert W.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Brief characteristics of Trustees of Sage Foundation 200-H-2.8
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8
Letter from Brackett, Jeffrey R., 26 October 1906 200-H-2.2
Letter from deForest, Henry W., 6 March 1907 200-H-2.10
Letter from deForest, Henry W., 9 March 1907 200-H-2.11
Letter from Devine, Edward T., 15 March 1909 220-M-4.1
Letter from Dodge, Cleveland H., 24 October 1911 220-M-8.4
Letter from Glenn, John M., 10 March 1907 200-H-2.13
Letter from Glenn, John M., 4 March 1908 221-OF-5.2
Letter from Glenn, John M., 13 July 1909 220-M-3.1
Letter from Glenn, John M., 14 February 1913 221-OF-5.4
Letter from Olmstead, Frederick Law, 20 January 1909 219-Hs-1.3
Letter from Olmstead, Frederick Law, 26 June 1909 219-Hs-1.4
Letter from Pierce, Franklin, 13 March 1907 200-H-2.17
Letter from Rice, Gertrude S., 27 April 1907 200-H-2.24
Letter from Schuyler, Louisa Lee, 27 April 1907 200-H-2.25
Letter from Tucker, Frank, 13 March 1907 200-H-2.15
Letter from Yost, C.W. 200-H-2.3
Letter to Brackett, Jeffrey R., 24 October 1906 200-H-2.1

Letter from Glenn, John M., 24 February 1934 221-OF-5.5
Letter from Harrison, Shelby M., 27 May 1935 221-OF-1.2
Letter from Harrison, Shelby M., 28 November 1945 221-OF-2.4
Letter to Harrison, Shelby M., 22 November 1932 219-Hs-2.3
Letter to Harrison, Shelby M., 24 January 1944 220-M-8.11
Letter to Harrison, Shelby M., 13 October 1944 221-OF-5.6

Letter to deForest, Henry W., 2 March 1907 200-H-2.9
Letter to deForest, Henry W., 11 March 1907 200-H-2.14
Letter to Dodge, Cleveland H. and Glenn, John M., 8 December 1910 220-M-3.2
Letter to Glenn, John M. and Devine, Edward T., 23 July 1907 201-CO-1
Letter to Glenn, John M., 16 December 1907 221-OF-5.1
Letter to Glenn, John M., 22 February 1909 220-M-8.3
Letter to Glenn, John M., 10 April 1909 220-M-2.1
Letter to Glenn, John M., 4 April 1910 221-OF-5.3
Letter to Hughes, Charles Evans, 4 April 1907 200-H-2.22
Letter to McLean, Francis H., 8 September 1919 220-M-8.5
Letter to Olmstead, Frederick Law, 7 December 1908 219-Hs-1.1
Letter to Olmstead, Frederick Law, 4 January 1909 219-Hs-1.2
Letter to Pruyn, Robert C., 2 April 1907 200-H-2.21
Letter to Sage, Margaret Olivia, et. al., 15 April 1907 200-H-2.23
Letter to Sage, Margaret Olivia, 7 February 1907 200-H-2.6
Letter to Sage, Margaret Olivia, 18 February 1907 200-H-2.7
Letter to Veiller, Lawrence, 16 March 1907 200-H-2.16
"Margaret Olivia Sage, Philanthropist" 200-H-1.2
Memorandum on report of sub-committee on continuing organization 218-RP-20
"Regional Plan; R.W. deForest's memorandum as to his relation to it and as to its present outlook." 218-RP-11
Russell Sage Foundation—real estate 219-Hs-1.5
Sage Foundation. Suggested policy relating to, and subjects of, grants 200-H-2.29
Statement by Robert W. deForest, Cleveland H. Dodge and John M. Glenn, 30 January 1911 220-M-3.3

The Russell Sage Foundation 75
DeGroot, E. B.

DeGroot, E. B.
Recent playground development in Chicago 104-CHy-7

Delano, Frederic A.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Letter from Adams, Thomas, 27 January 1928 218-RP-18
Letter from deForest, Robert W., 22 January 1926 218-RP-11
Letter to Glenn, John M., 4 May 1932 218-RP-29

Demarest, John M.
Letter to Glenn, John M., 20 April 1912 219-Hs-1.10

Department of Child Helping
Cartoon–dirty and clean milk 102-CH-6
Children's cottage with outdoor sleeping porches (1912.) 102-CH-9
Concrete suggestion on the care of babies, A (1910.) 102-CH-1
Family history record 102-CH-6
Family history record story sheet 102-CH-6
Individual home record 102-CH-5
Individual infant's record 102-CH-4
Receiving home for foundlings and for mothers with their babies; the new type foundling asylum (1912.) 102-CH-8
Recent progress in child welfare legislation 102-CH-52
Record of child 102-CH-6

Department of Child Hygiene
Athletic badge test, The (1911.) 104-CHy-109
Athletics for all boys (1911.) 104-CHy-92
Athletics for boys (1909.) 104-CHy-36
Brief for the extension plans of the United States Bureau of Education, A (n.d.) 104-CHy-81
Class athletics; athletics for all the boys (1911.) 104-CHy-95
Comparative study of public school systems in the 48 states, A (1913.) 104-CHy-124
Department of Child Hygiene of the Russell Sage Foundation; Activities and Publications (1911.) 104-CHy-57
Dust and disease: close relation between children's diseases and school room dust; vacuum cleaners the solution (1911.) 104-CHy-80
Fire protection in public schools (1913.) 104-CHy-132

76 The Russell Sage Foundation

Fireworks manufacturer and the sane Fourth, The (1911.) 104-CHy-103
Fourth of July injuries and tetanus: a plea for a safe and sane Fourth (1909.) 104-CHy-62
Girls' branch of the Public Schools Athletic League of New York City, The (1907.) 104-CHy-17
How motion pictures may be obtained (1912.) 104-CHy-117
How the states regulate school house construction (1911.) 104-CHy-93
Independence Day celebrations. (1910.) 104-CHy-70
Is this true of your city? (1911.) 104-CHy-88
Lantern slides for learning. Lantern slides for use at public meetings (1910.) 104-CHy-66
May Day celebrations (1910.) 104-CHy-64
Medical inspection: a violation of personal liberty? (1911.) 104-CHy-102
More patriotic “Fourth” (1910.) 104-CHy-65
Municipal entertaining (1910.) 104-CHy-79
New Jersey Playground Law (1908.) 104-CHy-27
Open air schools (1910.) 104-CHy-78; (1913.) 104-CHy-134
Plan to promote educational progress through the United States Bureau of Education, A (1914.) 104-CHy-74
Promotion and progress (1911.) 104-CHy-100
Public Schools Athletic League of New York City (1909.) 104-CHy-16
Recreation bibliography (1912.) 104-CHy-121
Report of the Committee on Folk Dancing for 1908-09 104-CHy-35
Right “Fourth,” A (1911.) 104-CHy-91
Safe and patriotic Fourth of July, prepared by the Committee on Independence Day Celebrations of the Art Department, New Jersey State Federation of Men's Clubs. (1911.) 104-CHy-97
Safer, saner Fourth of July with more patriotism and less noise, A (1909.) 104-CHy-31
Some correspondence of interest to American women 104-CHy-122
Story of a moving picture film entitled "A sane Fourth of July," The (1911.) 104-CHy-98
Index by Names

What American cities are doing for the health of school children: a preliminary report summarizing conditions in 758 cities (1911.) 104-CHy-89

What American cities are doing for the health of school children; report covering conditions in 1,038 cities (1911.) 104-CHy-101

Department of Consumer Credit
Seventh draft of the Uniform Small Loan Law as revised June 1, 1942 110-CC-2

Department of Industrial Studies
Memorandum to Glenn, John M., 25 October 1919 207-IS-16
Memorandum to Glenn, John M., 9 October 1920 207-IS-17

Department of Recreation
Fourth of July program (1914.) 105-Rec-139
Group athletics for boys (1914.) 105-Rec-140
Group athletics for girls (1914.) 105-Rec-141
Making municipal funds go further through a coordination of school and park developments (1920.) 105-Rec-146
Motion pictures for schools, churches, clubs and community centers: names, addresses and plans of operation of some of the agencies furnishing non-theatrical motion-picture service (1925.) 105-Rec-153

Department of Remedial Loans
Draft of the proposed Uniform Pawnbroking Law 109-RL-39
General form of the Uniform Small Loan Law. Revised. (1923.) 109-RL-38
General form of Uniform Small Loan Law 109-RL-34
General form of Uniform Small Loan Law as revised December 31, 1923 (1929.) 109-RL-41
Proceedings of the National Federation of Remedial Loan Associations, 1909 109-RL-3
Proceedings of the National Federation of Remedial Loan Associations, 1910 109-RL-4
Proceedings of the National Federation of Remedial Loan Associations, 1911 109-RL-5
Proceedings of the National Federation of Remedial Loan Associations, 1912 109-RL-10
Sixth draft of the Uniform Small Loan Law (1935.) 109-RL-46
Work of the Remedial Loan Societies, 1911-12, The 109-RL-11
Work of the Remedial Loan Societies, 1913-14, The 109-RL-18

Department of Statistics
Definitions of terms and instructions for reporting monthly statistics of family casework (1946.) 113-St-17
Salary conversion table (1926.) 113-St-2
Salary conversion table (1926.) 113-St-3

Department of Surveys and Exhibits
Department of Surveys and Exhibits, Russell Sage Foundation, activities and publications (1916.) 115-SE-20
Effective exhibition of a community survey, An (1913.) 115-SE-18
Scranton in quick review (1913.) 115-SE-2

Desjardins, Alphonse
Co-operative People’s Bank: la caisse populaire. 109-RL-16

Devine, Edward T.
Dominant note of the modern philanthropy, The 101-CO-9
Letter from deForest, Robert W., 23 July 1907 201-CO-1
Letter to deForest, Robert W., 15 March 1909 220-M-4.1
Letter to Glenn, John M., 16 January 1912 220-M-5.1
Letter, 12 March 1914 220-M-5.2

Dewey, Thomas E.
Letter from Harrison, Shelby M., 7 January 1936 209-RL-34

The Russell Sage Foundation 77
Dodge, Cleveland H.

Biographies of Trustees of the Russell Sage Foundation, 1907-1947
Brief characteristics of Trustees of Sage Foundation
Letter from deForest, Robert W., 8 December 1910
Letter from Glenn, John M., 27 October 1911
Letter to deForest, Robert W., 24 October 1911
Statement by Robert W. deForest, Cleveland H. Dodge and John M. Glenn, 30 January 1911

Doherty, William J.
A study of results of institutional care

Donaldson, J. Glenn
Memorandum from Harrison, Shelby M., 15 June 1942
Memorandum to Harrison, Shelby M., 30 October 1942

Dublin, Louis I.
"Application of the statistical method to public health research, The" 115-SE-25

Dudley, W. D.
Law of amateurism, The 104-CHy-63

Eaton, Allen
Biographies of Russell Sage Foundation staff
Letter to Harrison, Shelby M., 23 October 1929
Letter to Harrison, Shelby M., 4 March 1946
Memorandum from Harrison, Shelby M., 17 January 1933
Memorandum from Harrison, Shelby M., 18 February 1942
Memorandum from Harrison, Shelby M., 22 July 1942
"Memorandum, possible projects for the Department of Arts & Social Work suggested by Allen H. Eaton" 217-ASW-17
Memorandum to Harrison, Shelby M., 29 January 1932
Memorandum to Harrison, Shelby M., 11 January 1933

Edgerton, Hiram H.
Playground and its place in the administration of a city

Edwards, Glen
Fight for the Bureau of Education, The 104-CHy-90

Elder, Robert D.
Excerpts from letter from McAvoy, D.E., 22 June 1932
Letter from Purdy, Lawson, 10 October 1935
Letter from Purdy, Lawson, 6 January 1936

Falconer, Martha P.
Jail as the perverter of womanhood, The (1922.) 102-CH-49

Fesler, Mayo
Letter from Glenn, John M., 8 December 1921

Finley, John H.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947
Letter from Glenn, John M., 4 March 1939

78  The Russell Sage Foundation
Index by Names

Fischer, H. H.
The American relief administration in Russia, 1921-23 101-CO-79

Fledderus, Mary L.
Introductory memorandum regarding possible study of optimum productivity in the workshop 207-IS-35

Folks, Homer
Letter from Glenn, John M., 15 November 1912 208-L-1

Forbes, George M.
Relation of playgrounds to social centers, The (1909.) 104-CHy-26

Forbes, John van Gelder
Recent relief programs of the American Friends in Spain and France: in Spain 1937-39, in France 1941-42 101-CO-80

Fosdick, Raymond B.
Remedial loans: a constructive program 109-RL-7

Gardner, Ira J.
How one town spends the Fourth (1910.) 104-CHy-70

Gerschel, Milton A.
An investigation into the growth in height and weight of dependent children 102-CH-3

Gilman, Daniel C.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Brief characteristics of Trustees of Sage Foundation 200-H-2.8

Glenn, John M.
Biographies of Russell Sage Foundation staff 200-H-3.2
Brief characteristics of Trustees of Sage Foundation 200-H-2.8
Letter from Adams, Thomas, 27 May 1927 218-RP-17
Letter from Ayres, Leonard P., 20 October 1909 206-E-1
Letter from Ayres, Leonard P., 20 October 1913 206-E-3
Letter from Ayres, Leonard P., 25 April 1914 206-E-4
Letter from Ayres, Leonard P., 15 March 1919 206-E-8
Letter from Ayres, Leonard P., 29 October 1912 219-Hs-1.11
Letter from Ayres, Leonard P., 27 June 1921 219-Hs-1.14
Letter from Brown, Gretchen M., 20 March 1913 220-M-2.3
Letter from Campbell, John C., 6 April 1914 212-SH-4
Letter from Campbell, John C., 25 April 1914 212-SH-5
Letter from Campbell, John C., 20 May 1914 212-SH-6
Letter from Campbell, John C., 30 October 1914 212-SH-9
Letter from Campbell, John C., 31 October 1914 212-SH-10
Letter from Campbell, John C., 17 April 1917 212-SH-15
Letter from Campbell, John C., 8 September 1917 212-SH-17
Letter from Campbell, John C., 11 February 1918 212-SH-19
Letter from Campbell, John C., 11 May 1918 212-SH-21
Letter from Campbell, John C., 2 December 1918 212-SH-23
Letter from Campbell, John C., 16 December 1918 212-SH-24
Letter from Campbell, John C., 4 April 1919 212-SH-27
Letter from Campbell, John C., 16 April 1919 212-SH-28
Letter from Clark, Earle, 9 June 1915 213-St-3
Letter from Clark, Earle, 23 March 1916 213-St-4
Letter from deForest Brothers, 11 February 1922 219-Hs-1.15
Letter from deForest, Robert W., 23 July 1907 201-CO-1
Letter from deForest, Robert W., 16 December 1907 221-OF-3.1
Letter from deForest, Robert W., 22 February 1909 220-M-8.3
Letter from deForest, Robert W., 10 April 1909 220-M-2.1
Letter from deForest, Robert W., 4 April 1910 221-OF-5.3
Letter from deForest, Robert W., 8 December 1910 220-M-3.2
Letter from deForest, Robert W., 22 January 1926 218-RP-11

The Russell Sage Foundation 79
<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter from Sharp, Cecil J.</td>
<td>2 September 1917</td>
<td>212-SH-16</td>
</tr>
<tr>
<td>Letter from Slingerland, William H.</td>
<td>18 April 1916</td>
<td>202-CH-13</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>6 October 1911</td>
<td>207-IS-2</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>2 February 1912</td>
<td>207-IS-3</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>3 February 1912</td>
<td>207-IS-4</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>8 February 1912</td>
<td>207-IS-5</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>11 February 1912</td>
<td>207-IS-6</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>18 May 1912</td>
<td>207-IS-7</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>26 September 1914</td>
<td>207-IS-10</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>24 July 1916</td>
<td>207-IS-12</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>22 December 1917</td>
<td>207-IS-13</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>5 February 1918</td>
<td>207-IS-14</td>
</tr>
<tr>
<td>Letter from van Kleeck, Mary</td>
<td>1 May 1919</td>
<td>207-IS-15</td>
</tr>
<tr>
<td>Letter to Atterbury, Grosvenor</td>
<td>5 June 1939</td>
<td>219-Hs-1.21</td>
</tr>
<tr>
<td>Letter to Brackett, Jeffrey R.</td>
<td>5 October 1928</td>
<td>220-M-8.8</td>
</tr>
<tr>
<td>Letter to Bradford, Lindsay</td>
<td>1 April 1938</td>
<td>221-OF-4.1</td>
</tr>
<tr>
<td>Letter to Brown, Thatcher M.</td>
<td>22 February 1913</td>
<td>220-M-2.2</td>
</tr>
<tr>
<td>Letter to Campbell, John C.</td>
<td>11 June 1914</td>
<td>212-SH-7</td>
</tr>
<tr>
<td>Letter to Campbell, John C.</td>
<td>9 September 1918</td>
<td>212-SH-22</td>
</tr>
<tr>
<td>Letter to Carnegie, Andrew</td>
<td>23 January 1915</td>
<td>209-RL-8</td>
</tr>
<tr>
<td>Letter to Carnegie, Andrew</td>
<td>15 April 1915</td>
<td>209-RL-10</td>
</tr>
<tr>
<td>Letter to Colcord, Joanna C.</td>
<td>28 February 1929</td>
<td>207-IS-22</td>
</tr>
<tr>
<td>Letter to deForest, Johnston</td>
<td>24 February 1934</td>
<td>221-OF-5.5</td>
</tr>
<tr>
<td>Letter to deForest, Robert W.</td>
<td>10 March 1907</td>
<td>200-H-2.13</td>
</tr>
<tr>
<td>Letter to deForest, Robert W.</td>
<td>4 March 1908</td>
<td>221-OF-5.2</td>
</tr>
<tr>
<td>Letter to deForest, Robert W.</td>
<td>13 July 1909</td>
<td>220-M-3.1</td>
</tr>
<tr>
<td>Letter to deForest, Robert W.</td>
<td>14 February 1913</td>
<td>221-OF-5.4</td>
</tr>
<tr>
<td>Letter to Dodge, Cleveland H.</td>
<td>27 October 1911</td>
<td>220-M-8.4</td>
</tr>
<tr>
<td>Letter to Fesler, Mayo</td>
<td>8 December 1921</td>
<td>220-M-8.6</td>
</tr>
<tr>
<td>Letter to Finley, John H.</td>
<td>4 March 1939</td>
<td>220-M-3.7</td>
</tr>
<tr>
<td>Letter to Folks, Homer</td>
<td>15 November 1912</td>
<td>208-L-1</td>
</tr>
<tr>
<td>Letter to Harbison, L.C.</td>
<td>23 February 1927</td>
<td>209-RL-26</td>
</tr>
<tr>
<td>Letter to Hart, Hastings H.</td>
<td>25 April 1914</td>
<td>202-CH-10</td>
</tr>
<tr>
<td>Letter to Henderson, Leon</td>
<td>9 February 1927</td>
<td>209-RL-23</td>
</tr>
<tr>
<td>Letter to Hodson, William</td>
<td>11 October 1923</td>
<td>202-CH-21</td>
</tr>
<tr>
<td>Letter to Lathrop, Julia C.</td>
<td>11 March 1914</td>
<td>202-CH-8</td>
</tr>
<tr>
<td>Letter to McDowell, Mary E.</td>
<td>7 March 1922</td>
<td>220-M-8.6</td>
</tr>
<tr>
<td>Letter to McLean, Francis H.</td>
<td>2 February 1908</td>
<td>201-CO-2</td>
</tr>
<tr>
<td>Letter to Purdy, Lawson</td>
<td>8 October 1929</td>
<td>207-IS-23</td>
</tr>
<tr>
<td>Letter to Richmond, Mary E.</td>
<td>17 August 1911</td>
<td>201-CO-6</td>
</tr>
<tr>
<td>Letter to Rosenwald, Julius</td>
<td>3 April 1914</td>
<td>209-RL-5</td>
</tr>
<tr>
<td>Letter to United States Commission on Industrial Relations</td>
<td>31 December 1914</td>
<td>220-M-5.3</td>
</tr>
<tr>
<td>Memorandum as to work of a school of philanthropy</td>
<td>220-M-1.3</td>
<td></td>
</tr>
<tr>
<td>Memorandum for research departments of schools by the Director of the Russell Sage Foundation</td>
<td>220-M-1.1</td>
<td></td>
</tr>
<tr>
<td>Memorandum from Adams, Thomas</td>
<td>23 February 1926</td>
<td>218-RP-12</td>
</tr>
<tr>
<td>Memorandum from Adams, Thomas</td>
<td>24 May 1927</td>
<td>218-RP-16</td>
</tr>
<tr>
<td>Memorandum from Andrews, F. Emerson</td>
<td>10 November 1928</td>
<td>221-OF-2.2</td>
</tr>
<tr>
<td>Memorandum from Brockway, J.E.</td>
<td>15 March 1935</td>
<td>219-Hs-2.11</td>
</tr>
</tbody>
</table>
Memorandum from Department of Industrial Studies, 25 October 1919 207-IS-16
Memorandum from Department of Industrial Studies, 9 October 1920 207-IS-17
Memorandum from Ham, Arthur H., 26 May 1913 209-RL-4
Memorandum from Ham, Arthur H., 6 April 1915 209-RL-9
Memorandum from Harrison, Shelby M., 3 July 1928 207-IS-20
Memorandum from Heydecker, W.D., 13 January 1925 219-Hs-2.1
Memorandum from Hilborn, Walter S., 28 February 1921 209-RL-16
Memorandum from Hurlin, Ralph G., 16 December 1927 213-St-5
Memorandum from Kurtz, Russell H., 20 December 1945 201-CO-24
Memorandum from Nugent, Rolf, 11 June 1940 210-CC-1
Memorandum from van Kleeck, Mary, 19 November 1930 207-IS-24
Memorandum from van Kleeck, Mary, 28 November 1932 207-IS-28
Memorandum from van Kleeck, Mary, 4 February 1942 207-IS-46
Memorandum re carrying out the Regional Plan 218-RP-21
Personal reminiscences 200-H-4.3
Russell Sage Foundation, 1907-1946: A History 1-H-1
Some important results of our appropriations to the schools of philanthropy for the bureaus of social research 220-M-1.2
Statement by Robert W. deForest, Cleveland H. Dodge and John M. Glenn, 30 January 1911 220-M-3.3

Goddard, Henry H.
Sterilization and segregation 102-CHy-12

Goldmark, Pauline
Relation of a neighborhood survey to social needs, The 115-SE-1

Griffiths, Austin E.
Playgrounds and legislation in relation thereto: with special reference to the Washington playground bill vetoed 104-CHy-30

Grumpelt, H. J.
Little theatres in libraries. (1935.) 105-Rec-159
<table>
<thead>
<tr>
<th>Name</th>
<th>Index</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hadley, Carl</td>
<td>Letter from Harrison, Shelby M., 7 November 1939 221-OF-4.5 Letter to Harrison, Shelby M., 19 October 1939 221-OF-4.4</td>
</tr>
<tr>
<td>Hadley, Morris</td>
<td>Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1 Letter to National Urban League, 10 July 1947 221-OF-1.8</td>
</tr>
<tr>
<td>Hale, R. S.</td>
<td>Determining credit: a suggestive method for credit committees of credit unions 109-RL-22</td>
</tr>
<tr>
<td>Hall, Fred S.</td>
<td>Biographies of Russell Sage Foundation staff 200-H-3.2 &quot;Cities and Their Social Organizations&quot; 201-CO-9 &quot;Cities Visited by Secretaries and Agents of National Social Organizations&quot; 201-CO-8 Letter to Glenn, John M., 24 January 1912 201-CO-9 Medical certification for marriage; an account of the Wisconsin marriage law as it relates to venereal diseases 101-CO-67 Memorandum, 8 January 1912 201-CO-8 Memorandum, 10 February 1915 201-CO-14 Study of 985 widows known to certain charity organization societies in 1910, A 101-CO-34 The relation of Charity Organization Societies to commercial organizations 201-CO-13</td>
</tr>
<tr>
<td>Hall, George A.</td>
<td>&quot;Legislative program for children in New York State&quot; 102-CH-52</td>
</tr>
<tr>
<td>Hamm, John E.</td>
<td>English Hire-Purchase Act, The 110-CC-1</td>
</tr>
<tr>
<td>Hanmer, Lee F.</td>
<td>Athletics in the public schools 104-CHy-72 Biographies of Russell Sage Foundation staff 200-H-3.2 Business of play, The 104-CHy-20 Celebrating the Fourth in large cities (1910.) 104-CHy-70 Directory of training courses for recreation leaders 105-Rec-157 First steps in organizing playgrounds 104-CHy-23 How the Fourth was celebrated in 1911: facts gathered from special reports 104-CHy-105 Independence Day legislation and celebration suggestions 104-CHy-129 Letter to Glenn, John M., 16 October 1909 204-CHy-9 Letter to Glenn, John M., 8 April 1911 205-Rec-2 Letter to Glenn, John M., 29 October 1911 205-Rec-1</td>
</tr>
</tbody>
</table>
Letter to Glenn, John M., 6 February 1923 220-M-7.4
Organizing the neighborhood for recreation 105-Rec-145
Recreation in Springfield 115-SE-9
Recreation in Springfield, Illinois 105-Rec-143
Recreation legislation 104-CHy-106
Sources of information on play and recreation 105-Rec-136

Harbison, L.C.
Letter from Glenn, John M., 29 January 1924 209-RL-20
Letter from Glenn, John M., 23 February 1927 209-RL-26
Letter from Glenn, John M., 28 February 1927 209-RL-27
Letter from Henderson, Leon, 7 March 1927 209-RL-28

Harmon, William E.
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8

Harrison, Shelby M.
Article on the Russell Sage Foundation for Encyclopaedia Americana Annual 1942-43 200-H-4.4
Attacking on social work’s three fronts 117-ND-2; 117-ND-3
Biographies of Russell Sage Foundation staff 200-H-3.2
City and county administration in Springfield 115-SE-13
Community action through surveys 115-SE-23
Cultural arts and crafts for leisure time 217-ASW-2
Disproportion of taxation in Pittsburgh, The 115-SE-17
Letter from Adams, Thomas, 22 July 1935 218-RP-34
Letter from deForest, Henry L., 28 June 1932 220-M-4.4
Letter from deForest, Johnston, 22 November 1932 219-Hs-2.3
Letter from deForest, Johnston, 24 January 1944 220-M-8.11
Letter from deForest, Johnston, 13 October 1944 221-OF-5.6
Letter from Eaton, Allen, 23 October 1929 217-ASW-1
Letter from Eaton, Allen, 4 March 1946 217-ASW-17

84 The Russell Sage Foundation

Letter from Hadley, Carl and Piehl, William, 19 October 1939 221-OF-4.4
Letter from Hart, Hastings H., January 1933 203-DF-6
Letter from Henderson, Leon, 18 July 1934 209-RL-32
Letter from Hine, Lewis W., 31 July 1939 220-M-6.3
Letter from Hine, Lewis W., 6 March 1940 220-M-6.5
Letter from Hurlin, Ralph G., 5 August 1937 214-SP-1
Letter from Kellogg, Paul, 13 September 1939 220-M-6.3
Letter from Merriam, Charles E., 24 May 1939 214-SP-2
Letter from Sullivan, James M., 23 May 1947 210-CC-20
Letter from unidentified correspondent, 20 July 1934 219-Hs-2.8
Letter from unidentified correspondent, 26 July 1934 219-Hs-2.9
Letter from van de Wall, Willem, 15 February 1943 220-M-7.5
Letter from van Kleecck, Mary, 18 August 1942 207-IS-48
Letter to Bradford, Lindsay, 28 October 1942 210-CC-7
Letter to Brownell, Emery A., 4 October 1944 214-SP-10
Letter to deForest, Henry L., 25 February 1932 220-M-4.3
Letter to deForest, Johnston, 27 May 1935 221-OF-1.2
Letter to deForest, Johnston, 28 November 1945 221-OF-2.4
Letter to Dewey, Thomas E., 28 November 1936 209-RL-34
Letter to Glenn, John M., 7 January 1943 215-SE-2
Letter to Glenn, John M., 9 March 1921 218-RP-1
Letter to Hadley, Carl and Piehl, William, 7 December 1939 221-OF-4.5
Letter to Hine, Lewis W., 10 April 1939 220-M-6.1
Letter to Hine, Lewis W., 29 March 1940 220-M-6.6
Index by Names

Letter to Lewis, J.P., 5 March 1947 210-CC-19
Letter to Milbank, Jeremiah, 25 April 1935 220-M-3.5
Letter to Norton, Charles D., 11 June 1921 218-RP-2
Letter to the Trustees, 22 October 1941 210-CC-5
Letters from van Kleeck, Mary, 10 and 19 January 1939 221-OF-4.3
"Long mile beyond Berlin, The" 101-CO-77
Memorandum from Brown, Esther L., 6 June 1939 214-SP-3
Memorandum from Brown, Esther L., 31 July 1940 214-SP-4
Memorandum from Brown, Esther L., 21 May 1943 214-SP-7
Memorandum from Brown, Esther L., 24 August 1943 214-SP-8
Memorandum from Brown, Esther L., 10 December 1943 214-SP-9
Memorandum from Brown, Esther L., n.d. 214-SP-12
Memorandum from Donaldson, J. Glenn, 30 October 1942 210-CC-8
Memorandum from Eaton, Allen, 29 January 1932 217-ASW-3
Memorandum from Eaton, Allen, 11 January 1933 217-ASW-4
Memorandum from Eaton, Allen, 23 January 1933 217-ASW-6
Memorandum from Eaton, Allen, 31 January 1938 217-ASW-7
Memorandum from Eaton, Allen, 2 April 1942 217-ASW-9
Memorandum from Eaton, Allen, 30 April 1943 217-ASW-11
Memorandum from Eaton, Allen, 24 January 1944 217-ASW-12
Memorandum from Eaton, Allen, 14 August 1944 217-ASW-14
Memorandum from Eaton, Allen, 15 December 1944 217-ASW-15
Memorandum from Eaton, Allen, 11 January 1945 217-ASW-16
Memorandum from Eaton, Allen, 27 March 1946 217-ASW-18
Memorandum from Howard, Donald S., 1 April 1946 201-CO-25
Memorandum from Howard, Donald S., 7 May 1946 201-CO-26
Memorandum from Howard, Donald S., 15 May 1946 201-CO-27
Memorandum from Howard, Donald S., 31 May 1946 201-CO-28
Memorandum from Howard, Donald S., 18 June 1946 201-CO-29
Memorandum from Howard, Donald S., 8 August 1946 201-CO-30
Memorandum from Howard, Donald S., 5 May 1947 201-CO-31
Memorandum from Hurlin, Ralph G., 1 December 1939 221-OF-4.5
Memorandum from Kurtz, Russell H., 20 December 1945 201-CO-24
Memorandum from Kurtz, Russell H., 26 January 1946 208-L-3
Memorandum from Nugent, Rolf, 18 July 1940 210-CC-2
Memorandum from Nugent, Rolf, 20 December 1940 210-CC-4
Memorandum from Nugent, Rolf, 5 January 1943 210-CC-10
Memorandum from Nugent, Rolf, 27 April 1943 210-CC-11
Memorandum from Nugent, Rolf, 18 February 1944 210-CC-13
Memorandum from Nugent, Rolf, 25 March 1944 210-CC-14
Memorandum from Nugent, Rolf, 2 August 1944. 210-CC-17
Memorandum from Nugent, Rolf, 10 February 1945 210-CC-18
Memorandum from Perry, Clarence A., 11 February 1938 205-Rec-11
Memorandum from Routhzahn, Mary S., 2 October 1939 220-M-6.3
Memorandum from Routhzahn, Mary S., 26 June 1947 211-SWI-6
Memorandum from van Kleeck, Mary, 20 September 1931 207-IS-26
Memorandum from van Kleeck, Mary, 10 December 1931 207-IS-25
Memorandum from van Kleeck, Mary, 18 March 1932 207-IS-27
Memorandum from van Kleeck, Mary, 19 July 1933 207-IS-30
Memorandum from van Kleeck, Mary, 21 June 1935 207-IS-32
Memorandum from van Kleeck, Mary, 15 July 1938 207-IS-36
Memorandum from van Kleeck, Mary, 28 July 1938 207-IS-37

Harrison, Shelby M.

The Russell Sage Foundation 85
Memorandum from van Kleeck, Mary, 20 January 1939 207-IS-38
Memorandum from van Kleeck, Mary, 6 June 1939 207-IS-39
Memorandum from van Kleeck, Mary, 28 July 1939 207-IS-40
Memorandum from van Kleeck, Mary, 5 April 1940 207-IS-41
Memorandum from van Kleeck, Mary, 14 April 1941 207-IS-42
Memorandum from van Kleeck, Mary, 9 December 1941 207-IS-43
Memorandum from van Kleeck, Mary, 23 January 1942 207-IS-45
Memorandum from van Kleeck, Mary, 2 July 1942 207-IS-47
Memorandum from van Kleeck, Mary, 9 October 1942 207-IS-49
Memorandum from van Kleeck, Mary, 2 February 1944 220-M-8.11
Memorandum from van Kleeck, Mary, 19 April 1944 207-IS-50
Memorandum from van Kleeck, Mary, 8 February 1946 221-OF-4.8
Memorandum of publicity for the Plan of New York and Environ 218-RP-6
"Memorandum on surveys completed, now going on, or proposed" 215-SE-2
Memorandum to Brown, Esther L., 11 March 1946 214-SP-11
Memorandum to Donaldson, J. Glenn, 15 June 1942 210-CC-6
Memorandum to Eaton, Allen, 17 January 1933 217-ASW-5
Memorandum to Eaton, Allen, 18 February 1942 217-ASW-8
Memorandum to Eaton, Allen, 22 July 1942 217-ASW-10
Memorandum to Glenn, John M., 3 July 1928 207-IS-20
Memorandum to Routzahn, Mary S., 4 October 1944 211-SW-5
Memorandum to Union representatives, RSF Chapter, Social Service Employees' Union, 3 March 1942 221-OF-4.7
Memorandum to van Kleeck, Mary, 16 January 1942 207-IS-44
Recommendations regarding the Regional Plan 218-RP-27
Social case workers and better industrial conditions 101-CO-30
Social conditions in an American city. A summary of the findings of the Springfield survey. 115-SE-16

Hart, Hastings H.
Admission and discharge of children 102-CH-27
Biographies of Russell Sage Foundation staff 200-H-3.2
Dedication of Babies' Dispensary and Milk Station, Cleveland, Ohio 102-CH-2
Extinction of the defective delinquent, The 102-CH-10
How to give wisely $25,000 to $1,000,000 102-CH-40
Illegitimate child: a life-saving problem 102-CH-7
Illegitimate child-its place in the community 102-CH-2
Internment camp for sailors at Hot Springs, North Carolina, The 202-CH-16
Job of being a trustee, The 102-CH-26
Letter from Glenn, John M., 25 April 1914 202-CH-10
Letter from Kilby, Thomas E., 9 January 1923 202-CH-18
Letter from Slingerland, William H., 3 April 1914 202-CH-9
Letter to Board of Trustees of the Children's Home of Bethlehem, Bethlehem Pennsylvania, 15 June 1918 202-CH-17
Letter to Glenn, John M., 3 December 1907 202-CH-1
Letter to Glenn, John M., 12 June 1909 202-CH-2
Letter to Glenn, John M., 31 March 1910 202-CH-5
Letter to Glenn, John M., 1 July 1910 202-CH-6
Letter to Glenn, John M., 9 October 1911 202-CH-7
Letter to Glenn, John M., 17 March 1921 203-DP-1
Letter to Glenn, John M., 7 December 1923 203-DP-2
Letter to Glenn, John M., 21 January 1924 203-DP-3

Social survey of a typical American city, A 115-SE-1
Social survey: the idea defined and its development traced 115-SE-32
What is being done to promote the principles of universal brotherhood in communities 115-SE-27

Index by Names
Letter to Harrison, Shelby M., January 1933 203-DP-6
Meeting the problem of mental defectiveness 102-CH-15
Memorandum respecting the plans of the Children's Department of the Russell Sage Foundation for the year 1909-1910 202-CH-3
Memorandum, 26 April 1915 202-CH-11
Methods of obtaining confessions and information from persons accused of crime 102-CH-43
Penology: an educational problem 102-CH-51
Registration of illegitimate births, The 102-CH-22
Report of a special study on the prison system of the City of New York 203-DP-4
Report of the committee on treatment of persons awaiting court action and misdemeanant prisoners 102-CH-41
Social problems of Alabama: a study of the social institutions and agencies of the State of Alabama as related to its war activities 102-CH-38
Social welfare program for the State of Florida, A 102-CH-33
Spiritual dynamics of social work, The 102-CH-23
Sterilization as a practical measure 102-CH-11
Suggested program for the Executive State Council of Defense of West Virginia, A 102-CH-34
Summary of child welfare work in Pennsylvania, A 102-CH-17
Training schools for prison officers: plans and syllabi of the United States Training School for Prison Officers, the New York City Keepers' Training School, and the British Training School for Prison Officers 103-DP-3
United States prisoners in county jails 103-DP-1
War program of the State of South Carolina, The 102-CH-37
Work of the Children's Department of the Russell Sage Foundation 1909-1910 202-CH-4

Hart, Hornell
Employment for jail prisoners in Wisconsin (1922.) 102-CH-45

Heller, Harriet Hickox
Playground as a phase of social reform, The 104-CHy-10

Henderson, Leon
Biographies of Russell Sage Foundation staff 200-H-3.2
Letter from Glenn, John M., 9 February 1927 209-RL-23
Letter to Glenn, John M., 19 February 1927 209-RL-24
Letter to Glenn, John M., 7 March 1927 209-RL-30
Letter to Glenn, John M., 27 March 1927 209-RL-31
Letter to Harbison, L.C., 7 March 1927 209-RL-28
Letter to Harrison, Shelby M., 18 July 1934 209-RL-32

Herter, C.A.
Letter from deForest, Robert W., 9 March 1907 200-H-2.12

Hetherington, C. W.
Law of amateurism, The 104-CHy-63

Hewes, Amy
Women as munition makers 107-IS-4

Heydecker, W.D.
Memorandum to Glenn, John M., 13 January 1925 219-Hs-2.1

Hibbard, George A.
Playground from the standpoint of the executive officer of the city, The 104-CHy-8

Hibbs, Henry H. Jr.
Infant mortality: its relation to social and industrial conditions 102-CH-24

Hilborn, Walter S.
Letter to Glenn, John M., 11 June 1923 209-RL-18
Memorandum to Glenn, John M., 28 February 1921 209-RL-16
Philosophy of the Uniform Small Loan Law 109-RL-36

Hill, A.C.
Letter to Sage, Margaret Olivia, 8 April 1907 200-H-1.5

Hine, Lewis W.
Letter from Harrison, Shelby M., 10 April 1939 220-M-6.1
Letter from Harrison, Shelby M., 29 March 1940 220-M-6.6
Letter from Hulseman, Bertha F., 12 December 1939 220-M-6.4
Letter to Harrison, Shelby M., 31 July 1939 220-M-6.3
Letter to Harrison, Shelby M., 6 March 1940 220-M-6.5
Memorandum to Russell Sage Foundation, 28 September 1939 220-M-6.3
Hodges, George
Efficient philanthropy 101-CO-12
Hodson, William
Letter from Glenn, John M., 11 October 1923 202-CH-21
Letter to Glenn, John M., 4 May 1925 220-M-8.7
Recent progress in child welfare legislation 102-CH-52
Recent trends in child welfare legislation 202-CH-19
Hofer, Amalle
Significance of recent national festivals in Chicago, The 104-CHy-3
Holt, Sigrid
Foreign relief and rehabilitation—a bibliography (1943.) 101-CO-74
Hoover, Herbert C.
John M. Glenn to Jeffrey R. Brackett, 5 October 1928 220-M-8.8
Howard, Donald S.
Biographies of Russell Sage Foundation staff 200-H-3.2
"General Relief Study" 201-CO-30
Memorandum to Harrison, Shelby M., 1 April 1946 201-CO-25
Memorandum to Harrison, Shelby M., 7 May 1946 201-CO-26
Memorandum to Harrison, Shelby M., 15 May 1946 201-CO-27
Memorandum to Harrison, Shelby M., 31 May 1946 201-CO-28
Memorandum to Harrison, Shelby M., 18 June 1946 201-CO-29
Memorandum to Harrison, Shelby M., 8 August 1946 201-CO-30
Memorandum to Harrison, Shelby M., 5 May 1947 201-CO-31
Memorandum to Hurlin, Ralph G., 4 November 1947 201-CO-32
"Three Month's Project on Provision for Displaced Persons Now Being Cared for by UNRRA" 201-CO-28

Hubachek, Frank R.
Constitutionality of small loan legislation, The 109-RL-43
Hughes, Charles Evans
Letter from deForest, Robert W., 4 April 1907 200-H-2.22
Why we want playgrounds 104-CHy-18
Hulseman, Bertha F.
American foundations for social welfare 108-L-1
Letter to Hine, Lewis W., 14 December 1939 220-M-6.4
List of directories of social agencies. Revised edition. 108-L-4
Hurlin, Ralph G.
History of Finance Committee 221-OF-2.1
Letter to Harrison, Shelby M., 5 August 1937 214-SP-1
Memorandum from Brown, Esther L., 24 August 1943 214-SP-8
Memorandum from Howard, Donald S., 4 November 1947 201-CO-32
Memorandum to Glenn, John M., 16 December 1927 213-St-5
Memorandum to Harrison, Shelby M., 1 December 1939 221-OF-4.5
Number and distribution of social workers in the United States, The 113-St-7
Operation statistics of selected family casework agencies, 1943: summary of statistics reported monthly during the year together with trend data for the period 1936 to 1943 113-St-14
Operation statistics of selected family casework agencies, 1944: with trend data for the period 1936-1944 113-St-15
Operation statistics of selected family casework agencies, 1945: with trend data for the period 1936-1945 113-St-19
Recent trend of salaries in child welfare agencies, The 113-St-13
Salaries and qualifications of child welfare workers in 1941 113-St-11
Salaries and qualifications of YWCA professional workers 113-St-12
Salaries and vacations in family case work in 1929 113-St-6
Salaries in medical social work in 1937 113-St-9
Index by Names

Salaries in the family field in New York City 213-St-7
Scheduled salaries for social work positions in hospitals in New York City, December, 1946 113-St-20
Social work salaries 113-St-1
Some results of two years' study of family case work statistics 113-St-3
Statistics of family casework operations, 1937 113-St-10
Statistics of medical social casework in New York City, 1944 113-St-16
Statistics of medical social casework in New York City: 1945; with explanation of the reporting plan 113-St-18

Hutchinson, Woods
Can the child survive civilization? 104-CHy-11

Hyde, Maxwell
Departmental plan for a detention home for delinquent women, A (1922.) 102-CH-48

Ihlder, John
Housing in Springfield, Illinois 115-SE-10

Ingram, Frances
"Organization and work of a continuing child welfare commission in Kentucky" 102-CH-52

Ingram, Henry Balch
"Russell Sage. His career and his peculiarities." 200-H-1.3

Jackson, Clifford L.
Statement by the Long Island State Park Commission to guests at the meeting of the Nassau County Planning Federation dinner at Garden City, April 23, 1929 218-RP-22

Jay, Pierre
Remedial loans: a constructive program 109-RL-7

Jenkins, Frederick
Biographies of Russell Sage Foundation staff 200-H-3.2

Johnson, Alexander
On being a director: an open letter to one of the board of a society for organizing charity 101-CO-4
Organization in the smaller cities 101-CO-10

Johnson, George E.
Bibliography on play (1909.) 104-CHy-32
Games every boy and girl should know 104-CHy-1
Playground as a factor in school hygiene, The 104-CHy-29
Why teach a child to play? 104-CHy-34

Johnston, Mary
Community programs for subsistence gardens 101-CO-72

Jones, Rufus M.
American Friends in France, 1917-19, The 101-CO-78

Kellogg, Paul U.
Letter to Glenn, John M., 9 August 1914 215-SE-3
Letter to Harrison, Shelby M., 13 September 1939 220-M-6.3
Spread of the survey idea, The 115-SE-1

Kennard, Beulah
What the playground can do for girls 104-CHy-4

Keppel, Frederick P.
Letter from [City Housing Corporation?], 16 July 1934 219-Hs-2.8

Kilby, Thomas E.
Letter to Hart, Hastings H., 9 January 1923 202-CH-18

King, Clarence
Letter, 6 February 1946 221-OF-4.8

Knight, Howard R.
Play and recreation in a town of 6,000: a recreation survey of Ipswich, Massachusetts 103-Rec-144
Sources of information on play and recreation 103-Rec-136
Sources of information on play and recreation. Revised and enlarged edition. 103-Rec-151

The Russell Sage Foundation 89
Kraus, Hertha
Work relief in Germany 101-CO-73

Kurtz, Russell H.
Biographies of Russell Sage Foundation staff 200-H-3.2
Memorandum to Harrison, Shelby M. and Glenn, John M., 20 December 1945 201-CO-24
Memorandum to Harrison, Shelby M., 26 January 1946 208-L-3

Ladies Home Journal
Fourth of July without fireworks, A (1910.) 104-CHy-70

LaGuardia, Fiorello H.
"LaGuardia: We Still Have the Swine' Law" 210-CC-19

Lamberton, Alexander B.
Rochester parks as playgrounds (1909.) 104-CHy-25

Langdon, William Chauncy
The celebration of the Fourth of July by means of pageantry 104-CHy-114

Lathrop, Julia C.
Letter from Glenn, John M., 11 March 1914 202-CH-8

Lattimore, Florence L.
Pittsburgh as a foster mother; a concrete community-study of child-caring methods 102-CH-16
Tentative outline for a study of working girls as affected by boarding houses operated for their benefit 207-IS-9

Lawton, Ruth W.
A study of results of a child-placing society 102-CH-21

Lee, Joseph
Home playground, The 104-CHy-14
Letter from Richmond, Mary E., 10 April 1916 201-CO-17
Massachusetts playground referendum for cities and towns of over 10,000 inhabitants 104-CHy-22
Play and playgrounds 104-CHy-19

Lee, Porter R.
Treatment: methods employed by organized charity in the rehabilitation of families 101-CO-3

90 The Russell Sage Foundation

Index by Names

Leland, Arthur
Winter organization of playgrounds 104-CHy-6

Leland, Lorna H.
Playground construction: an ideal development for a playground on an irregular tract of land between five and six acres in extent 104-CHy-49

Levi, Edward
Letter to Brown, Esther L. 214-SP-4

Lewis, J.P.
Letter from Harrison, Shelby M., 5 March 1947 210-CC-19

Lindberg, Emma O.
"Some effective methods of organizing commissions for work" 102-CH-52

Lindsay, Samuel McClure
Letter to Glenn, John M., 25 October 1911 220-M-1.8

Lindsey, Ben B.
Public playgrounds and juvenile delinquency 104-CHy-21

Livermore, A. L.
School gardens: report of the Fairview Garden School Association, Yonkers, New York 104-CHy-75

Lord, Everett W.
The playground: a necessary accompaniment to child labor restriction 104-CHy-15

Loree, L.F.
National Employment Exchange 220-M-4.2

MacIver, Robert M.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1

Macy, V. Everett
Self-government on a county prison farm 102-CH-47

Martin, C.J.
Letter from Bing, Alexander M., 28 June 1934 219-Hs-2.9

Mathews, Robert E.
Letter to Brown, Esther L. 214-SP-6

Maxwell, William H.
City and the child, The 104-CHy-13

McAneny, George
Seventh annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc. 218-RP-35
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
<th>Page Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCray, Roswell C.</td>
<td>Letter from Glenn, John M., 24 September 1908</td>
<td>220-M-1.9</td>
<td></td>
</tr>
<tr>
<td>McClain, W.H.</td>
<td>Letter to the Trustees of the Russell Sage Foundation, 30 September 1907</td>
<td>220-M-1.4</td>
<td></td>
</tr>
<tr>
<td>McAvoy, D.E.</td>
<td>Excerpts from letter to Elder, Robert D., 22 June 1932</td>
<td>219-Hs-2.2</td>
<td></td>
</tr>
<tr>
<td>McDowell, Mary E.</td>
<td>Letter from Glenn, John M., 7 March 1922</td>
<td>220-M-8.6</td>
<td></td>
</tr>
<tr>
<td>McDowell, Mary E.</td>
<td>Letter from Glenn, John M., 7 March 1922</td>
<td>220-M-8.6</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Biographies of Russell Sage Foundation staff</td>
<td>200-H-3.2</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Formation of charity organization societies in smaller cities, The 101-CO-6</td>
<td>101-CO-6</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Letter from deForest, Robert W., 8 September 1919</td>
<td>220-M-8.5</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Letter from Glenn, John M., 2 February 1908</td>
<td>201-CO-2</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Letter to Glenn, John M., 21 November 1908</td>
<td>201-CO-3</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Letter to Glenn, John M., 18 May 1909</td>
<td>201-CO-4</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Letter to Glenn, John M., 8 November 1909</td>
<td>201-CO-5</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Letter to Richmond, Mary E., 1 July 1907</td>
<td>201-CO-1</td>
<td></td>
</tr>
<tr>
<td>McLean, Francis H.</td>
<td>Poor and Alms Department and almshouses of Newark, New Jersey, The 115-SE-28</td>
<td>115-SE-28</td>
<td></td>
</tr>
<tr>
<td>McWhinney, Thomas A.</td>
<td>Statement by the Long Island State Park Commission to guests at the meeting of the Nassau County Planning Federation dinner at Garden City, April 23, 1929</td>
<td>218-RP-22</td>
<td></td>
</tr>
<tr>
<td>Milbank, Jeremiah</td>
<td>Letter from Harrison, Shelby M., 25 April 1935</td>
<td>220-M-3.5</td>
<td></td>
</tr>
<tr>
<td>Miner, Maude E.</td>
<td>Individual method of dealing with girls and women awaiting court action, The (1922.)</td>
<td>102-CH-49</td>
<td></td>
</tr>
<tr>
<td>Mitts, Robert</td>
<td>Model jail in the olden time, A 103-DP-2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morris, Dave H.</td>
<td>Biographies of Trustees of the Russell Sage Foundation, 1907-1947</td>
<td>200-H-3.1</td>
<td></td>
</tr>
<tr>
<td>Morrow, Dwight W.</td>
<td>Biographies of Trustees of the Russell Sage Foundation, 1907-1947</td>
<td>200-H-3.1</td>
<td></td>
</tr>
<tr>
<td>Moses, Robert</td>
<td>Statement by the Long Island State Park Commission to guests at the meeting of the Nassau County Planning Federation dinner at Garden City, April 23, 1929</td>
<td>218-RP-22</td>
<td></td>
</tr>
<tr>
<td>Mumford, Lewis</td>
<td>Letter from Adams, Thomas, 17 December 1925</td>
<td>218-RP-9</td>
<td></td>
</tr>
<tr>
<td>National Urban League</td>
<td>Letter from Hadley, Morris, 10 July 1947</td>
<td>221-OF-1.8</td>
<td></td>
</tr>
<tr>
<td>New York Evening Journal</td>
<td>There’s a thousand million dollars invested in our public schools: when will the schoolhouses be fully used?</td>
<td>104-CHy-82</td>
<td></td>
</tr>
<tr>
<td>Norton, Charles D.</td>
<td>Letter from Harrison, Shelby M., 11 June 1921</td>
<td>218-RP-2</td>
<td></td>
</tr>
<tr>
<td>Norton, Charles D.</td>
<td>Letter from Harrison, Shelby M., 25 January 1922</td>
<td>218-RP-3</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Biographies of Russell Sage Foundation staff</td>
<td>200-H-3.2</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Credit union primer. Revised. 109-RL-42</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Excerpts from letter, 22 June 1944</td>
<td>210-CC-16</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Memorandum to Glenn, John M., 11 June 1940</td>
<td>210-CC-1</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Memorandum to Harrison, Shelby M., 18 July 1940</td>
<td>210-CC-2</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Memorandum to Harrison, Shelby M., 20 December 1940</td>
<td>210-CC-4</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Memorandum to Harrison, Shelby M., 5 January 1943</td>
<td>210-CC-10</td>
<td></td>
</tr>
<tr>
<td>Nugent, Rolf</td>
<td>Memorandum to Harrison, Shelby M., 27 April 1943</td>
<td>210-CC-11</td>
<td></td>
</tr>
</tbody>
</table>

The Russell Sage Foundation 91
Nugent, Rolf

Memorandum to Harrison, Shelby M., 18 February 1944 210-CC-13
Memorandum to Harrison, Shelby M., 25 March 1944 210-CC-14
Memorandum to Harrison, Shelby M., 22 August 1944. 210-CC-17
Memorandum to Harrison, Shelby M., 10 February 1945 210-CC-18
Provident Loan Society of New York, The 109-RL-45

Odencrantz, Louis
Industrial conditions in Springfield, Illinois 115-SE-12

Ogden, Robert C.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1

Olmstead, Frederick Law
Draft of introductory statement prepared by Atterbury and Olmstead 219-Hs-1.13
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8
Letter from deForest, Robert W., 7 December 1908 219-Hs-1.2
Letter from deForest, Robert W., 4 January 1909 219-Hs-1.2
Letter to deForest, Robert W., 20 January 1909 219-Hs-1.3
Letter to deForest, Robert W., 26 June 1909 219-Hs-1.4

Orr, William
American holiday, An (1910,) 104-CHy-70

Orton, Lawrence M.
Memorandum from Andrews, F. Emerson, 10 June 1932 218-RP-30

Palmer, George T.
Sanitary and health survey, A 115-SE-1

Pear, William H.
The full measure of responsibility 102-CH-1

Perry, Clarence A.
American vacation schools of 1912; a report 104-CHy-133

Index by Names

Biographies of Russell Sage Foundation staff 200-H-3.2
Branch library housing for little theatres. (1935,) 105-Rec-159
Charlie's Reform: a motion picture drama on the schoolhouse social center 104-CHy-115
Community center activities 105-Rec-148
Community-used school, The 104-CHy-83
Contributions to community center progress 105-Rec-152
Evening recreation centers 104-CHy-85
First steps in community center development 105-Rec-149
Harvard School of City Planning questionnaire to developers on model community developments 219-Hs-1.20
High school as a social center, The 105-Rec-138
How the social center promotes reform movements 104-CHy-131
How to start social centers 104-CHy-125
List of the published writings of Clarence Arthur Perry 205-Rec-8
Memorandum to Harrison, Shelby M., 11 February 1938 205-Rec-11
New York school centers and their community policy 105-Rec-158
Objectives sought in developing Forest Hills Gardens, The 219-Hs-1.19
Organized athletics, games and folk dancing 104-CHy-86
Promotion of the neighborhood community as a continuation project of the Russell Sage Foundation, The 205-Rec-9
Public lectures in school buildings; suggestions for their organization and sources of speakers and topics 104-CHy-52
Quicksands of wider use: a discussion of two extremes in community center administration 105-Rec-147
Real snag in social center extension, The 105-Rec-137
Recreation in Springfield 115-SE-9
Recreation in Springfield, Illinois 105-Rec-143
Recreation the basis of association between parents and teachers 104-CHy-87
"Rehabilitation of the local community, The" 219-Hs-1.18
School as a factor in neighborhood development, The 105-Rec-142
Index by Names

School Center Gazette,
1919-20 105-Rec-150
Social center features in new elementary school architecture and the plans of sixteen socialized schools 104-CHy-120
Social centers of 1912-13 105-Rec-135
Sources of speakers and topics for public lectures in school buildings 104-CHy-119
Status of the neighborhood unit movement, The 205-Rec-10
Survey of school social centers; season of 1911-12, A 104-CHy-123
Ten years of the community center movement 105-Rec-154
Two new Sage Foundation pamphlets 104-CHy-122
Universal military training 205-Rec-6
Unused recreational resources of the average community, The 104-CHy-104
Vacation schools 104-CHy-56
Watch your strength grow—a system of exercise in which results are measured 205-Rec-7
Wider use of the school plant, The 104-CHy-51; 104-CHy-73

Pettit, Katharine
Letter from Campbell, John C., 1 February 1918 212-SH-18

Pickett, Clarence E.
Problems involved in administering relief abroad. 101-CO-78

Piehl, William
Letter from Harrison, Shelby M., 7 December 1939 221-OF-4.5
Letter to Harrison, Shelby M., 19 October 1939 221-OF-4.4

Pierce, Franklin
Letter to deForest, Robert W., 13 March 1907 200-H-2.17

Potter, Zenas L.
Correctional system of Springfield, Illinois, The 115-SE-15
Delinquency and corrections. Part II: Topeka improvement survey. 115-SE-4
Industrial conditions in Springfield, Illinois 115-SE-12
Industrial conditions in Topeka. Part IV: Topeka improvement survey. 115-SE-6
Newburgh survey, The 115-SE-2
Social survey; a bibliography 115-SE-2; 115-SE-22

Pratt, Edward E.
Remedial loans: a constructive program 109-RL-7

Prentice Murphy, J.
A study of results of a child-placing society 102-CH-21

Pruyn, Robert C.
Letter from deForest, Robert W., 2 April 1907 200-H-2.21
Notes on social work 200-H-2.19

Purdy, Lawson
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Letter from Glenn, John M., 8 October 1929 207-IS-23
Letter to City Housing Corporation, 11 December 1934 219-Hs-2.10
Letter to Elder, Robert D., 10 October 1935 219-Hs-2.17
Letter to Elder, Robert D., 6 January 1936 219-Hs-2.18

Regional Plan Association, Inc.
Fifteenth annual report of the Regional Plan Association, The 218-RP-39
Fifth annual report of the Regional Plan Association, Inc. 218-RP-32
Fourteenth annual report of the Regional Plan Association (1944.) 218-RP-38
Program of work for the Association 218-RP-25
Publications of the Regional Plan Association, Inc. 218-RP-40
Second annual report of the Regional Plan Association (1931.) 218-RP-26
Seventh annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc. 218-RP-35
Sixth annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc. 218-RP-33
Third annual report of the Regional Plan Association, Inc. (1932.) 218-RP-28

Reynolds, Edward
Remedial loans: a constructive program 109-RL-7

The Russell Sage Foundation 93
Ribble, F.D.G.

Letter to Brown, Esther L. 214-SP-5

Rice, Gertrude S.

Brief characteristics of Trustees of Sage Foundation 200-H-2.8
Letter to deForest, Robert W., 27 April 1907 200-H-2.24

Rice, Mrs. Isaac L.

Our barbarous Fourth 104-CHy-55
Safe and patriotic Fourth, A 104-CHy-60

Richardson, C. Spencer

Dependent delinquent and defective children of Delaware 102-CH-36
Development of the individual child in institutions for dependents 102-CH-31
Education of dependent children in institutions 102-CH-29
Physical care of dependent children in institutions 102-CH-28
Round table plan for trustees of institutions for dependent children 102-CH-25

Richmond, Mary E.

Biographies of Russell Sage Foundation staff 200-H-3.2
Child marriages in New York State 201-CO-21
Letter from Glenn, John M., 17 August 1911 201-CO-6
Letter from McLean, Francis H., 1 July 1907 201-CO-1
Letter to Brackett, Jeffrey R., 24 November 1924 201-CO-20
Letter to de Schweinitz, Karl, 1 August 1916 201-CO-18
Letter to Glenn, John M., 13 August 1907 201-CO-1
Letter to Glenn, John M., 21 September 1911 201-CO-7
Letter to Glenn, John M., 30 August 1912 201-CO-10
Letter to Glenn, John M., 18 January 1914 201-CO-11
Letter to Glenn, John M., 16 March 1916 201-CO-16
Letter to Glenn, John M., 28 March 1919 201-CO-19
Letter to Lee, Joseph, 10 April 1916 201-CO-17
Letter to Sheffield, Ada E., 24 August 1915 201-CO-15
Letter to Tippy, Rev. Worth M., 18 December 1927 201-CO-23

Memorandum on the plans past, present, and future of the Charity Organization Department of the Russell Sage Foundation 201-CO-22
Motherhood and pensions 101-CO-32
Study of 985 widows known to certain charity organization societies in 1910, A 101-CO-34
War and family solidarity 101-CO-54

Ricks, James H.

"Legislative program of the Virginia Children's Code Commission" 102-CH-52

Riis, Jacob A.

Modern St. George, A 101-CO-11

Riley, B. C.

Survey of Florida county jails 102-CH-50

Riley, Thomas J.

Letter to Glenn, John M., 16 October 1911 220-M-1.5
Letter to the Trustees of the Russell Sage Foundation, 30 September 1907 220-M-1.4

Robinson, Charles Mulford

Landscaping for playgrounds 104-CHy-2

Robinson, Leonard G.

Credit union primer, A 109-RL-15
Credit union primer. Revised. 109-RL-42
Credit union primer. Revised edition. 109-RL-37

Robinson, Louis N.

Changes in the small loan business 209-RL-19

Roessing, Mrs. Frank M.

Athletics for girls 104-CHy-37

Root, Elihu

Letter to Sage, Margaret Olivia, 24 December 1907 200-H-1.6

Rosenwald, Julius

Letter from Glenn, John M., 3 April 1914 209-RL-5
Letter from Ham, Arthur H., 1 March 1915 209-RL-6
Letter to Glenn, John M., 8 April 1914 209-RL-5

Routzahn, Evart G.

Biographies of Russell Sage Foundation staff 200-H-3.2
Elements of a social publicity program 115-SE-30
Graphic exhibits on food conservation at fairs and expositions 115-SE-27
Health Show comes to town, The 115-SE-29
Memorandum of publicity for the Plan of New York and Environs 218-RP-6
Publicity methods reading list: selected

94 The Russell Sage Foundation
references to publicity in social work and kindred fields 115-SE-31

Routzahn, Mary S.
Biographies of Russell Sage Foundation staff 200-H-3.2
Chicago patriotic food show, The 115-SE-26
Graphic exhibits on food conservation at fairs and expositions 115-SE-27
How to interpret social work 111-SWI-1
Interview with Lewis W. Hine 220-M-6.2
Looking ahead 211-SWI-4
Memorandum from Harrison, Shelby M., 4 October 1944 211-SWI-5
Memorandum of publicity for the Plan of New York and Environ 218-RP-6
"Memorandum on relation of community organization and public relations" 211-SWI-6
Memorandum to Harrison, Shelby M., 2 October 1939 220-M-6.3
Memorandum to Harrison, Shelby M., 26 June 1947 211-SWI-6
Publicity methods reading list: selected references to publicity in social work and kindred fields 115-SE-31
"Recommended study in public relations and public information" 211-SWI-6

Ryan, Philip E.
Migration and social welfare: an approach to the problem of the non-settled person in the community 116-YB-1

Sage, Margaret Olivia
Letter from deForest, Robert W., 7 February 1907 200-H-2.6
Letter from deForest, Robert W., 18 February 1907 200-H-2.7
Letter from Hill, A.C., 8 April 1907 200-H-1.5
Letter from Root, Elihu, 24 December 1907 200-H-1.6
"Opportunities and responsibilities of leisurely women" 200-H-1.4
Statement of Mrs. Sage for press 200-H-2.5

Sage, Margaret Olivia et. al.
Letter from Robert W. deForest, 15 April 1907 200-H-2.23

Sargent, D. A.
History of the administration of inter-collegiate athletics in the United States 104-CHy-69

Schereschewsky, J. W.
Problems of infant mortality 102-CH-2

Schneider, Franz Jr.
Public health in Springfield, Illinois 115-SE-14
Public health survey of Topeka. Part I: Topeka improvement survey, 115-SE-3
Relation of the social survey to public health authorities, The 115-SE-2
Relative values in public health work 115-SE-24
Russell Sage Foundation, The 200-H-4.2
"Some shortcomings of socio-sanitary investigations" 115-SE-25
Survey of the activities of municipal health departments in the United States, A 115-SE-21
Survey of the public health situation, Atlanta, Georgia, A 115-SE-2
Survey of the public health situation in Ithaca, New York, A 115-SE-19

Schuyler, Louisa Lee
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Brief characteristics of Trustees of Sage Foundation 200-H-2.8
Letter to deForest, Robert W., 27 April 1907 200-H-2.25
Letter to Glenn, John M., 22 May 1907 200-H-2.27
Letter to Glenn, John M., 25 September 1907 220-M-8.1
Letter to Glenn, John M., 2 December 1907 220-M-8.2

Schweinburg, Eric F.
Law training in continental Europe: its principles and public functions 114-SP-1
Memorandum to Brown, Esther L., 7 March 1946 214-SP-11

Scott, George E.
Letter from Campbell, John C., 31 December 1918 212-SH-25

Scudder, Myron T.
Field day and play picnic for country children, The 104-CHy-24

Segal, Bernard
Letter, 6 February 1946 221-OF-4.8

Selekman, Ben M.
Industrial disputes and the Canadian Act 107-IS-5

The Russell Sage Foundation 95
Seligman, Edwin R.A.

Seligman, Edwin R.A.
Letter from van Kleeck, Mary, 25 January 1929 220-M-8.9

Sharp, Cecil
Letter to Glenn, John M., 15 April 1917 212-SH-14
Letter to Glenn, John M., 2 September 1917 212-SH-16

Sheffield, Ada E.
Charity director, The 101-CO-33
Letter from Richmond, Mary E., 24 August 1915 201-CO-15

Shepard, Helen Gould
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Brief characteristics of Trustees of Sage Foundation 200-H-2.8

Simmonds, S. T.
Remedial loans: a constructive program 109-RL-7

Slingerland, William H.
Child welfare problem: the care and cure of enuresis or bedwetting in child-caring institutions 102-CH-33
Child welfare symposium, A 102-CH-18
Child welfare work in Louisville: a study of conditions, agencies, and institutions 102-CH-39
Constructive program of organized child welfare work for New Orleans and Louisiana, A 102-CH-30
Letter to Glenn, John M., 18 April 1916 202-CH-13
Letter to Hart, Hastings H., 3 April 1914 202-CH-9
Need of child welfare work in rural communities, The 102-CH-14

Smith, Alfred E.
John M. Glenn to Jeffrey R. Brackett, 5 October 1928 220-M-8.8

Social Service Employees Union
Contract between the Russell Sage Foundation and the Social Service Employees Union, Local 19 221-OF-4.2
Letter from Mary van Kleeck, 15 March 1939 221-OF-4.3
Memorandum from Harrison, Shelby M., 3 March 1942 221-OF-4.7

Southern Highlands Division
Southern mountain schools maintained by denominational and independent agencies. Revised edition. (1929.) 112-SH-3

Index by Names

Stonaker, Clarence I.
Social welfare program for the State of Florida, A 102-CH-35

Sullivan, James M.
Letter to Harrison, Shelby M., 23 May 1947 210-CC-20
Letters to George C. Wallace, 9 and 16 May 1947 210-CC-20

 Summers, Maud
Stories for children (1909.) 104-CHy-32

Sunnyside Bondholders' Protective Committee
Letter to holders of the Mortgage Collateral Sinking Fund Bonds, Series A, of City Housing Corporation, 14 October 1935 219-Hs-2.15
Letter to Home Owners of Sunnyside Gardens, 4 April 1935 219-Hs-2.13

Taft, Anna C.
Letter from Campbell, John C., 7 January 1914 212-SH-3

Taylor, Rev. James H.
Letter from Campbell, John C., 22 February 1918 212-SH-20

Tippy, Rev. Worth M.
Letter from Richmond, Mary E., 18 December 1927 201-CO-23

Tracy, Frank H.
How the Vermont plan reforms jail prisoners (1922.) 102-CH-45

Treadway, Walter L.
Care of mental defectives, the insane, and alcoholics in Springfield 115-SE-8

Tucker, Frank
"Letter from Frank Tucker" 1-H-2
Letter to deForest, Robert W., 13 March 1907 200-H-2.15

Tufts, James H.
"Ethics of the family, The" 101-CO-42
Wartime gains for the American family 101-CO-63
Index by Names

van de Wall, Willem
Letter to Harrison, Shelby M., 15 February 1943 220-M-7.5
Music in hospitals 117-ND-4
Prospectus for a program of rehabilitation activities 220-M-7.6

van Kleeck, Mary
Biographies of Russell Sage Foundation staff 200-H-3.2
“Church and industrial life; what has been done since 1922” 207-IS-19
Department of Industrial Studies of the Russell Sage Foundation, Annual report for year ended September 30, 1947 207-IS-51
Industrial investigations of the Russell Sage Foundation 107-IS-1
Letter to Glenn, John M., 6 October 1911 207-IS-2
Letter to Glenn, John M., 2 February 1912 207-IS-3
Letter to Glenn, John M., 3 February 1912 207-IS-4
Letter to Glenn, John M., 8 February 1912 207-IS-5
Letter to Glenn, John M., 11 February 1912 207-IS-6
Letter to Glenn, John M., 18 May 1912 207-IS-7
Letter to Glenn, John M., 26 September 1914 207-IS-10
Letter to Glenn, John M., 24 July 1916 207-IS-12
Letter to Glenn, John M., 22 December 1917 207-IS-13
Letter to Glenn, John M., 5 February 1918 207-IS-14
Letter to Glenn, John M., 1 May 1919 207-IS-15
Letter to Harrison, Shelby M., 18 August 1942 207-IS-48

van Kleeck, Mary
Letter to Social Service Employees Union, 15 March 1939 221-OF-4.3
Letters to Butcher, Harriet S., 10 and 11 January 1939 221-OF-4.3
Letters to Harrison, Shelby M., 10 and 19 January 1939 221-OF-4.3
Memorandum from Harrison, Shelby M., 16 January 1942 207-IS-44
“Memorandum regarding occupational investigations at Massachusetts General Hospital” 207-IS-10
Memorandum regarding suggested program of work for year beginning October 1st, 1935 207-IS-33
Memorandum to Brockway, J.E., 3 February 1943 221-OF-3.2
Memorandum to Glenn, John M., 19 November 1930 207-IS-24
Memorandum to Glenn, John M., 28 November 1932 207-IS-28
Memorandum to Glenn, John M., 4 February 1942 207-IS-46
Memorandum to Harrison, Shelby M., 20 September 1931 207-IS-26
Memorandum to Harrison, Shelby M., 10 December 1931 207-IS-25
Memorandum to Harrison, Shelby M., 18 March 1932 207-IS-27
Memorandum to Harrison, Shelby M., 19 July 1933 207-IS-28
Memorandum to Harrison, Shelby M., 21 June 1935 207-IS-32
Memorandum to Harrison, Shelby M., 15 July 1938 207-IS-36
Memorandum to Harrison, Shelby M., 28 July 1938 207-IS-37
Memorandum to Harrison, Shelby M., 20 January 1939 207-IS-38
Memorandum to Harrison, Shelby M., 6 June 1939 207-IS-39
Memorandum to Harrison, Shelby M., 28 July 1939 207-IS-40
Memorandum to Harrison, Shelby M., 5 April 1940 207-IS-41
Memorandum to Harrison, Shelby M., 14 April 1941 207-IS-42
Memorandum to Harrison, Shelby M., 9 December 1941 207-IS-43
Memorandum to Harrison, Shelby M., 23 January 1942 207-IS-45
Memorandum to Harrison, Shelby M., 2 July 1942 207-IS-47
van Kleeck, Mary

Memorandum to Harrison, Shelby M., 9 October 1942 207-IS-49
Memorandum to Harrison, Shelby M., 2 February 1944 220-M-8.11
Memorandum to Harrison, Shelby M., 19 April 1944 207-IS-50
Memorandum to Harrison, Shelby M., 8 February 1946 221-OF-4.8
“New Italian work in New York at Church of the Holy Communion” 207-IS-19
“Outline of study of industrial relations and standards of living in the United States” 207-IS-38
“Program for the establishment of a World Commission to Study Social Economic Planning” 207-IS-25
Study of representation of employees from a memorandum by Miss van Kleeck, April 28, 1921 207-IS-18
Tentative outline for a study of working girls as affected by boarding houses operated for their benefit 207-IS-9
“Tentative suggestions regarding program, staff and budget for Department of Industrial Studies in the year beginning October 1, 1938” 207-IS-36
Union-management co-operation under socialized control as the machinery for social economic planning 207-IS-29
Wages in the millinery trade 107-IS-3

Veiller, Lawrence
Letter from deForest, Robert W., 16 March 1907 200-H-2.16
Letter to Davis, George A., 18 March 1907 200-H-2.20
Statement...with regard to the Russell Sage Foundation 200-H-2.18

Wald, Lillian
Letter, 11 September 1921 220-M-2.4

Waldo, C. A.
Law of amateurism, The 104-CHy-63

Wallace, George C.
Letters from James M. Sullivan, 9 and 16 May 1947 210-CC-20

Walter, Henriette R.
Investigations of industries in New York

Index by Names

City, 1905-1915: a list of published reports 107-IS-2
 Munition workers in England and France: a summary of reports issued by the British Ministry of Munitions 107-IS-6

Wassam, Clarence W.
Salary loan business in New York City, The 109-RL-1

Watts, C.H.
Letter from Glenn, John M., 29 January 1924 209-RL-20

White, Alfred T.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8

White, Harold T.
Biographies of Trustees of the Russell Sage Foundation, 1907-1947 200-H-3.1

Wieck, Edward A.
Miners’ case and the public interest, The 107-IS-9
Preventing fatal explosions in coal mines: a study of recent major disasters in the United States as accompaniments of technological change 107-IS-8

Wilcox, Ansley
Remedial loans: a constructive program 109-RL-7

Williams, G. Croft
The Negro offender 102-CH-42

Williams, Marguerita P.
Directory of training courses for recreation leaders 105-Rec-157
New York school centers and their community policy 105-Rec-158
Sources of information on play and recreation. Revised and enlarged edition. 105-Rec-151; 105-Rec-156

Williams, Pierce
Preliminary summary of report on refugees and displaced persons 201-CO-31

Wingate, George W.
Address of General George W. Wingate, President, at the annual meeting of the Public Schools Athletic League 104-CHy-47

Wright, J. F.
Practical efforts at character building for jail prisoners 102-CH-44
Index by Names

Yost, C.W.
Letter to deForest, Robert W.  200-H-2.3

Young, C.L.
“Program of the North Dakota Children’s Code Commission” 102-CH-52

Zimmerman, R.W.
Plans for a small model jail (1922.) 102-CH-48

Zook, George F.
Memorandum from Brown, Esther L., 10 December 1943 214-SP-9
### Index by Titles

| Address at Southern Mountain Workers Conference. 9 April 1924. | 212-SH-31 |
| Address of General George W. Wingate, President, at the annual meeting of the Public Schools Athletic League | 104-CHy-47 |
| Admission and discharge of children | 102-CH-27 |
| Advisory committee—Department of Surveys and Exhibits | 215-SE-7 |
| Aggregate capital receipts, 1907 to 1951 | 221-OF-2.5 |
| Amateurism | 104-CHy-46 |
| "American aid to Germany, 1918-25" | 101-CO-77 |
| American foundations for social welfare | 108-L-1 |
| American Friends in France, 1917-19, The | 101-CO-78 |
| American holiday, An (1910.) | 104-CHy-70 |
| American Red Cross famine relief in China 1920-21 | 101-CO-81 |
| American Red Cross in the Great War, 1917-1919, The | 101-CO-76 |
| American relief administration in Russia, 1921-23. | 101-CO-79 |
| American vacation schools of 1912; a report | 104-CHy-133 |
| Amounts paid and remaining to be paid on grant commitments made in Mr. Hadley's letters of July 10, 1947 | 221-OF-1.7 |
| Argument for medical inspection of schools and significant facts about medical inspection, The | 104-CHy-54 |
| Article on the Russell Sage Foundation for Encyclopaedia Americana Annual 1942-43 | 200-H-4.4 |
| Athletic badge test, The (1911.) | 104-CHy-109 |
| Athletics for all boys (1911.) | 104-CHy-92 |
| Athletics for boys (1909.) | 104-CHy-36 |
| Athletics for girls | 104-CHy-37 |
| Athletics in the public schools | 104-CHy-72 |
| Attacking on social work's three fronts | 117-ND-2 |
| Attacking on social work's three fronts | 117-ND-3 |
| Bibliography on play (1909,) | 104-CHy-32 |
| Bill for an Act to Promote the Health of School Children, A | 204-CHy-8 |
| Binet-Simon measuring scale for intelligence, The | 104-CHy-107 |
| Biographies of Russell Sage Foundation staff | 200-H-3.2 |
Biographies of Trustees of the Russell Sage Foundation, 1907-1947

"Bridges, tunnels and ferries over Hudson and East Rivers" 218-RP-17

Brief account of organized work for the prevention of blindness in four states, A (1910.) 118-PBC-I

Brief characteristics of Trustees of Sage Foundation 200-H-2.8

Brief for the extension plans of the United States Bureau of Education, A (n.d.) 104-CHy-81

Bulletin E: Division of Education, Russell Sage Foundation, activities and publications (1913-15.) 106-E-144

Bulletin of the National Federation of Remedial Loan Associations 109-RL-17

Bulletin of the National Federation of Remedial Loan Associations 109-RL-20

Bulletin of the National Federation of Remedial Loan Associations 109-RL-25

Bulletin R: Department of Recreation, Russell Sage Foundation, information about its field, publications and methods of cooperation (1913-1914.) 105-Rec-160

Business of play, The 104-CHy-20

Campaign against a loan shark, The 109-RL-8

Can the child survive civilization? 104-CHy-11

Care of mental defectives, the insane, and alcoholics in Springfield 115-SE-8

Care of the baby. Revised edition. 102-CH-32

Care of the baby, The 102-CH-13

Cartoon—dirty and clean milk 102-CH-6

Case index and confidential exchange card 101-CO-20

Case index and confidential exchange card 101-CO-30

Case record form 101-CO-16

Case record form 101-CO-22

Case record form 101-CO-23

Case record form 101-CO-24

Case record form 101-CO-25

Celebrating Independence Day 104-CHy-68

Celebrating the Fourth in large cities (1910.) 104-CHy-70

Celebration of the Fourth of July by means of pageantry, The 104-CHy-114

Changes in the small loan business 209-RL-19

Characterization list of purchasers at Forest Hills 219-Hs-1.9

Charities of Springfield, The 115-SE-11

Charity director, The 101-CO-33

Charity Organization Bulletin (1909-1918.) 120-COB-1 to 120-COB-9

Charity organization statistics (1915.) 101-CO-43

Charlie's Reform: a motion picture drama on the schoolhouse social center 104-CHy-115

Chattel loan business, The 109-RL-2

Chicago patriotic food show, The 115-SE-26

Child marriages in New York State 201-CO-21

Child welfare problem: the care and cure of enuresis or bedwetting in child-caring institutions 102-CH-33

Child welfare symposium, A 102-CH-18

Child welfare work in Louisville: a study of conditions, agencies, and institutions 102-CH-39

Children of the century 104-CHy-12

Children's cottage with outdoor sleeping porches (1912.) 102-CH-9

"Church and industrial life; what has been done since 1922" 207-IS-19

"Cities and Their Social Organizations" 201-CO-9

"Cities Visited by Secretaries and Agents of National Social Organizations" 201-CO-8

City and county administration in Springfield 115-SE-13

City and the child, The 104-CHy-13

City Housing Corporation to holders of City Housing Corporation Bonds, 18 May 1933 219-Hs-2.4

City Housing Corporation to holders of City Housing Corporation Bonds, 9 May 1934 219-Hs-2.6

Class athletics; athletics for all the boys (1911.) 104-CHy-95

Classified list of current grants 221-OF-1.4

Co-operative People's Bank: la caisse populaire. 109-RL-16

Coal miners' insecurity, The 107-IS-7

Comments concerning Mr. van de Wall's work with music in institutions 220-M-7.3

Community action through surveys 115-SE-23

Community center activities 105-Rec-148

Community centers as living war memorials: a selected bibliography with interpretative comments 116-YB-2

Community plan in children's work, A 102-CH-19

Community planning in unemployment emergencies: recommendations growing out of experience 101-CO-68
Index by Titles

Community programs for subsistence gardens 101-CO-72
Community-used school, The 104-CHy-83
Comparative study of public school systems in the 48 states, A (1913.) 104-CHy-124
Concerning the East River Islands; a letter from the Regional Plan of New York and its Environ to the City Planning and Survey Committee Appointed by Mayor Walker 218-RP-14
Concrete suggestion on the care of babies, A (1910.) 102-CH-1
Conference between representatives of the Sunnyside Home Owners Mortgage Committee, Mr. Glenn, Mr. Nugent and Mr. Harrison 219-Hs-2.19
Confidential exchange, The 101-CO-28
Confidential report of the activities of the Southern Highland Division of the Russell Sage Foundation, September 30, 1913-September 30, 1914 212-SH-8
Constant and variable occupations and their bearing on problems of vocational education 106-E-136
Constitution, letter of gift, and suggestions as to scope of work 1-H-2
Constitutionality of small loan legislation, The 109-RL-43
Constructive program of organized child welfare work for New Orleans and Louisiana, A 102-CH-30
Contract between the Russell Sage Foundation and the Social Service Employees Union, Local 19 221-OF-4.2
Contributions to community center progress 103-Rec-152
Correctional system of Springfield, Illinois, The 115-SE-15
Credit union and co-operative store, The 109-RL-31
Credit union primer, A 109-RL-15
Credit union primer. Revised. 109-RL-42
Credit union primer. Revised edition. 109-RL-37
Credit unions 109-RL-27
Credit unions and their relation to savings and loan associations 109-RL-19
Crowds 218-RP-36
Cultural arts and crafts for leisure time 217-ASW-2
Danish people's colleges and their relation to Southern mountain problems 212-SH-30

Disproportion of taxation in Pittsburgh, The

Decennial report of the Division of Remedial Loans ([1917].) 209-RL-13
Declaration of restrictions, etc., affecting property known as Forest Hills Gardens at Forest Hills, Borough of Queens (1911.) 219-Hs-1.7
Dedication of Babies' Dispensary and Milk Station, Cleveland, Ohio 102-CH-2
Definitions of terms and instructions for reporting monthly statistics of family casework (1946.) 113-St-17
Delinquency and corrections. Part II: Topeka improvement survey. 115-SE-4
Department of Child-Helping, report of outline of work for year ending September 30, 1916 202-CH-14
Department of Child Hygiene of the Russell Sage Foundation; Activities and Publications (1911.) 104-CHy-57
Department of Industrial Studies of the Russell Sage Foundation, Annual report for year ended September 30, 1947 207-IS-51
Department of Surveys and Exhibits, Russell Sage Foundation, activities and publications (1916.) 115-SE-20
Departmental plan for a detention home for delinquent women, A (1922.) 102-CH-48
Dependent delinquent and defective children of Delaware 102-CH-36
Desirability of organizing a remedial chattel loan society in New York City, The 220-M-3.4
Determining credit: a suggestive method for credit committees of credit unions 109-RL-22
Development of probation 102-CH-46
Development of the individual child in institutions for dependents 102-CH-31
Diagnosis and treatment record for families 101-CO-17
Diary of inquiry 207-IS-21
Directions for use of case-index and confidential exchange card 101-CO-21
Directory of charity organization societies in the United States and Canada, together with a selected list of foreign societies and United States consuls (1914.) 101-CO-14
Directory of training courses for recreation leaders 105-Rec-157
Disproportion of taxation in Pittsburgh, The 115-SE-17

The Russell Sage Foundation 103
Division of Education. Summaries of activities.
206-E-6
Division of Remedial Loans, Russell Sage Foundation, Arthur H. Ham, Director, report for the year ending September 30, 1915 209-RL-7
Division of Statistics, summaries of activities for November 1914-March 1915 213-St-1
Doctrine of "hands off" in play, The 104-CHy-33
Dominant note of the modern philanthropy, The 101-CO-9
Draft of introductory statement prepared by Atterbury and Olmstead 219-Hs-1.13
Draft of the proposed Uniform Pawnbroking Law 109-RL-39
Dust and disease: close relation between children's diseases and school room dust; vacuum cleaners the solution (1911.) 104-CHy-80
Economic production of workingmen's homes, The 219-Hs-1.17
Education of dependent children in institutions 102-CH-29
Effect of physical defects on school progress, The 104-CHy-40
Effect of promotion rates on school efficiency, The 104-CHy-130
Effective exhibition of a community survey, An (1915.) 115-SE-18
Efficient philanthropy 101-CO-12
Elements of a social publicity program 115-SE-30
Emergency exits in hard times 101-CO-62
Emergency Winter Exchange Letters, 17 December 1914 to 6 April 1915 201-CO-12
Employment for jail prisoners in Wisconsin (1922.) 102-CH-45
English Hire-Purchase Act, The 110-CC-1
Evening recreation centers 104-CHy-85
Exercise and rest 104-CHy-76
Expenditures for direct work carried on by the Foundation's Departments 221-OF-2.3
Explanation of schedules 101-CO-60
Exploitation of pleasure: a study of commercial recreations in New York City, The 104-CHy-84
Extinction of the defective delinquent, The 102-CH-10
Family and the city's recreation budget, The" 204-CHy-16
Family history record 102-CH-6

Family history record story sheet 102-CH-6
Family record face sheet 101-CO-69
Family, The 101-CO-42
Field day and play picnic for country children, The 104-CHy-24
Field Department Bulletin (1908-1909.) 119-FDB-1
Fifteenth annual report of the Regional Plan Association, The 218-RP-39
Fifth annual report of the Regional Plan Association, Inc. 218-RP-32
Fight for the Bureau of Education, The 104-CHy-90
Financial data card 101-CO-70
Financial statement, Conference of Southern Mountain Workers, 1923 212-SH-29
Fire protection in public schools (1913.) 104-CHy-132
Fireworks manufacturer and the sane Fourth, The (1911.) 104-CHy-103
First steps in community center development 105-Rec-149
First steps in organizing playgrounds 104-CHy-23
Folk and national dances 104-CHy-28
Folk dancing; illustrating the educational, civic, and moral value of folk dancing 104-CHy-118
Foreign relief and rehabilitation—a bibliography (1943.) 101-CO-74
Forest Hills Gardens. Sage Foundation Homes Company. 219-Hs-1.8
Formation of charity organization societies in smaller cities, The 101-CO-6
Fourteenth annual report of the Regional Plan Association (1944.) 218-RP-38
Fourth of July injuries and tetanus: a plea for a safe and sane Fourth (1909.) 104-CHy-62
Fourth of July program (1914.) 105-Rec-139
Fourth of July without fireworks, A (1910.) 104-CHy-70
From mountain cabin to cotton mill 212-SH-2
Full measure of responsibility, The 102-CH-1
Function of college athletics, The 104-CHy-58
Future of the church and independent schools in our southern highlands, The 112-SH-1
Future of the church school in the Southern Highlands, The 212-SH-12
Games every boy and girl should know 104-CHy-1
Index by Titles

Jail as the perverter of womanhood, The

Identification of the misfit child, The
104-CHy-108
Illegitimate child: a life-saving problem
102-CH-7
Illegitimate child—its place in the community
102-CH-2
Independence Day celebrations
(1910.) 104-CHy-70
Independence Day legislation and celebration
suggestions 104-CHy-129
Index number for state school systems, An
106-E-141
Individual home record 102-CH-5
Individual infant's record 102-CH-4
Individual method of dealing with girls and
women awaiting court action, The
(1922.) 102-CH-49
Industrial conditions in Springfield, Illinois
115-SE-12
Industrial conditions in Topeka. Part IV:
Topeka improvement survey. 115-SE-6
Industrial disputes and the Canadian Act
107-IS-5
Industrial investigations of the Russell Sage
Foundation 107-IS-1
Infant mortality: its relation to social and
industrial conditions 102-CH-24
Inquiry blank 101-CO-18
Inquiry reply blank 101-CO-19
Institutional public relations; a brief report of a
case study of YMCA public relations
211-SWI-7
Inter-high-school athletics 104-CHy-50
Inter-relation of social movements with
information about 67 organizations, The
(1910.) 101-CO-8
Internment camp for sailors at Hot Springs,
North Carolina, The 202-CH-16
“Interprofessional group protests” 207-IS-34
Interview with Lewis W. Hine 220-M-6.2
Introductory memorandum regarding possible
study of optimum productivity in the
workshop 207-IS-35
Investigation into the growth in height and
weight of dependent children, An 102-CH-3
Investigations of industries in New York City,
1905-1915: a list of published reports
107-IS-2
Irregular attendance—a cause of retardation
104-CHy-44
Is this true of your city? (1911.) 104-CHy-88
Jail as the perverter of womanhood, The
(1922.) 102-CH-49

The Russell Sage Foundation 105
Job of being a trustee, The

Knoxville Conference of Southern Mountain Workers, April 1-3, 1919 212-SH-26
Landscape gardening for playgrounds 104-CHy-2
Lantern slides for learning. Lantern slides for use at public meetings (1910.) 104-CHy-66
Law of amateurism, The 104-CHy-63
Law training in continental Europe: its principles and public functions 114-SP-1
"Legislative program for children in New York State" 102-CH-52
"Legislative program of the Virginia Children's Code Commission" 102-CH-52
Library program for 1946-1947 208-L-5
List of directories of social agencies. Revised edition. 108-L-4
List of forwarding centers 101-CO-37
List of the published writings of Clarence Arthur Perry 205-Rec-8
Loan shark campaign, The 109-RL-14
Loan sharks and loan shark legislation in Illinois 109-RL-28
"Long mile beyond Berlin, The" 101-CO-77
Looking ahead 211-SWI-4
Making municipal funds go further through a coordination of school and park developments (1920.) 105-Rec-146
Map of Forest Hills Gardens 219-Hs-1.6
Margaret Olivia Sage. Biography. 200-H-1.1
"Margaret Olivia Sage, Philanthropist" 200-H-1.2
Massachusetts playground referendum for cities and towns of over 10,000 inhabitants 104-CHy-22
Material relief record 101-CO-26
Material relief record 101-CO-27
May Day celebrations 104-CHy-53
May Day celebrations (1910.) 104-CHy-64
Measurement of educational processes and products 104-CHy-116
Measurement of silent reading, The 106-E-143
Measurements as applied to school hygiene 104-CHy-94
Measuring scale for ability in spelling, A 106-E-139
Medical certification for marriage; an account of the Wisconsin marriage law as it relates to venereal diseases 101-CO-67
Medical inspection: a violation of personal liberty? (1911.) 104-CHy-102

Medical inspection legislation 104-CHy-99
Meeting the problem of mental defectiveness 102-CH-15
Memoranda on purpose, methods, budgets, and personnel of directing bodies of organizations receiving RSF grants 221-OF-1.3
Memoranda on purpose, methods, budgets, and personnel of directing bodies of organizations receiving RSF grants 221-OF-1.6
Memorandum as to work of a school of philanthropy 220-M-1.3
Memorandum concerning a Department (or Division) of Recreational Research 205-Rec-5
Memorandum concerning request for reduction of hours and increase in wages of building employees, for discussion at meeting of Joint Committee, April 14, 1941 221-OF-4.6
Memorandum for Mr. Glenn 206-E-2
Memorandum for research departments of schools by the Director of the Russell Sage Foundation 220-M-1.1
Memorandum of compromise efforts subsequent to offer of July 3, 1935 rejected 219-Hs-2.14
Memorandum of publicity for the Plan of New York and Environs 218-RP-6
Memorandum of suggested future policy of the Department of Remedial Loans of the Russell Sage Foundation respecting the Uniform Small Loan Law and particularly with respect to joint relations with the American Industrial Lenders Association 209-RL-29
Memorandum on activities of Committee on Women's Work 207-IS-8
Memorandum on activities of Department of Child-Helping. 202-CH-15
Memorandum on activities of Division of Education. 206-E-7
Memorandum on carrying out the Regional Plan of New York and Its Environ 218-RP-31
Memorandum on meeting to discuss some questions of statistical presentation 213-St-2
"Memorandum on relation of community organization and public relations" 211-SWI-6
Memorandum on relations between Department of Social Work Interpretation and Social Work Publicity Council 211-SWI-2
**Index by Titles**

<table>
<thead>
<tr>
<th>Title</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorandum on report of sub-committee on continuing organization</td>
<td>218-RP-20</td>
</tr>
<tr>
<td>“Memorandum on surveys completed, now going on, or proposed”</td>
<td>215-SE-2</td>
</tr>
<tr>
<td>Memorandum on the plans past, present, and future of the Charity Organization Department of the Russell Sage Foundation</td>
<td>201-CO-22</td>
</tr>
<tr>
<td>“Memorandum, possible projects for the Department of Arts &amp; Social Work suggested by Allen H. Eaton”</td>
<td>217-ASW-17</td>
</tr>
<tr>
<td>Memorandum re carrying out the Regional Plan</td>
<td>218-RP-21</td>
</tr>
<tr>
<td>Memorandum regarding girls under 16 years of age in public evening schools in New York</td>
<td>207-IS-1</td>
</tr>
<tr>
<td>“Memorandum regarding occupational investigations at Massachusetts General Hospital”</td>
<td>207-IS-10</td>
</tr>
<tr>
<td>Memorandum regarding suggested program of work for year beginning October 1st, 1935</td>
<td>207-IS-33</td>
</tr>
<tr>
<td>Memorandum regarding summer fellowships for men granted by the Russell Sage Foundation</td>
<td>220-M-1.10</td>
</tr>
<tr>
<td>Memorandum respecting the plans of the Children’s Department of the Russell Sage Foundation for the year 1909-1910</td>
<td>202-CH-3</td>
</tr>
<tr>
<td>Methods of investigation in social and health problems: papers</td>
<td>115-SE-25</td>
</tr>
<tr>
<td>Methods of obtaining confessions and information from persons accused of crime</td>
<td>102-CH-43</td>
</tr>
<tr>
<td>Migration and social welfare: an approach to the problem of the non-settled person in the community</td>
<td>116-YB-1</td>
</tr>
<tr>
<td>Miners’ case and the public interest, The 107-IS-9</td>
<td></td>
</tr>
<tr>
<td>Model jail in the olden time, A 103-DP-2</td>
<td></td>
</tr>
<tr>
<td>Modern St. George, A 101-CO-11</td>
<td></td>
</tr>
<tr>
<td>Money cost of repetition versus the money saving through acceleration, The 104-CHy-111</td>
<td></td>
</tr>
<tr>
<td>Money cost of the repeater, The 104-CHy-42</td>
<td></td>
</tr>
<tr>
<td>Morality and survival in the grades</td>
<td>104-CHy-43</td>
</tr>
<tr>
<td>More patriotic “Fourth” (1910.) 104-CHy-65</td>
<td></td>
</tr>
<tr>
<td>Morris County and the Regional Plan (1939.) 218-RP-37</td>
<td></td>
</tr>
<tr>
<td>Motherhood and pensions 101-CO-32</td>
<td></td>
</tr>
<tr>
<td>Motion pictures for schools, churches, clubs and community centers: names, addresses and plans of operation of some of the agencies furnishing non-theatrical motion-picture service (1925,)</td>
<td>105-Rec-153</td>
</tr>
<tr>
<td>Mountain and rural fields in the South</td>
<td>212-SH-11</td>
</tr>
<tr>
<td>Municipal administration on Topeka. Part III: Topeka improvement survey. 115-SE-5</td>
<td></td>
</tr>
<tr>
<td>Municipal entertaining (1910.) 104-CHy-79</td>
<td></td>
</tr>
<tr>
<td>Munition workers in England and France: a summary of reports issued by the British Ministry of Munitions 107-IS-6</td>
<td></td>
</tr>
<tr>
<td>Music in hospitals 117-ND-4</td>
<td></td>
</tr>
<tr>
<td>National Employment Exchange 220-M-4.2</td>
<td></td>
</tr>
<tr>
<td>National Publicity Council for Health and Welfare Services, Inc. from 1941-1944</td>
<td>220-M-5.4</td>
</tr>
<tr>
<td>National Religious Training School, gift from Mrs. Sage 200-H-1.7</td>
<td></td>
</tr>
<tr>
<td>Near East relief, 1915-30, The 101-CO-75</td>
<td></td>
</tr>
<tr>
<td>Need of a play organizer, The 104-CHy-5</td>
<td></td>
</tr>
<tr>
<td>Need of child welfare work in rural communities, The 102-CH-14</td>
<td></td>
</tr>
<tr>
<td>Negro offender, The 102-CH-42</td>
<td></td>
</tr>
<tr>
<td>Neighborhood unit plan, The 116-YB-3</td>
<td></td>
</tr>
<tr>
<td>New and more glorious Fourth, The (1910,) 104-CHy-70</td>
<td></td>
</tr>
<tr>
<td>New attitude of the school towards the health of the child, The 104-CHy-96</td>
<td></td>
</tr>
<tr>
<td>“New Italian work in New York at Church of the Holy Communion” 207-IS-19</td>
<td></td>
</tr>
<tr>
<td>New Jersey Playground Law (1908.) 104-CHy-27</td>
<td></td>
</tr>
<tr>
<td>New York Exchange for Women’s Work, gift from Mrs. Sage 200-H-1.9</td>
<td></td>
</tr>
<tr>
<td>New York Federation of Women’s Clubs, gift from Mrs. Sage 200-H-1.8</td>
<td></td>
</tr>
<tr>
<td>New York Plan Social Survey, The 218-RP-4</td>
<td></td>
</tr>
<tr>
<td>New York school centers and their community policy 105-Rec-158</td>
<td></td>
</tr>
<tr>
<td>Newburgh survey, The 115-SE-2</td>
<td></td>
</tr>
<tr>
<td>Ninth annual report, City Housing Corporation (1933.) 219-Hs-2.5</td>
<td></td>
</tr>
<tr>
<td>Notes on social work 200-H-2.19</td>
<td></td>
</tr>
<tr>
<td>Number and distribution of social workers in the United States, The 113-St-7</td>
<td></td>
</tr>
<tr>
<td>Object of the credit union, The 109-RL-23</td>
<td></td>
</tr>
<tr>
<td>Objectives sought in developing Forest Hills Gardens, The 219-Hs-1.19</td>
<td></td>
</tr>
<tr>
<td>On being a director: an open letter to one of the board of a society for organizing charity 101-CO-4</td>
<td></td>
</tr>
</tbody>
</table>

**On being a director: an open letter to one**

and plans of operation of some of the agencies furnishing non-theatrical motion-picture service (1925,) 105-Rec-153

Mountain and rural fields in the South 212-SH-11

Municipal administration on Topeka. Part III: Topeka improvement survey. 115-SE-5

Municipal entertaining (1910.) 104-CHy-79

Munition workers in England and France: a summary of reports issued by the British Ministry of Munitions 107-IS-6

Music in hospitals 117-ND-4

National Employment Exchange 220-M-4.2


National Publicity Council for Health and Welfare Services, Inc. from 1941-1944 220-M-5.4

National Religious Training School, gift from Mrs. Sage 200-H-1.7

Near East relief, 1915-30, The 101-CO-75

Need of a play organizer, The 104-CHy-5

Need of child welfare work in rural communities, The 102-CH-14

Negro offender, The 102-CH-42

Neighborhood unit plan, The 116-YB-3

New and more glorious Fourth, The (1910,) 104-CHy-70

New attitude of the school towards the health of the child, The 104-CHy-96

“New Italian work in New York at Church of the Holy Communion” 207-IS-19

New Jersey Playground Law (1908,) 104-CHy-27

New York Exchange for Women’s Work, gift from Mrs. Sage 200-H-1.9

New York Federation of Women’s Clubs, gift from Mrs. Sage 200-H-1.8

New York Plan Social Survey, The 218-RP-4

New York school centers and their community policy 105-Rec-158

Newburgh survey, The 115-SE-2

Ninth annual report, City Housing Corporation (1933,) 219-Hs-2.5

Notes on social work 200-H-2.19

Number and distribution of social workers in the United States, The 113-St-7

Object of the credit union, The 109-RL-23

Objectives sought in developing Forest Hills Gardens, The 219-Hs-1.19

On being a director: an open letter to one of the board of a society for organizing charity 101-CO-4
Open air schools 104-CHy-71
Open air schools (1916.) 104-CHy-78
Open air schools (1913.) 104-CHy-134
Operation statistics of selected family casework agencies, 1943: summary of statistics reported monthly during the year together with trend data for the period 1936 to 1943 113-St-14
Operation statistics of selected family casework agencies, 1944: with trend data for the period 1936-1944 113-St-15
“Opportunities and responsibilities of leisure women” 200-H-1.4
“Organization and work of a continuing child welfare commission in Kentucky” 102-CH-52
Organization in the smaller cities 101-CO-10
Organized athletics, games and folk dancing 104-CHy-86
Organizing the neighborhood for recreation 105-Rec-145
Origin and destination of New York City's Vehicular Traffic 218-RP-13
Our barbarous Fourth 104-CHy-55
“Outline of study of industrial relations and standards of living in the United States” 207-IS-38
Outline of the origin and development of the Department of Arts and Social Work in the Russell Sage Foundation informally discussed with the Trustees on May 18, 1944 217-ASW-13
Parks on Long Island—Both Regional and Local 218-RP-10
Passing on as a method of charitable relief (1911.) 101-CO-5
Penology: an educational problem 102-CH-51
People's banks 109-RL-24
Periodic tabulation card 101-CO-35
Personal reminiscences 200-H-4.3
Philosophy of the Uniform Small Loan Law 109-RL-36
Physical care of dependent children in institutions 102-CH-28
Physical defects and school progress 104-CHy-41
Pittsburgh as a foster mother; a concrete community-study of child-caring methods 102-CH-16

Plan for study of social welfare publicity 215-SE-8
Plan of New York and its Environ, the meeting of May 10, 1922 218-RP-5
Plan of work in Remedial Loans Department for 1911-1912 209-RL-2
Plan to promote educational progress through the United States Bureau of Education, A (1914.) 104-CHy-74
Plans for a small model jail (1922.) 102-CH-48
Play and playgrounds 104-CHy-19
Play and recreation in a town of 6,000: a recreation survey of Ipswich, Massachusetts 105-Rec-144
Play for children in institutions 105-Rec-155
Playground and its place in the administration of a city (1909.) 104-CHy-25
Playground and its place in the administration of a city, The (1909.) 104-CHy-26
Playground as a factor in school hygiene, The 104-CHy-29
Playground as a phase of social reform, The 104-CHy-10
Playground construction: an ideal development for a playground on an irregular tract of land between five and six acres in extent 104-CHy-49
Playground from the standpoint of the executive officer of the city, The 104-CHy-8
Playground, The 104-CHy-15
Playgrounds and legislation in relation thereto: with special reference to the Washington playground bill vetoed 104-CHy-30
Poor and Alms Department and almshouses of Newark, New Jersey, The 115-SE-28
Popular recreation and public morality 104-CHy-67
Practical efforts at character building for jail prisoners 102-CH-44
Preliminary draft: of a uniform law to regulate installment selling. 1 November 1940. 210-CC-3
Preliminary summary of report on refugees and displaced persons 201-CO-31
Press release on The Loan Shark Racket in New York by Rolf Nugent. October 1935. 209-RL-33
Preventing fatal explosions in coal mines: a study of recent major disasters in the United States as accompaniments of technological change 107-IS-8
Prevention of blindness: a circular letter (1911.) 118-PBC-2

108 The Russell Sage Foundation
Problems in administering relief abroad. 101-CO-78
Problems of infant mortality 102-CH-2
Proceedings of the National Federation of Remedial Loan Associations, 1909 109-RL-3
Proceedings of the National Federation of Remedial Loan Associations, 1910 109-RL-4
Proceedings of the National Federation of Remedial Loan Associations, 1911 109-RL-5
Proceedings of the National Federation of Remedial Loan Associations, 1912 109-RL-10
Proceedings of the National Federation of Remedial Loan Associations, 1913 109-RL-12
Proceedings of the National Federation of Remedial Loan Associations, 1917 109-RL-29
Proceedings of the National Federation of Remedial Loan Associations, 1918 109-RL-32
"Program for the establishment of a World Commission to Study Social Economic Planning" 207-IS-25
"Program of the North Dakota Children's Code Commission" 102-CH-52
Program of work for the [Regional Plan Association, 11 September 1930 218-RP-25
Promotion and progress (1911.) 104-CHy-100
Promotion of the neighborhood community as a continuation project of the Russell Sage Foundation, The 205-Rec-9
Proposed program of work, year beginning October 1, 1916, Department of Surveys and Exhibits 215-SE-4
Proposed social work annual, 1916-17 216-V-1
Prospectus for a program of rehabilitation activities 220-M-7.6
Provident Loan Society of New York 220-M-3.6
Provident Loan Society of New York & The 109-RL-45
Psychological test in vocations, presence 104-CHy-128
Public health in Springfield, Illinois 115-SE-14
Public health survey of Topeka. Part I: Topeka improvement survey. 135-SE-7
Public lectures in school buildings; suggestions for their organization and use of speakers and topics 104-CHy-10
Public pensions to widows with children: a study of their administration in American cities 113-St-13
Public playgrounds and juvenile delinquency 104-CHy-21
Public Schools Athletic League of New York City (1909.) 104-CHy-16
Public schools of Springfield 115-SE-7
Public schools of Springfield, Illinois, The 106-E-137
Publications of the Charity Organization Department 101-CO-36
Publications of the Regional Plan Association, Inc. 218-RP-40
Publicity methods reading list: selected references to publicity in social work and kindred fields 115-SE-31
Pulling power 101-CO-38
Quicksands of wider use: a discussion of two extremes in community center administration 105-Rec-147
Real snag in social center extension, The 105-Rec-137
Receiving home for foundlings and for mothers with their babies; the new type foundling asylum (1912) 102-CH-8
Recent playground development in Chicago 104-CHy-7
Recent progress in child welfare legislation 102-CH-52
Recent relief programs of the American Friends in Spain and France: in Spain 1937-39, in France 1941-42 101-CO-80
Recent trend of salaries in child welfare agencies, The 113-St-13
Recent trends in child welfare legislation 202-CH-19
Recommendations regarding the Regional Plan 218-RP-27
"Recommended study in public relations and public information" 211-SWT-6
Record of child 102-CH-6
Recreation bibliography (1912.) 104-CHy-121
Recreation in Springfield 115-SE-9
Recreation in Springfield, Illinois 105-Rec-143
Recreation legislation 104-CHy-106
Recreation the basis of association between parents and teachers 104-CHy-87
Regional Plan Association activities 218-RP-24
Regional Plan of New York and Its Environments, a form of State enabling act for zoning 218-RP-8
Regional Plan of New York, The 218-RP-7
"Regional Plan; R.W. deForest's memorandum as to his relation to it and as to its present outlook." 218-RP-11
Regional Planning, Notes and Comment

Regional Planning, Notes and Comment
218-RP-15
Registration of illegitimate births, The
102-CH-22
"Rehabilitation of the local community, The"
219-Hs-1.18
Relation between entering age and subsequent
progress among school children, The
104-CHy-112
Relation of a neighborhood survey to social
needs, The 115-SE-1
Relation of Charity Organization Societies to
commercial organizations. 201-CO-13
Relation of physical defects to school progress,
The 104-CHy-61
Relation of playgrounds to juvenile
delinquency, The 104-CHy-9
Relation of playgrounds to social centers, The
(1909.) 104-CHy-26
Relation of the social survey to public health
authorities, The 115-SE-2
Relative responsibility of school and society
for the over-age child, The 104-CHy-110
Relative values in public health work
115-SE-24
Relief: a primer for the family rehabilitation
work of the Buffalo Charity Organization
Society prepared by its Secretary Frederick
Almy 101-CO-2
Remedial loans: a constructive program
109-RL-7
Remedial loans as factors in family
rehabilitation 109-RL-6
Reply card 101-CO-39
Reply card 101-CO-41
Report of a special study on the prison system
of the City of New York 203-DP-4
Report of the Committee on Folk Dancing for
1908-09 104-CHy-35
Report of the committee on treatment of
persons awaiting court action and
misdemeanant prisoners 102-CH-41
Report of the Department of Child Hygiene
for the month ending November 15, 1909
204-CHy-10
Report of the Department of Child Hygiene
for the month ending December 15, 1909
204-CHy-11
Report of the Department of Child Hygiene
from December 15 to December 31, 1909
204-CHy-12
Report of the Department of Child Hygiene,
October 1, 1910 to September 30 1911
204-CHy-14

Index by Titles

Report of the Department of Recreation,
January, February and March 1915
205-Rec-4
Report of the Department of Recreation,
October, November and December 1914
205-Rec-3
Report of the Division of Child Welfare
Legislation for October, 1923 202-CH-20
Report of the General Division, Department
of Child Hygiene, Russell Sage Foundation,
October 1, 1911 to September 30, 1912
204-CHy-15
Report of the Playground Extension
Committee of the Russell Sage Foundation,
November 1, 1908 204-CHy-4
Report of work of Mr. WM.
VandeWall[sic]—New York community
service 220-M-7.2
Report on activities of Southern Highland
Division, 1915-1916 212-SH-13
Retardation; a report of an investigation
conducted in fifteen schools of Manhattan,
submitted to Dr. William H. Maxwell, City
Superintendent of Schools 204-CHy-3
Retardation; some account of a study
conducted in the New York public schools
104-CHy-39
Review and statistical card 101-CO-44
Revolving fund voucher 101-CO-49
Right "Fourth," A (1911.) 104-CHy-91
Rochester parks as playgrounds
(1909.) 104-CHy-25
Rockland County and the Regional Plan
(1932.) 218-RP-30
Round table plan for trustees of institutions for
dependent children 102-CH-25
Russell Sage Foundation building 221-OF-3.1
Russell Sage Foundation—real estate
219-Hs-1.5
Russell Sage Foundation, Remedial Loans
Department; work to be done
(1922.) 209-RL-17
Russell Sage Foundation. Skeleton of events in
chronological order 200-H-4.1
"Russell Sage Foundation, symbolic panels"
221-OF-3.2
Russell Sage Foundation, The 200-H-4.2
Russell Sage Foundation, 1907-1946: A
History 1-H-1
Russell Sage Foundation 1907-1967: Changes
in the fields of activity and method of attack
200-H-4.5
Index by Titles

"Russell Sage. His career and his peculiarities." 200-H-1.3
Russell Sage Library 208-L-4
Safe and patriotic Fourth, A 104-CHy-60
Safe and patriotic Fourth of July, prepared by the Committee on Independence Day Celebrations of the Art Department, New Jersey State Federation of Men's Clubs. (1911.) 104-CHy-97
Safer, saner Fourth of July with more patriotism and less noise, A (1909.) 104-CHy-31
Sage Foundation. Statement given out to the press May 13/07 200-H-2.26
Sage Foundation. Suggested policy relating to, and subjects of, grants 200-H-2.29
Salaries and qualifications of child welfare workers in 1941 113-St-11
Salaries and qualifications of YWCA professional workers 113-St-12
Salaries and vacations in family case work in 1929 113-St-6
Salaries in medical social work in 1937 113-St-9
Salaries in the family field in New York City 213-St-7
Salary conversion table (1926.) 113-St-2
Salary conversion table (1926.) 113-St-3
Salary loan business in New York City, The 109-RL-1
Sanitary and health survey, A 115-SE-1
Scale for measuring the quality of handwriting of adults, A 106-E-138
Scale for measuring the quality of handwriting of school children, A 194-CHy-113
Scale for measuring the quality of handwriting of school children, A 106-E-140
Scheduled salaries for social work positions in hospitals in New York City, December, 1946 113-St-20
School as a factor in neighborhood development, The 105-Rec-142
School Center Gazette, 1919-20 105-Rec-150
School gardens: report of the Fairview Garden School Association, Yonkers, New York 104-CHy-75
Scranton in quick review (1913.) 115-SE-2
Second annual report of the Regional Plan Association (1931.) 218-RP-26
Self-government on a county prison farm 102-CH-47
Setting up a program of work relief 101-CO-71
Seventh annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc. 218-RP-35
Seventh draft of the Uniform Small Loan Law as revised June 1, 1942 110-CC-2
Sickness and poverty 207-IS-11
Significance of recent national festivals in Chicago, The 104-CHy-3
Sixth annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc. 218-RP-33
Sixth draft of the Uniform Small Loan Law (1935.) 109-RL-46
Sketch of "The Russell & Olivia Sage Foundation, organized for good uses" 200-H-2.4
Small loan legislation: progress and improvement 109-RL-35
Social Case Histories, Series II (1920.) 121-SCH-1
Social case workers and better industrial conditions 101-CO-50
Social center features in new elementary school architecture and the plans of sixteen socialized schools 104-CHy-120
Social centers of 1912-13 105-Rec-135
Social conditions in an American city. A summary of the findings of the Springfield survey. 115-SE-16
Social problems of Alabama: a study of the social institutions and agencies of the State of Alabama as related to its war activities 102-CH-38
Social survey; a bibliography 115-SE-2
Social survey: a bibliography 115-SE-22
Social survey of a typical American city, A 115-SE-1
Social survey, The 115-SE-1
Social survey: the idea defined and its development traced 115-SE-32
Social welfare program for the State of Florida, A 102-CH-35
Social work as a profession 113-St-8
Social work salaries 113-St-1
Some conditions affecting problems of industrial education in 78 American school systems 106-E-135
Some correspondence of interest to American women 104-CHy-122

The Russell Sage Foundation 111
"Some effective methods of organizing commissions for work" 102-CH-52
Some factors affecting grade distribution 104-CHy-45
Some important results of our appropriations to the schools of philanthropy for the bureaus of social research 220-M-1.2
"Some modern legislative trends in behalf of children" 102-CH-52
Some results of the Springfield and Topeka surveys 215-SE-6
Some results of two years' study of family casework statistics 113-St-5
Sources of information on play and recreation 105-Rec-136
Sources of information on play and recreation. Revised and enlarged edition. 105-Rec-151
Sources of information on play and recreation. Revised and enlarged edition. 105-Rec-156
Sources of information used as a basis of treatment 101-CO-59
Sources of speakers and topics for public lectures in school buildings 104-CHy-119
Southern highland schools maintained by denominational and independent agencies 112-SH-2
Southern mountain schools maintained by denominational and independent agencies. Revised edition. (1929.) 112-SH-3
Special family relief 101-CO-48
Spelling vocabularies of personal and business letters, The 104-CHy-126
Spiritual dynamics of social work, The 102-CH-23
Spread of the survey idea, The 115-SE-1
Statement by Robert W. deForest, Cleveland H. Dodge and John M. Glenn, 30 January 1911 220-M-3.3
Statement by the Long Island State Park Commission to guests at the meeting of the Nassau County Planning Federation dinner at Garden City, April 23, 1929 218-RP-22
Statement concerning professional career of Willem van de Wall 220-M-7.1
Statement for a proposed study plan of the Southern Highland section 212-SH-1
Statement of Mrs. Sage for press 200-H-2.5
Statement...with regard to the Russell Sage Foundation 200-H-2.18
Statistical methods in survey work 115-SE-1
Statistics of family casework operations, 1937 113-St-10
Statistics of medical social casework in New York City, 1944 113-St-16
Statistics of medical social casework in New York City: 1945; with explanation of the reporting plan 113-St-18
Status of physical education in 90 public normal schools and 2,392 public high schools in the United States 104-CHy-59
Status of the neighborhood unit movement, The 205-Rec-10
Sterilization and segregation 102-CH-12
Sterilization as a practical measure 102-CH-11
Stories of children (1909.) 104-CHy-32
Story of a moving picture film entitled "A sane Fourth of July," The (1911.) 104-CHy-98
Study of representation of employees from a memorandum by Miss van Kleeck, April 28, 1921 207-IS-18
Study of results of a child-placing society, A 102-CH-21
Study of results of institutional care, A 102-CH-20
Study of 985 widows known to certain charity organization societies in 1910, A 101-CO-34
Suggested program for the Executive State Council of Defense of West Virginia, A 102-CH-34
"Suggested resolution regarding the formation of a City Planning Commission for the City of New York." 218-RP-18
Summaries of correspondence, Department of Child-Helping, January 16 to April 20, 1915 202-CH-12
Summary of child welfare work in Pennsylvania, A 102-CH-17
Summary of grants, 1907-1913 221-OF-1.1
Supplement to the List of Signers of the Transportation Agreement (1916.) 101-CO-13
Survey Department; tentative beginning plans 215-SE-1
Survey of Florida county jails 102-CH-50
Survey of school social centers; season of 1911-12, A 104-CHy-123
Survey of the activities of municipal health departments in the United States, A 115-SE-21
Survey of the public health situation, Atlanta, Georgia, A 115-SE-2
Survey of the public health situation in Ithaca, New York, A 115-SE-19
Symbols for social base maps 213-St-6
Telegraphic Code and Transportation Agreement (1910) 101-CO-13
Ten years of the community center movement 105-Rec-154
Tentative draft of a model law to authorize and regulate personal loans made by banks 210-CC-9
Tentative outline for a study of working girls as affected by boarding houses operated for their benefit 207-IS-9
"Tentative suggestions regarding program, staff and budget for Department of Industrial Studies in the year beginning October 1, 1938" 207-IS-36
Tenth annual report, City Housing Corporation (1934) 219-Hs-2.7
There's a thousand million dollars invested in our public schools: when will the schoolhouses be fully used? 104-CHy-82
Third annual report of the Regional Plan Association, Inc. (1932) 218-RP-28
"Three Month's Project on Provision for Displaced Persons Now Being Cared for by UNRRA" 201-CO-28
Topeka Improvement Survey 115-SE-3-6
"Training for Social Security" 214-SP-12
Training schools for prison officers: plans and syllabi of the United States Training School for Prison Officers, the New York City Keepers' Training School, and the British Training School for Prison Officers 103-DP-3
Transportation Agreement and Telegraphic Code (1914) 101-CO-13
Transportation agreement and telegraphic code (1917) 101-CO-13
Transportation problem in American social work, The 117-ND-1
Treatment: methods employed by organized charity in the rehabilitation of families 101-CO-3
Trend and progress to improve small loan conditions, The 209-Rl-15
Trends of school costs 106-E-142
Tuberculosis in the public schools 104-CHy-38
Tune In! IRI broadcasts 207-IS-31
Two new Sage Foundation pamphlets 104-CHy-122
Union-management co-operation under socialized control as the machinery for social economic planning 207-IS-29
United States prisoners in county jails 103-DP-1
Universal military training 205-Rec-6
Unused recreational resources of the average community, The 104-CHy-104
Use of research by professional associations in determining program and policy, The 114-SP-2
Usurer's Grip, The 109-RL-9
Vacation schools 104-CHy-56
Wages in the millinery trade 107-IS-3
War and family solidarity 101-CO-34
War program of the State of South Carolina, The 102-CH-37
Wartime gains for the American family 101-CO-63
Watch your strength grow—a system of exercise in which results are measured 205-Rec-7
West Side Waterfront on Manhattan, The 218-RP-19
Westchester County and the Regional Plan (1932) 218-RP-30
What American cities are doing for the health of school children: a preliminary report summarizing conditions in 758 cities (1911) 104-CHy-89
What American cities are doing for the health of school children; report covering conditions in 1,038 cities (1911) 104-CHy-101
What is being done to promote the principles of universal brotherhood in communities 115-SE-27
What is organized charity? Ten pertinent questions briefly answered (1910) 101-CO-1
What public officials say who have tried the transportation agreement 101-CO-46
What social workers should know about their own communities: an outline [1911] 101-CO-7
What social workers should know about their own communities: an outline [1916] 101-CO-47
What social workers should know about their own communities: an outline [1924] 101-CO-66
What the playground can do for girls 104-CHy-4
Which is better—This or this? Helping the poor in their poverty; helping the poor out of their poverty 101-CO-40

The Russell Sage Foundation 113
Why teach a child to play?

Why teach a child to play? 104-CHy-34
Why we have chosen Forest Hills Gardens for our home 219-Hs-1.12
Why we want playgrounds 104-CHy-18
Why 250,000 children quit school; the yearly army that drops out of line—standards too high and teaching too dull 104-CHy-77
Wider use of the school plant, The 104-CHy-51
Wider use of the school plant, The 104-CHy-73
Winter organization of playgrounds 104-CHy-6
Women as munition makers 107-IS-4
Work for expectant mothers in certain American cities 102-CH-10
Work of the Children's Department of the Russell Sage Foundation 1909-1910 202-CH-4
Work of the Remedial Loan Societies, 1911-12, The 109-RL-11
Work of the Remedial Loan Societies, 1913-14, The 109-RL-18
"Work of the Speedwell Society, The" (1910.) 102-CH-1
Work relief in Germany 101-CO-73
Year book of social work, A 216-YB-2